

DRAFT
VILLAGE OF ENOSBURG FALLS
Special Meeting of the Board of Trustees
January 30, 2018

Trustees Present: Walter Scott, Guy Breault, Leonard Charron and Ellen St. Marie

Staff Present: Jonathan Elwell and Joanne Davis

Walter Scott called the meeting to order at 6:30 p.m.

1. Modifications/Changes to Agenda - There were no changes to the agenda.
2. Public Comment - There was no public comment.
3. 2018 Budget Discussions

General Fund

Jon presented the Trustees with a memorandum of the current status of the budgets for all departments. The changes to the General Fund budget requested by Trustees were completed giving a tax rate of \$.5820, a 4.72% increase. The increase was mainly driven by the number of projects the Village is committed to in 2018 such as Elm Street Sidewalk match, Hayes Farm Road Box Culvert match, Better Connections Grant match, increasing the sidewalk savings appropriation to \$25,000 and a new Lake Champlain Phosphorus cleanup road tax.

Water Fund

The water department will be running at a loss of \$15,523 for 2018. This deficit will be covered by use of available funds in the department. Trustees may want to consider a rate increase in 2019 if the budget shows a similar loss next year.

Wastewater Fund

Brian Ovitt brought up a couple of concerns with regard to the wastewater budget. The Job Merchant Contract was significantly overstated. Staff feels this should be decreased to \$3,000. In addition, Brian was contacted by the State and advised that in 2018 there will be additional water quality testing that will need to be completed as well as a 20 year analysis of the wastewater treatment facility which will be conducted by Aldrich & Elliott Engineering. These additional tests will cost approximately \$4,000, \$2,000 of which will be added to testing and supplies and \$2,000 to be added to engineering. The net effect of these changes is that wastewater is showing a deficit budget of \$38,118 which can be covered by available cash. Again, Trustees may want to consider a rate increase in 2019.

Electric Department Budget

Trustees have been discussing the Electric Department budget but have not reached a decision. Guy Breault asked if the hydros being out of service had been factored into the budget and Jon assured them that VPPSA had considered this in their power supply costs to the Village. One area of consideration is the Franklin Food EDA discount.

Guy Breault moved to approve the Water, Wastewater and General Fund budgets as presented.
Leonard Charron seconded. Unanimous.

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4. Other Business

Jonathan brought the Trustees up to date on a significant water leak that Gary Denton has discovered. Gary has employed two companies to try to locate the leak. At this time the leak is believed to be in the middle of Main Street near the corner of Main and Missisquoi Streets. Thursday Gary is going to shut down water service from Bismark Street and Main Streets to School Street and Main Street. He will also shut down one lane of travel while staff uncover the water pipes and determine what repair is necessary. Gary anticipates that entire project to take approximately four hours with a temporary repair made to the road surface until Spring arrives.

Executive Session – For the Purpose of Discussing Negotiations in which Premature Public Knowledge may Compromise the Position of the Municipality

Leonard Charron moved to go into executive session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality at 7:04 p.m. Ellen St. Marie seconded. Unanimous. The Trustee meeting entered Executive Session. Joanne Davis remained in Executive Session.

Guy Breault moved to reenter the Board's Regular Meeting. Seconded by Leonard Charron. Unanimous. The Board reentered their Regular Meeting at 7:30 pm. As a result of Executive Session, Leonard Charron moved to approve the Electric Department Budget with a change in the Franklin Foods EDA credit to \$90,000. Guy Breault seconded. Unanimous

5. Adjourn –

Guy Breault moved to adjourn the Trustee meeting at 7:35 p.m. Leonard Charron seconded. Walter Scott adjourned the meeting.

Respectfully submitted,

Joanne Davis
Director of Finance

These minutes are not official until approved at the Board of Trustees next regular meeting.