Trustees Present: Walter Scott, William Spears, Jr., Leonard Charron, and Guy Breault.

Staff Present: Jonathan Elwell, Gary Denton, Ken Laplant, and Joanne Davis.

Public Present: Suzi Hull-Parent

The meeting was called to order by Walter Scott at 6:30 p.m.

1. Modifications/Changes to Agenda – There were no modifications or changes to the agenda.
2. Public Comment - There was no public comment.
3. Review/Approval Minutes for January 10, 2017 and Special Meeting January 17, 2017

Guy Breault moved to accept the minutes for both meetings, as written, Leonard Charron seconded the motion. Unanimous

1. Enosburg Business Association Request to Village, Lincoln Park Christmas Lights Electric Bill – Suzi Hull-Parent

Suzi Hull-Parent asked the Village Trustees to consider paying the electricity bill for the Christmas Lights that were in Lincoln Park for the holiday season. EBA feels that this was a great promotion for the Village with the number of participants that were in the parade and public who came to the Village to view the event. EBA feels that this event will continue to grow and is a great marketing event for the Village. The Village support in paying for the cost of the lights would be appreciated by the Enosburg Business Association. Jon Elwell explained that it is not legal to simply waive the bill for the Christmas Lighting, but the Trustees could choose to have the Village pay the invoice in on behalf of the EBA. Jon further advised that the expense could be pulled from the maintenance of parks budget. Walter Scott feels that EBA events are very positive and benefit the Village. Guy Breault moved to have the Public Works Department pay the electric bill for the Christmas Lights in Lincoln Park for the past holiday season. William Spears, Jr. seconded. Unanimous

1. 2017 Budget

Jon Elwell reviewed a memo regarding the requested budget changes from the last Trustee Meeting. Staff met and were able to realize a total savings of $11,354. This will result in a tax rate of .5351, an increase of 3.37% over 2016.

One event that requires discussion is that Gary Denton received a call from VTRANS yesterday notifying him of a grant award being offered to the Village for the box culvert on Hayes Farm Road previously applied for by the Village in February of last year. This grant would require an approximate $18,000 match from the village. In looking at options to meet the required match, Jon Elwell suggested a 5 year loan – first payment in July 2017. This would increase the expense for 2017 by approximately $1,900.00. Walter Scott offered a suggestion of taking the 2017 match from the paving budget line item. To finance the match, however, will require a public vote by article on the Annual Warning which would take place at the Village Annual Meeting March 14th. Guy Breault moved to accept the grant and meet the 2017 match requirement from the paving budget. Leonard Charron seconded. Unanimous. Gary Denton will contact VTRANS on Wednesday and advise them that the Trustees support accepting the grant, but official approval of the grant match cannot be made prior to the annual meeting.

Jon Elwell asked for any further 2017 General Fund Budget input from the Trustees. There was none. There was a consensus of the Board to approve the General Fund Budget. Jon reviewed two changes to the Water Department Budget made as a result of last week’s meeting. There was a consensus of the Board to approve the 2017 Water Department Budget. Jon asked if there was any further discussion on the Wastewater Budget. There was none. There was a consensus of the Board to approve the 2017 Wastewater Budget. Jon asked if there was further discussion on the Electric Department Budget. There was none. There was a consensus of the Board to approve the 2017 Electric Department Budget. The Trustees are in agreement for all 2017 budgets, and they are now approved by the Board.

Gary Denton and Ken Laplant left the meeting at 7:25 p.m.

Walter Scott asked about the annual report dedication to Val Bonk. Jon Elwell has been pulling together information and the Trustees offered the names of others who might be able to help.

Jon Elwell presented drafts of the Annual Meeting Warning and Meeting Notice for the Trustees to review. The Warning will need to be amended to include the grant that was just accepted if the terms are agreeable to Vtrans. Jon Elwell will revise if needed, and have Liza Harrness contact Trustees for signature.

1. Manager’s Report

Jon Elwell reviewed the report that was included in the Trustees information.

* Rick Green submitted a request for a 30 day extension of the requirement to develop a correction plan for the truck washing facility
* On January 23, 2017 Kingsbury Construction LLC completed their evaluation of the Hydro Plant. They have now reenergized and turned the plant over to the Electric Department.
* Public Service Board has approved the extension of the Enosburg Falls/VEC Transmission contract until March 2018.
* 40 East Street – Daycare operation will remain open and the owner has paid for all allocation fees required.
* There is a new DPS commissioner – June Tierney.

1. Old Business – there was none.
2. Adjourn

Walter Scott adjourned the Trustee Meeting at 7:42 p.m.

Respectfully submitted,

Joanne Davis, Director of Finance

These minutes were approved at the February 14, 2017 Trustee meeting.