Trustees Present: Walter Scott, William Spears, Jr., Ellen St. Marie, Leonard Charron, and Guy Breault.

Staff Present: Jonathan Elwell, Gary Denton, Greg Clark, Joanne Davis, Brian Ovitt, Rodney Allen. Rodney Allen, and Brian Ovitt arrived at 7:30 p.m.

Public Present: Brian and Richard Green arrived at 7:30 p.m.

The meeting was called to order by Walter Scott at 6:30 p.m.

1. Modifications/Changes to Agenda – There were no modifications or changes to the agenda.
2. Public Comment - There was no public comment.

1. Review/Approval of Minutes of January 3, 2017.

Guy Breault moved to approve the minutes as written, William Spears, Jr. seconded. Unanimous

1. 2017 Budget
2. Electric Department

Jon Elwell reviewed the overall Electric Department budget for 2017. Even though the Electric Department does show a surplus, because of quick and substantial fluctuations that can occur in the electric market, he considers it a break-even budget. Projects for 2017: Diesel #1 Park Project – the match for the Norther Borders Grant for this project is currently in savings; the second project is Phase II of the Bridge of Flowers & Lights. Greg Clark and Jon Elwell answered questions for the Trustees with regard to specific line items. The Board did not request any changes to the Electric Department draft.

1. Wastewater Budget

Jon Elwell reviewed the Wastewater Department budget for 2017. This budget is currently showing a relatively small loss of $16,223.00 for 2017. Jon Elwell advised the board that a one-time expense for Rodney Allen’s retirement in September 2017 is driving the loss. As this is a one-time expense there is no recommendation for a rate increase in 2017. Jon cautioned the Trustees that should there be a loss in 2018 a rate increase should be a consideration. Jon Elwell reminded the Trustees that the Capital Budget runs from 2013 through 2017 – a 5-year plan - so staff will begin work on a new Capital Budget during the upcoming summer for the Trustees to review.

1. Rick Green Truck Washing Facility, Wastewater System

Jon Elwell brought the Trustees up to date on the actions and conversations he and Walter Scott have had with Rick Green. Rick Green brought the Trustees and staff up to date on how the truck washing facility has been functioning from their end. Since receiving a letter from the Village’s attorney, Rick and Brian Green have been working toward finding a solution to the problems created by their truck washing facility’s wastewater discharges into the Village system. At this time they are researching new equipment to alleviate the problem. The concern they have is that they will not be able to have resolution correction plan submitted to the Trustees within the 30-day timeline outlined in the attorney’s letter. Rodney Allen and Brian Ovitt spoke to Rick and Brian Green about the facility, and options that might work until the facility upgrade is complete. Rick Green asked the Trustees for an additional 30 days to submit the correction plan to the Trustees.

Leonard Charron moved and Guy Breault seconded the motion to allow Richard Green 30 additional days to present the Trustees and Jonathan Elwell with a correction plan to resolve their wastewater discharge violations. Unanimous. Richard Green will be allowed an additional 30 days to submit a correction plan.

1. Vermont Agency of Transportation Mileage Certification

Gary Denton presented this annual mileage certification for all Trustees signature. The Board reviewed the mileage certification submitted by Vtrans, and signed it.

1. Manager’s Report

Jon Elwell reviewed his report with the Trustees. The Hydro Project is ahead of schedule and Kingsbury Construction LLC hopes to turn the plant back over to the Electric Department on January 20, 2017. Jon Elwell also received notification today that the malware discovered by Burlington Electric Department on one of their laptops was not due to Russian hacking as had been widely reported by news media sources. In response to the possibility, all Village of Enosburg Falls computers were tested by Ken St Amour of VPPSA. No malware was discovered on any Village of Enosburg Falls computers.

1. Other Business - There was no other business.
2. Adjourn

Walter Scott adjourned the Trustee Meeting at 8:40 p.m.

Respectfully submitted,

Joanne Davis, Director of Finance

These minutes were approved as written at the January 24, 2017 Trustee meeting.