

DRAFT
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
December 12, 2017

Trustees Present: Walter Scott, Guy Breault, Leonard Charron and William Spears, Jr.

Staff Present: Jonathan Elwell, Gary Denton, Brian Ovitt and Joanne Davis

Public Present: Amanda Lafferty, Stitzel, Page & Fletcher and Wayne Elliott, Aldrich & Elliott

Walter Scott called the meeting to order at 6:32 p.m.

1. Modifications/Changes to Agenda

There were no changes to the agenda.

2. Public Comment

There was no public comment.

3. Review/Approval of Minutes Joint Meeting November 28, 2017

Guy Breault moved to approve the minutes of the November 28, 2017 Trustee Meeting as written. Leonard Charron seconded. Unanimous.

4. 5-Year Capital Budget Plan

Jonathan Elwell enclosed in the Trustee information an updated 5-Year Capital Plan and Budget. The plan will be effective from January 1, 2018 through December 31, 2022. Jon led the Trustees through a department by department review of the capital items listed. Leonard Charron pointed out a spelling error on page one of the plan.

Guy Breault asked about the sweeper as listed in the plan. He thought there was a grant for replacement of the sweeper for a new sweeper. Jonathan explained to the Trustees that we have submitted a grant for the cost of a new sweeper but will not hear back about this until next year. In any case, the grant will have a match which will be approximately the same cost as purchasing a used sweeper. If we are successful with the grant we have allocated for the match, if we are not successful with the grant we will use the funds to purchase a used sweeper.

Leonard Charron asked about the Pleasant Street Sidewalk project. Gary Denton said that he had received an estimate for \$131,000 to complete this project. Jonathan Elwell explained that the Trustees will see this expense in the draft 2018 General Fund Budget. It is not shown in the Capital Budget Program, but can be if the Board would like so. The Board decided it was not necessary to put the project in the Capital Budget.

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Guy Breault asked about the waterline replacement on Route 108. Gary Denton explained that this was the same line that they had a few leaks on earlier this year. It is an older line that runs beneath Route 108.

Walter Scott asked if there was any planned work for St. Albans Street. Gary Denton pointed out that St. Albans Street is on the Capital Plan for 2021. We will be applying for a grant for that project, but the full cost of the expense is shown in the Capital Budget.

Brian Ovitt reminded everyone that the water and sewer lines on Elm Street need to be replaced. The manholes are brick. He is concerned they are deteriorating and may cause damage to the system.

Leonard Charron moved to approve the Capital Plan as presented with the one spelling correction.. William Spears, Jr. seconded. Unanimous.

5. Manager's Report

- Jonathan Elwell advised the Trustees that staff met with IBEW staff regarding 2018 health insurance. We were advised that there will be no change to the premiums and only small changes to the plan which will not affect employees.
- Jonathan included an update for the Trustees on the Granite State/HQ Transmission Line Project. Work continues on this project.
- The Better Connections Grant group has met twice and Greta Brunswick will be submitting the grant application by January 31, 2018.
- A reminder the Trustees had decided this will be the only Trustee meeting in December. Given the timing of their second meeting, and the holidays schedule they had decided not to meet a second time this month.
- Jon welcomed the Trustees to the employee Christmas luncheon which is set for December 22, 2017 at noon. Please let Liza know if you will be able to attend.

9. Other Business

William Spears, Jr. expressed his appreciation of last weekend's Christmas in the Park event. The park lighting and tree look great. There was a well-attended get together at the Opera House as well. Could the Village send Shawna Lovelette as our main contact person for the EBA a thank you for all of the effort that went into this event.

During last month's Trustee meeting Guy Breault asked for a breakdown of lost revenue since both hydros are not operating. Joanne Davis contacted TJ Poor of VPPSA and asked the question. TJ returned a breakdown which Joanne distributed to Trustees. Upon reviewing this

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information William Spears, Jr. expressed concern with the additional expenses that the electric department is going to see in 2018 including lost hydro-generation credits, and FERC relicensing.

11. Executive Session – For the Purpose of Discussing Negotiations in which Premature Public Knowledge may Compromise the Position of the Municipality

Guy Breault moved to go into executive session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality at 7:22 p.m. William Spears, Jr. seconded. Unanimous. The Trustee meeting entered Executive Session. Joanne Davis, Gary Denton, Brian Ovitt, Wayne Elliott and Amanda Lafferty all remained in Executive Session.

Leonard Charron moved to reenter the Board's Regular Meeting. Seconded by William Spears, Jr. Unanimous. The Board reentered their Regular Meeting at 9:30 pm. No action was taken as a result of Executive Session.

12. Adjourn – There being no other business to come before the Board at this time, Walter Scott adjourned the meeting at 9:30 p.m.

Respectfully submitted,

Joanne Davis
Director of Finance

These minutes are not official until approved at the Board of Trustees next regular meeting.