

DRAFT  
VILLAGE OF ENOSBURG FALLS  
Meeting of the Board of Trustees  
October 24, 2017

Trustees Present: Walter Scott, Guy Breault, William Spears, Jr. and Ellen St. Marie

Staff Present: Jonathan Elwell and Joanne Davis

Public Present: Sandra Ferland, Sarah Tougas, Shawna Lovelette, Greta Brunswick of NRPC, Steve Comeau and Ward & Cheryl Heneveld

Walter Scott called the meeting to order at 6:30 p.m.

1. Modifications/Changes to Agenda

There were no changes to the agenda.

2. Public Comment

There was no public comment.

3. Review/Approval of Minutes October 10, 2017

Ellen St. Marie moved to approve the minutes of the October 10, 2017 Trustee meeting as written. Guy Breault seconded. Unanimous

4. Better Connections Grant Application, Greta Brunswick, NRPC

Greta Brunswick brought everyone up-to-date on the grant development she has been asked to do. The Town of Enosburgh and the Village of Enosburg Falls, in a joint meeting, voted to apply in a joint-application for a Better Connections Grant to complete a master plan for the Village of Enosburg Falls commercial areas. The amount of this grant is a maximum of \$60,000 with a 10% match which will be equally split between the Town and Village. Greta was engaged to write the grant application and obtain any supporting documentation necessary. She has already begun the footwork to start the process.

Jon Elwell asked Greta Brunswick if she had been in contact with the Town to check in with them about the basic concept and having the Village be the Lead-Applicant on the grant. Greta stated that she is scheduled for the next Selectboard meeting and is also asking to meet with the Planning Commission.

Jon Elwell stated that he and Greta Brunswick have been in contact regarding this application to determine the administration for the grant. Greta will act as the Grant Administrator and Joanne Davis has been asked to be the financial contact for billing and payments.

Greta Brunswick said that she would like to put together a small subcommittee of people who are interested in working on this grant. She will discuss this with Jon Elwell.

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5. Planning Commission Request to Amend Proposed Village Land Use and Development Regulations

At the time the Public Hearing Notice regarding proposed changes to the Land Use and Development Regulations was posted, one change to the regulations had not been included by the Enosburgh Planning Commission. The Planning Commission is asking the Trustees to approve one additional change to the proposed changes which would be discussed at the Public Hearing to take place November 28, 2017. Jon Elwell presented this information to the Trustees as they need to decide whether they would like this additional change included in the regulations to be discussed November 28<sup>th</sup>. William Spears, Jr. moved to include the proposed changes to Section 5.11 Home Based Business..... Guy Breault seconded. Unanimous.

6. Electric Department Bucket Truck Sale Bids

The 2000 GMC Bucket Truck was proposed for sale through a public bidding. The highest bid was received from Island Tree Service and staff recommended the Trustees award the truck sale to them. Guy Breault moved to accept the bid of \$6,500.00 from Island Tree Service for the 2000 GMC. Ellen St. Marie seconded. Unanimous

7. 2018 Budget Timetable Draft

Jonathan Elwell presented the Trustees with the 2018 budget timetable he has tentatively scheduled. The Trustees were in agreement with the timetable as presented.

8. Appointment of VPPSA Board of Director Alternate

Jonathan Elwell is our Village representative on the VPPSA Board of Directors and Greg Clark was the alternate. With Greg's retirement, Jonathan spoke with Gary Denton who has agreed to be the alternate now. Guy Breault moved to appoint Gary Denton as the VPPSA Board of Director, Alternate. William Spears, Jr. seconded. Unanimous

9. Manager's Report

- Jonathan attended an Enosburg Falls Economic Development Committee (EFEDC) meeting. The group has expressed enthusiasm in continuing their work and has scheduled a meeting in November.
- The Agency of Natural Resources (ANR) and the Department of Public Service (DPS) have asked for a meeting regarding our FERC relicensing. Jonathan has also asked for VPPSA staff to be at this meeting which is scheduled for November 14, 2017 at 16 Village Drive.
- Jonathan Elwell confirmed that the Trustees are in agreement with closing for the day after Thanksgiving – employees will use their own accrued time to cover this day. Jon also asked if the Trustees would approve the annual Employee Christmas Luncheon

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which would be scheduled for December 22, 2017. The Trustees were in agreement with both of these suggestions.

10. Other Business

There was no other business.

11. Executive Session – For the Purpose of Discussing Negotiations in which Premature Public Knowledge may Compromise the Position of the Municipality

Ellen St. Marie moved to go into executive session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality at 7:16 p.m. William Spears, Jr. seconded. Trustee meeting entered executive session. Joanne Davis remained in Executive Session.

Ellen St. Marie made a motion to reenter the Board's Regular Meeting. Seconded by Guy Breault. Unanimous. The Board reentered their Regular Meeting at 7:45 pm. No action was taken as a result of Executive Session.

12. Adjourn – There being no other business to come before the Board at this time, Walter Scott adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Joanne Davis  
Director of Finance

These minutes are not official until approved at the Board of Trustees next regular meeting.