

DRAFT
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
June 12, 2018

Trustees Present: Walter Scott, Guy Breault, Leonard Charron, Ellen Ste. Marie, Samuel Vaillancourt

Staff Present: Jonathan Elwell

Others: MaryAnne Mercy, Allison Mercy, Shawna Lovelette, Roger Langevin, Jim Cameron, and approximately 6 other members of the Enosburg Initiative

Walter Scott, Chair called the meeting to order at 6:30pm.

1. Modifications/Changes to Agenda – There were no changes to the agenda.
2. Public Comment – There was no public comment.
3. Review/Approval Minutes May 22, 2018 – Leonard Charron made a motion to approve the minutes as written. Seconded by Ellen Ste. Marie. Unanimous.
4. Holiday Wreaths – MaryAnne Mercy - As had been agreed to the last time MaryAnne was at a Trustee Meeting, she was now present to show the Board an example of a finished holiday wreath that could be hung on utility poles during the holiday season. She brought one that had been “fluffed” and wrapped with lights. She did not have a bow, but reminded the Board that red bows would also be on the wreaths if the Board decided to go to this type of holiday decoration on the utility poles.

MaryAnne, again, described the process of preparing the wreaths, caring for them, and the issue of storage when they are not being used. She also informed the Board that the string lights she thought she was going to originally use would not work because of their length. She looked into another type of string lights that appeared to be durable, but were rated at 75,000 hours as opposed to the original lights which, were 100,000 hours. At the conclusion of her presentation, the Board thanked MaryAnne for preparing the wreath, and indicated they would take this issue up again at a future Board meeting.

5. Enosburgh Initiative Report – Jim Cameron spoke on behalf of the Enosburgh Initiative about a number of activities they are working on or researching in the community. These included the creation of a welcome center in the community, getting the west side of the Masonic Temple building painted, and efforts to clean-up the flower beds at the Main Market Plaza. In addition, Jim also requested the Board of Trustees and Town Selectboard hold quarterly joint-meetings part of which would be for the purpose of discussing issues specifically with the Enosburgh Initiative.

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6. Enosburg Business Association, Request for a Block Party – Shawna Lovelette was present for the EBA to discuss the idea of doing a block party on Main Street this summer or autumn, and run by the EBA. Details, and a date are still being worked out, but she wanted to bring this up to the Board early to get any feedback they may have. This would require closing Main Street, and she envisions a closed area similar to that of the Dairy Festival. Given there were still many considerations, and issues that would need to be addressed, the consensus of the Board was for the EBA to continue working on the idea, and come back to the Board when they were ready to discuss in more detail.

7. Lincoln Park Permit Requests, Enosburgh Town Band – Guy Breault made a motion to approve the two permits being requested for the Town Band concerts. Seconded by Samuel Vaillancourt. Unanimous.

8. Electric Dept. ¾ Ton Truck – Jon Elwell directed the Board to a memo in their packets from Gary Denton, Director of Public Works. The Electric Department is interested in selling their 2004 ¾ Ton Chevrolet pick-up truck. It has not been used in several years, and can no longer pass a vehicle inspection. There has been an offer to buy it for parts, but staff felt the Board should decide how they wanted the vehicle to be sold. There was a consensus from the Board that the Village should hold a bidding process for the truck, and see what bids are received. Jon will work with staff to arrange this.

9. Manager's Priority List – (At this time, Chair, Walter Scott asked Roger Langevin if there was a subject he wanted to discuss with the Trustees, and the Board then took *Other Business, Request for Joint Meetings, Manager's Priority List, and Manager's Report* in that order.)

Jon Elwell discussed a draft list with the Board regarding what the priority projects, and issues should be for the Manager in 2018. The list included a total of 14 items including the Elm Street Sidewalk Project, Hydro Facility FERC Relicensing, The Hydro Facility Renovation Project, and the Village Master Plan Project. The list is not meant to be a comprehensive list of all duties of the Manager, but a guideline of what the Board considers the top priorities for the year. There was a consensus by the Board that the draft priority list was a good depiction of what the Manager should be focusing on during 2018.

10. Town of Enosburgh Request for Joint Meetings – The Board was directed toward an email in their packets from Billie Jo Draper, Town Clerk. The Town of Enosburgh Selectboard is requesting two Joint Meetings with the Trustees this year. They are suggesting one in late summer and one in the autumn. There were four prospective dates they offer for consideration. After some discussion, the Trustees agreed a meeting August 6th and another October 23rd would be the best fit. Jon Elwell will contact Billie Jo Draper with the dates preferred by the Trustees.

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11. Request to Hold the Franklin Grand Isle Counties Bookmobile 5K Run – Guy Breault made a motion to approve the request from the Bookmobile as has been run and operated in previous years. Seconded by Samuel Vaillancourt. Unanimous.

12. Manager's Report – Jon Elwell reported on several issues:

- **St Albans Street Vtrans Class II Paving Grant Application** was not funded. Jon and Gary Denton will discuss road projects with the Trustees at a future meeting.
- **Northwestern Access TV On-Line Service** has terminated. Trustee Meetings will continue to be filmed and televised on local access TV, but if the Village wishes for the on-line access to continue it will be a fee of \$960.00/year. There was a consensus from the Board not to continue the on-line access.
- **NST Solar Net-Metering Project** has agreed to the conditions requested of the developer by the Village in the Village's objection filing to the Public Utility Commission. A Certificate of Public Good was issued by the PUC yesterday for the project, as a result of the agreement by the developer of the requested conditions. This included changing the delivery point location, and upgrading the line extensions to the project to 3-Phase power.

13. Other Business – Roger Langevin requested to speak with the Board. He is running for Franklin County Sheriff, and wished to introduce himself. Some general discussion followed regarding law enforcement across Franklin County. Roger Langevin thanked the Board for their time, and allowing him to talk with them.

14. Executive Session – Personnel – Samuel Vaillancourt made a motion to enter Executive Session for the purpose of discussing a personnel issue. Seconded by Leonard Charron. Unanimous. The Board entered Executive Session at 8:21pm.

Samuel Vaillancourt made a motion to re-enter the Board's Regular Meeting. Seconded by Leonard Charron. Unanimous. The Board re-entered its Regular Meeting at 8:50pm. There was no action taken as a result of Executive Session.

15. Adjourn – There being no other business to come before the Board at this time, Guy Breault made a motion to adjourn. Seconded by Ellen Ste. Marie. Unanimous. The Board adjourned their meeting at 8:50pm.

Respectfully Submitted,

Jonathan Elwell, Village Manager

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.