Trustees Present: Walter Scott, Guy Breault, Leonard Charron, Ellen Ste. Marie, Samuel Vaillancourt

Staff Present: Jonathan Elwell, Gary Denton

Others: Greta Brunswick, and approximately 14 members of the Enosburg Initiative Group

Chair, Walter Scott called the meeting to order at 6:30pm.

1. Modifications/Changes to Agenda – There were no changes to the agenda.
2. Public Comment – There was no public comment.
3. Organizational Meeting
4. Elect Chair – Guy Breault made a motion to elect Walter Scott as Chair of the Board of Trustees. Seconded by Leonard Charron. Unanimous.
5. Elect Vice-Chair – Ellen Ste. Marie made a motion to elect Guy Breault Vice-Chair. Seconded by Leonard Charron. Unanimous.
6. Set Meeting Time – Leonard Charron made a motion to set the meeting times, and locations as the 2nd and 4th Tuesdays of each month, 6:30pm at the Village of Enosburg Falls Main Office Meeting Room. Seconded by Guy Breault. Unanimous.
7. Paper of Record – There was a consensus that the paper of record for the Village be the St Albans Messenger.
8. TAC Appointments – There was a consensus that Ellen Ste. Marie remain on the TAC Board. There was no appointment made to the vacant alternate position.
9. Regional Planning Commission Board Appointments – There was a consensus that Leonard Charron remain on the Regional Planning Commission Board.
10. Regional Planning Commission Water Advisory Commission Appointment – There was no appointments made. The position remained vacant.
11. Regional Energy Commission Appointment – There was no appointment made. The position remained vacant.
12. Town of Enosburgh Recreation Committee Appointment – There was a consensus that Steve Wadsworth remain on the Town’s Recreation Committee.
13. Adopt Rules of Order – There was a consensus that the Village Trustees use a loose interpretation of Robert’s Rules of Order while conducting public meetings, as has been the historical practice of the Board.
14. Review/Approval of Minutes February 27, 2018, Annual Meeting March 13, 2018 – Guy Breault made a motion to approve the Minutes of February 27, 2018, as written. Seconded by Ellen Ste. Marie. Unanimous. Guy Breault made a motion to approve the Annual Meeting minutes, as written. Seconded by Leonard Charron. Unanimous.
15. Better Connections Grant, Greta Brunswick, NRPC – (Given Greta Brunswick was not yet present at the meeting, this agenda item was taken up after the Manager’s Report) Greta Brunswick lead a discussion updating the Board, and public regarding the Village Master Plan Project. At this time, she is looking for approval from the Board on the Steering Committee membership, and the Project Schedule. Guy Breault made a motion to approve the Steering Committee Membership as submitted by Greta Brunswick, and the general Project Schedule. Seconded by Leonard Charron. Unanimous.

Jim Cameron updated the Board on several efforts being worked on by the Enosburg Initiative Group, and the Enosburg Falls Economic Development Corporation. This included a possible Northern Borders Grant application for a Revolving Loan Fund to EFEDC, and community outreach to work in collaboration on projects with local high school students.

1. Lincoln Park Permit Request, Rise VT – Sam Vaillancourt made a motion to approve the Lincoln Park Permit Request from Rise VT for May 13, 2018. Seconded by Leonard Charron. Unanimous.
2. Lincoln Park Permit Request, 1906 House – Jennifer Bright, owner of the 1906 House was present to discuss this request. She would like to hold an event she is calling, “Art in the Park” May 26, 2018, and is working with local artists and EFHS students to put together what would be an outdoor art gallery. Sam Vaillancourt made a motion to approve the permit request from 1906 House for May 26, 2018. Seconded by Guy Breault. Unanimous.
3. Vtrans Class II Road Grant Application, St Albans Street – Gary Denton, Director of Public Works discussed this grant application to repave St Albans Street with the Board of Trustees. The street is in bad need of repair. The estimated project cost would be $199,096.80. This is an 80/20 grant match so the Village’s estimated match would be $39,819.36. Ellen Ste. Marie made a motion to approve the Vtrans Class II Road grant application for St Albans Street. Seconded by Guy Breault. Unanimous.
4. Vermont Dairy Festival Permit Request, Enosburg Falls Lions Club – Jon Elwell directed the Board to a letter from the Lions Club requesting to hold this year’s festival. Guy Breault made a motion to approve the request from the Lion’s Club to hold this year’s Vermont Dairy Festival May 31 – June 3, 2018. Seconded by Sam Vaillancourt. Unanimous.
5. Manager’s Report – Jon Elwell updated the Board on the Kendall Plant repairs. Due to a delay in the delivery of parts for the unit’s gearbox, Norcan is now estimating a completion date of repairs for the Kendall Plant of July 2018. Next he informed the Board that the Village did not receive funding for the new street sweeper grant applied for earlier in the year. As a result, the Village will move forward with Plan B previously discussed with the Trustees, and focus on getting a good, used street sweeper as soon as possible. Lastly, Jon informed the Board of a visit to occur tomorrow (March 28th) from Congressman, Peter Welch. Mr. Welch will be in Enosburg noon to 1:00pm to go on a walking tour of the downtown area, and meet local officials, and residents of Enosburg - the focus being to see projects the community is currently working on in the downtown area. Any Board members wishing to meet the Congressman can be at the Village Office at noon or can meet him 12:45pm at the Farm to Table Restaurant.
6. Other Business – There was no other business.
7. Executive Session – Legal Item, and Personnel – Leonard Charron made a motion to go into Executive Session for the purpose of discussing a legal item, and personnel. Seconded by Guy Breault. Unanimous. The Board entered Executive Session at 7:20pm.

Leonard Charron made a motion to re-enter the Board’s Regular Meeting at 8:22pm. Seconded by Guy Breault. Unanimous. There was no action taken as a result of Executive Session.

1. Adjourn – There being no other business to come before the Board, Guy Breault made a motion to adjourn. Seconded by Ellen Ste. Marie. Unanimous. The meeting adjourned at 8:22pm.

Respectfully Submitted,

Jonathan Elwell, Village Manager

*These minutes were approved by the Board of Trustees at their Regular Board Meeting April 10, 2018.*