

**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
July 24, 2018

Trustees Present: Walter Scott, Guy Breault, Leonard Charron, Ellen Ste. Marie, Samuel Vaillancourt

Staff Present: Jonathan Elwell, Brian Ovitt

Others: (all entered meeting just as Board entered Executive Session, and wished to discuss an item under Other Business) Stephanie McDonald, Nancy Munn, Lucy Tatro, Lomby Labelle

Walter Scott, Chair called the meeting to order at 6:30pm.

1. Modifications/Changes to Agenda – There were none.
2. Public Comment – There was none.
3. Review/Approval Minutes July 10, 2018 – Samuel Vaillancourt made a motion to approve the minutes as written. Seconded by Ellen Ste. Marie. Unanimous.
4. WW Dept., Air Handling Unit – Brian Ovitt, Chief Operator reviewed a memo he had written for the Trustees regarding replacement of the Air Handling Unit in the Wastewater Treatment Facility. Attached to the memo were two quotes for the work needed to do this work. One from Mountain Air Systems at \$13,233.00 which did not cover the complete scope of work needed for the project, and one from New England Air Systems in the amount of \$14,250.00, but did cover all work needed for the project. This is specialized work, and he is unaware of another contractor from whom to seek a third quote.  
  
Brian informed the Board that his recommendation was to have the Board waive the requirement of a third quote due to limited vendors in the area, and approve the quote from New England Air Systems. Jon Elwell reminded the Board that this project was planned during the 2018 budget process and would be funded through the WW Department's Equipment Replacement Fund. The Village had estimated \$15,000.00 to complete this work during budget discussions, so New England Air System's bid was within budget.  
  
Samuel Vaillancourt made a motion to waive the condition of a third quote for the project, and to approve the quote from New England Air Systems. Seconded by Leonard Charron. Unanimous.
5. Enosburg Food Shelf Request for Coin Drop Event – Leonard Charron made a motion to approve the request from the Food Shelf to hold a Coin Drop Event 9:00am – 1:00pm September 1, 2018. Seconded by Samuel Vaillancourt. Unanimous.
6. Lincoln Park Permit Requests, Abundant Life Fellowship – Ellen Ste. Marie made a motion to approve allowing the Abundant Life Fellowship to hold a music and food event in Lincoln Park open to the public 2:00pm – 5:00pm August 18, 2018. Seconded by Guy Breault. Unanimous.
7. SQRP Report – Jon Elwell reviewed the second quarter SQRP report with the Trustees. There were no questions.

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8. Manager's Report – Jon Elwell discussed several items with the Trustees:

-FERC Relicensing/Hydro; Let Board know the next step in this process is for the Village to have a meeting with VT Agency of Natural Resources and VT Public Service Department. The Village's consultant, Paul Nolan, Esq. will also be present. There are a number of people that will need to be present, and we are working to find a date that works for everyone. It will most likely be sometime in the autumn.

-Village Master Plan Project; Jon reported that the management team (a subset of the Steering Committee) met July 12<sup>th</sup> with the newly hired consulting firm SE Group to review a basic schedule, events, and tasks that will need to take place over the next year.

-Reminder of Special Joint Meeting with Selectboard; This meeting will take place 6:30pm August 6th at the Emergency Services Building. Jon asked if there were any items the Trustees would like to see on the agenda for this meeting. There were no items at this time. Board members will contact Jon if they think of an item they wish on the agenda.

9. Other Business – There was no other business at this time.

10. Executive Session: Legal, and Personnel Issues – Leonard Charron made a motion to go into Executive Session for the purpose of discussing a legal issue, and personnel issues. Seconded by Samuel Vaillancourt. Unanimous. The Board entered Executive Session at 6:52pm.

Samuel Vaillancourt made a motion to re-enter the Regular Meeting. Seconded by Leonard Charron. Unanimous. The Board re-entered their Regular Meeting at 7:05pm. There was no action taken or discussion as a result of Executive Session.

When the Board entered Executive Session, a group of residents approached the meeting room, and asked to speak with the Board about concerns they have regarding Missisquoi Street. The Board agreed to come out of Executive Session, and hear their concerns. The residents are listed at the beginning of these minutes.

Other Business - Lomby Labelle led a discussion on behalf of the residents regarding several conditions these residents of Missisquoi Street are have concerns. They included chickens in their yards from neighbors' property, a belief that drugs are being sold out of homes on the street, a residence that plays basketball late in the evening on their property creating excessive noise, poor condition of some homes on the street, and speeding from Goodhue Trucking vehicles, in particular, as they travel back and forth from Goodhue's garage.

After several exchanges between the residents, the Board, and the Village Manager, it was suggested that the group contact the Town Health Officer regarding the health code related issues, the Animal Control Officer regarding the chickens issue, and Jon Elwell said he would contact Sheriff Norris and speak to him about the law enforcement issues (speeding, suspected drug selling, excessive noise from basket balls). As is typical throughout most of Vermont, neither Enosburg Falls nor Enosburgh has a building inspector position. Therefore, it is difficult to say what could be done about deferred maintenance of properties, but it was suggested that if there were also health issues tied to the

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property (excessive garbage for example) the Health Officer may be able to make in-roads that way. The group thanked the Board for listening, and left the meeting.

Executive Session: Legal, and Personnel Issues - Guy Breault made a motion to re-enter Executive Session for the purpose of discussing a legal item, and personnel issues. Seconded by Samuel Vaillancourt. Unanimous. The Board re-entered Executive Session at 7:49pm.

Leonard Charron made a motion to re-enter the Board's Regular Meeting. Seconded by Samuel Vaillancourt. Unanimous. The Board re-entered its Regular Meeting at 8:37pm. As a result of Executive Session, Guy Breault made a motion that during 2018, all non-union, non-contracted current employees will receive the same wage increase as the Public Works/Wastewater union contract. Seconded by Leonard Charron. Unanimous.

11. Adjourn – There being no other business to come before the Board at this time, Guy Breault made a motion to adjourn. Seconded by Samuel Vaillancourt. Unanimous. The Board adjourned at 8:38pm.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Jonathan Elwell". The signature is written in black ink on a white background.

Jonathan Elwell, Village Manager

*These minutes were approved by the Board of Trustees at their Regular Board Meeting August 14, 2018.*