Trustees Present: Walter Scott, Guy Breault, Leonard Charron, William Spears, Jr. and Ellen St. Marie

Staff Present: Jonathan Elwell, Gary Denton and Joanne Davis

Others: Jim Cameron, Betsy Domina

The meeting was called to order by Walter Scott at 6:30 p.m.

1. Modifications/Changes to Agenda - There were not modifications or changes to the agenda.
2. Public Comment - There was no public comment.
3. Review/Approval of Minutes for June 27, 2017

Guy Breault moved to accept the minutes of the June 27, 2017 Trustee Meeting as written, William Spears, Jr. seconded. Unanimous.

1. Enosburg Business Association Request to have link on Website

Jonathan Elwell received an email from Shawna Lovelette asking that the Enosburg Business Association be allowed to have a link on the Village of Enosburg Falls website. The Trustees were in agreement that this be allowed.

5. Vtrans Structures Grant, Hayes Farm Road Culvert Replacement Project

Included in the Trustee packet was a memo from Gary Denton advising that he was successful in securing the Vtrans grant to replace the box-culvert on Hayes Farm Road. Jonathan Elwell reminded the Trustees that this is a 90/10 match meaning that the Village of Enosburg Falls will be responsible for $17,975 as our match. This project will be scheduled for the 2018 construction year. Staff recommends the Trustees accept this grant with the understanding that $17,975 will need to be budgeted as a match for the project. The grant expiration date is December 31, 2019.Guy Breault moved to accept the grant. William Spears, Jr. seconded. Unanimous

1. Electric Dept. Hydro Project Update

Jonathan Elwell included in the Trustee packet a memo with an update for the hydro renovation project. The Kingsbury Contract that the Trustees signed at the June 27, 2017 meeting had to be revised. We have received the new contract for signature of the trustees.

At the June 27, 2017 meeting the Trustees also elected to award the hydro project funding to Community National Bank. All Trustees are asked to sign the loan agreements(?) as well.

Jon Elwell emailed Paul Becht for an updated construction schedule but has not heard back from him as yet. Kingsbury Companies advised Paul that they were not going to begin work until they received a signed contract which has caused a small delay. Jon was given a new start date by Paul Becht of July 19, 2017 with a completion date of August 31, 2018.

Jonathan Elwell advised the Trustees that the Kendall Plant went down two weeks ago. Norcan came to the site and the turbine was removed and was taken to their facilities in Canada for teardown and an estimate to repair. The good news is that we have insurance coverage for damage to the turbine. Our insurance carrier has been notified and an adjuster has seen the turbine on site and will inspect it again once Norcan has it disassembled. The insurance company has told the Village it will be covered by our policy for this incident. We do have a deductible of $25,000.

1. Apprentice Lineman Training

 Jon Elwell asked this item be struck from the agenda. Staff has determined that for the time being the new Apprentice Lineman will receive training through the State program as has been done historically for Enosburg Falls’ Apprentice Lineman positions. This may be revisited during the new trainee’s third year.

1. Manager’s Report

Jonathan Elwell included his report to the Trustees in their packet. As a summary he presented Diesel #1 – we received no bids for this project. Jonathan has been working with Louis Hodgetts, Engineer D&K Enineering to decide on the next course of action. The current thought is that rebidding the project in the Fall of 2017 will be more effective. The goal is to have the work completed in 2018 prior to the grant expiration date of August 31, 2018.

The Public Service Board has a new chair – Tony Roisman. They also have a new name – Public Utility Commission (PUC).

The Enosburg Planning Commission has scheduled a hearing for August 2, 2017 to review potential changes to the Village of Enosburg Falls zoning regulations. Once this hearing has been completed, the Trustees will need to have their own hearing to determine whether or not to accept these changes.

Thank you to the Trustees for covering for Jonathan allowing him to take vacation for two weeks. The fishing in Wisconsin was great.

1. Other Business

Jonathan Elwell received an email from Billie Jo Draper of the Town of Enosburgh advising him that the Town Selectboard is requesting a joint meeting with the Village Trustees. They would like to schedule this meeting for August 14, 2017 at 6:00 p.m. at the Emergency Services Building. There is no agenda for this meeting, But they would like to talk about issues being discussed through the Enosburg Initiative Group. The Trustees feel this is a good idea and Jonathan is to notify Billie Jo.

1. Executive Session

Leonard Charron moved to go to executive session at 7:20 p.m for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality, and a personnel issue. Ellen St. Marie seconded. Unanimous. Jim Cameron and Betsy Domina remained in Executive Session until 8:20 p.m. and Joanne Davis remained in Executive Session.

The Trustees returned from executive session at 9:05 p.m. No action was taken as a result of the executive session.

1. Adjournment

The Trustees adjourned their meeting at 9:05 p.m.

 Respectfully Submitted,

Joanne Davis, Director of Finance

These minutes were approved as written at the July 25, 2017 Trustee meeting.