

**Draft**  
**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
May 22, 2018

Trustees Present: Walter Scott, Guy Breault, Leonard Charron, Ellen Ste. Marie, Samuel Vaillancourt

Staff Present: Jonathan Elwell, Gary Denton

Others: Suzanne Hull-Parent, Ivonne Kio, Shawna Lovelette

Walter Scott, Chair called the meeting to order at 6:30pm.

1. Modifications/Changes to Agenda – There were no changes to the agenda.
2. Public Comment – There was no public comment.
3. Review/Approval Minutes May 8, 2018 – Samuel Vaillancourt made a motion to approve the minutes as written. Seconded by Leonard Charron. Unanimous.
4. Hayes Farm Road Culvert Replacement Project Bids – Guy Breault made a motion to approve the bid submitted by Goodhue Excavation, as recommended by staff. Seconded by Samuel Vaillancourt. Unanimous.
5. Water, Wastewater Allocation Payment Plan Request 261 Main Street – The Board reviewed a letter from Tim and Marvin Johnson, owners of 261 Main Street. They are requesting for the allocation fees associated with their additional .5 units of Water and Wastewater service for 261 Main Street be allowed a payment plan of 3-months. The first payment will be made May 31<sup>st</sup>, the final payment July 31<sup>st</sup>. Samuel Vaillancourt made a motion to approve the payment plan request from the Johnson's. Seconded by Ellen Ste. Marie. Unanimous.
6. Lincoln Park Permit Requests, Enosburgh Recreation Committee – Ivonne Kio, Director of the Town of Enosburgh Recreation Department was present to discuss the permit request for a movie series at the park. In addition, the Recreation Committee was also thinking about having a food vendor present selling food. One possibility was the Cold Hollow Career Center which has a portable pizza oven. There was also discussion about other vendors which the Rec. Committee is still deliberating. Guy Breault made a motion to approve the permit request. If the food vendor is Cold Hollow, the Village will waive the Peddler's Permit for the event. If it is another, the Board will expect the vendor to request a Peddler's Permit from the Village. Seconded by Samuel Vaillancourt. Unanimous.

**Draft**  
**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
May 22, 2018

7. Maple Park Permit Request, Enosburgh Public Library – Samuel Vaillancourt made a motion to approve the Maple Park permit request from the Enosburgh Public Library to hold a Summer Reading Program. Seconded by Leonard Charron. Unanimous.
  
8. Downtown Holiday Lighting Request – After some discussion on Maryann Mercy’s presentation at the May 8, 2018 Board Meeting, Leonard Charron made a motion to have the Public Works Department work with Maryann Mercy and order 4 wreath set-ups, and prepare them for the Trustees to consider at a future meeting. Seconded by Guy Breault. Unanimous.
  
9. Engine Brake Ordinance Discussion – Jon Elwell shared some additional correspondence with the Board from Vtrans regarding their position on municipalities putting up “No Engine Brakes” signs – both for ordinances, and “soft language.” After some discussion, Guy Breault made a motion to have the Village put up 4 strategically placed “No Engine Brakes” signs along Elm Street and Main Street. This will be “soft language” with ordinance enforcement. Seconded by Leonard Charron. Unanimous.
  
10. Harvest Festival, EBA Street Closure Request – Suzi Hull-Parent and Shawna Lovelette were present from the Enosburg Business Association. They are following up with the Trustees regarding the Board’s request to have EBA talk with Champlain Chevrolet about closing Missisquoi Street for the Harvest Festival. Suzi reported that she spoke with Brian and Landon Bonk at Champlain Chevrolet. They had “no problem” with closing the street that day. Samuel Vaillancourt made a motion to allow the closure of Missisquoi Street for the Harvest Festival. Seconded by Leonard Charron. Unanimous.
  
11. Manager’s Report – Jon Elwell spoke with the Trustees about a number of topics. First he reported the Enosburg Initiative Group has asked to have a monthly slot on the Board of Trustees agendas. There was a consensus from the Board that they would be open to that. Jon will start scheduling time with the E.I. for that purpose. Jon also discussed Change Order #1, Phase II of the Diesel #1 Building Interpretive Center/Eco Park Project, and the Village Electric Dept. filing an objection with the Public Utility Commission regarding the NSS Solar Net-Metering Project.
  
12. Other Business – Jon forwarded a letter from the Town of Enosburgh Selectboard requesting assistance from the Village to help with a drainage line problem at the Opera House. Gary Denton has been in contact with the Town about the work needed to be done. He estimates what the Town is requesting will take about 1 hour of time using the Village’s backhoe. There was a consensus of the Board of Trustees to assist the Town with this request.
  
13. Executive Session: Personnel, Electric Customer Account Information – Samuel Vaillancourt made a motion to enter Executive Session for the purposes of discussing a personnel issue, and an electric customer’s account information. Seconded by Guy Breault. Unanimous. The Board

**Draft**  
**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
May 22, 2018

entered Executive Session at 7:43pm. Leonard Charron made a motion to re-enter the Board's Regular Meeting. Seconded by Samuel Vaillancourt. Unanimous. The Board re-entered its Regular Meeting at 8:35pm. No action was taken as a result of Executive Session.

14. Adjourn – There being no other business to come before the Board at this time, Guy Breault made a motion to adjourn. Seconded by Leonard Charron. Unanimous. The meeting adjourned at 8:35pm.

Respectfully Submitted,

Jonathan Elwell, Village Manager

*These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.*