

DRAFT
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
May 8, 2018

Trustees Present: Walter Scott, Leonard Charron, Ellen Ste. Marie, Samuel Vaillancourt

Staff Present: Jonathan Elwell

Others: MaryAnn Mercy, Allison Mercy, Suzanne Hull-Parent

Chair, Walter Scott called the meeting to order at 6:30pm.

1. Modifications/Changes to Agenda – There were no changes to the agenda.
2. Public Comment – There was no public comment.
3. Review/Approval Minutes April 24, 2018 – Leonard Charron made a motion to approve the minutes as written. Seconded by Ellen Ste. Marie. Unanimous.
4. Downtown Holiday Lighting Decorations, MaryAnn Mercy – MaryAnn Mercy and Allison Mercy would like the Board of Trustees to consider changing the Holiday Decorations in the downtown area. They proposed artificial wreaths with intertwined lights in the wreaths to be hung on the utility poles rather than the LED lights that are currently used. MaryAnn acknowledged the wreaths would be more labor intensive, and that the storage of the wreaths would be a challenge. A space with racks would need to be created to hold all wreaths as they should not be compressed or dismantled unless the Village wants to “fluff” them again each year which, she warned was time consuming. She volunteered to “fluff” the wreaths, and to string the lights the first time they would be used. She quoted figures from on-line sites at approximately \$31.00/wreath with lights. There was discussion about different ways to phase the use of the wreaths into the decorations, but MaryAnn strongly urged the Board to at least do Main Street at a minimum if they chose to do this. There was no decision from the Board, and they thanked the Mercy’s for their presentation, and said they wanted to think about the request, and would talk about this more at a later Board meeting.
5. Harvest Festival, Suzanne Hull-Parent – The Enosburg Business Association has been discussing the Harvest Festival, and wanted to update the Board on progress, and to make a request regarding a street closure. Suzanne went over some of the preparation work the EBA has been doing including lining up vendors and reviewing the Alcohol Permit for Lincoln Park. They believe they have several alcohol vendors line-up for the event, and she suggested the Village stream-line the permit application process for this part of the event. EBA finds it difficult to fill the permit out in the period the Village requests.

The EBA also asks permission from the Board to close Missisquoi Street from the intersection of Main Street to the intersection with Stebbins Street for Harvest Fest. It is their feeling, given the

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way the event has grown, that this has become a safety issue, and its closure would also create conveniences for vendors. The Board asked if EBA had spoken with Champlain Chevrolet about closing the street, and whether this would create a hardship for the dealership. They had not. The Board asked Suzanne to contact Champlain Chevrolet for their input about the request. She said she would do that, and let the Village know their concerns, if any. The Board will consider the street closing request once they have heard back from Champlain Chevrolet.

6. Electric Dept. Truck Bids – Jon Elwell directed the Board to four bids received by the Village for this purchase. Staff’s recommendation was the low-bid from Handy Chevrolet for a Chevrolet Colorado at \$21,101.00. The next lowest bid was from Handy Toyota for a Toyota Tacoma at \$21,685.00. The other bids were from Champlain Chevrolet for a Chevrolet Colorado at \$24,983.00, and Handy GMC for a GMC Canyon at \$27,600.69. Several Board members expressed that they felt for the difference in price, the Toyota was a better purchase for the Village. Samuel Vaillancourt made a motion to award the bid to Handy Toyota at \$21,685.00. Seconded by Ellen Ste. Marie. Unanimous.
7. Engine Brake Ordinance Discussion – Jon Elwell presented a number of pieces of information regarding this topic including a written position from Vtrans regarding the municipal ban of engine brakes, two examples of signage in municipalities that have asked the brakes not be used, but have no enforcement behind the request, and an ordinance from the City of Montpelier that does have a no “compression brakes” ordinance. After some discussion, Samuel Vaillancourt said he wanted to check with the Sheriff’s Dept. to see whether they could enforce this type of problem under the Village’s existing Noise Ordinance. He would report back to the Board. The item was tabled to a future Board meeting.
8. Peddler’s Permit Request, Lincoln Lodge #78 – Leonard Charron made a motion to approve the request for a Peddler’s Permit by the Lincoln Lodge #78. Seconded by Samuel Vaillancourt. Unanimous.
9. SQRP Report – Jon Elwell reviewed the SQRP Report. There were no questions regarding the report.
10. Manager’s Report – Jon Elwell reviewed several items with the Board:
 - There was a discussion about the unique market the Village is in regarding the purchase of a used street sweeper. There are going to be some unanticipated challenges to this because good used sweepers are difficult to find. The Board considered allowing staff to act on their own (without final approval from the Board) if a good sweeper was found in order to avoid the risk of losing the opportunity to another buyer, but stopped short of granting that authority.
 - The bearing in Plant #1 renovation project was spec’d for a Lignum Vitae (wood) bearing, as opposed to a roller bearing which is what staff believed had been spec’d.

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The Lignum Vitae is what is currently in the plant, but this will make a difference in how the bearing is lubricated. Jon wanted to make the Board aware of this because it is a different piece of equipment than Village officials had believed was going to be in the renovations. All things considered, it is not cost effective to try and change to a roller bearing at this point in the renovations.

- The Village's FERC Re-licensing Pre-Application Document for the hydro facilities was submitted April 30th.
- Last week, Jon submitted three letters of support on behalf of the Village of Enosburg Falls to the Northwest Regional Planning Commission, and to the Enosburg Falls Economic Development Corp. for grant applications these organizations are applying for.
- The deadline for residents to submit letters of interest to be on the Village Master Plan Steering Committee, 2 at-large appointments was April 30th. Jim Cameron's was the only letter received. Given that, although Jim is not a resident of Enosburgh, there was a consensus from the Board of Trustees that Jim Cameron be appointed to the Steering Committee for one of the at-large slots.
- Jon Elwell wanted to let the Board know he will be taking some vacation time June 21st through July 6th.

11. Other Business – Leonard Charron wished to point out the Village has filled the vacant Director of Finance position. Caroline Marcy will be returning to work for the Village of Enosburg Falls in this position beginning June 4, 2018.

12. Adjourn – There being no other business to come before the Board at this time, Samuel Vaillancourt made a motion to adjourn. Seconded by Ellen Ste. Marie. Unanimous. The meeting adjourned at 8:40pm.

Respectfully Submitted,

Jonathan Elwell, Village Manager

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.