

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
October 9, 2018

Present: Trustees - Walter Scott, Guy Breault, Ellen St. Marie, Samuel Vaillancourt, Leonard Charron
Staff – Jonathan Elwell, Matthew Miner
Guests – Shawna Lovelette

Meeting called to order by Walter Scott at 6:32 p.m.

1. Modifications/Changes to Agenda

There were no modifications or changes to the agenda.

2. Public Comment

There was no public comment.

3. Review/Approve Minutes September 25, 2018

Jon Elwell requested a modification to the minutes to include clarification that he recused himself from #7 on the agenda, Water Allocation Request Lot#2 Birch Lane.

Leonard Charron made the motion to approve the minutes of the September 25, 2018 Meeting of the Board of Trustees as corrected above. Seconded by Sam Vaillancourt. Unanimously approved.

4. Hayes Farm Road Culvert Replacement Project Loan Bids

Matthew Miner presented to the Board the results of the invitation to bid for financing the Village match obligation as approved by Voters in Article 8 at the 2018 Annual Meeting. Four local lenders were invited to bid, Community Bank NA, TD Bank, Peoples Trust Company, and Community National Bank. Bids were received from Peoples Trust Company and Community National Bank. Staff recommended that the Board select the bid from Peoples Trust Company with the lowest interest rate at 2.5% for a period of five years. Mr. Miner estimates that the required loan financing will be approximately \$14,706.51, which is less than the amount approved by voters of \$17,000. The project is estimated for final completion in the next two weeks and the final loan amount will be determined upon project completion.

Sam Vaillancourt made the motion to select Peoples Trust Company for the loan financing of the Village match obligation for the Hayes Farm Road Culvert Replacement Project at an interest rate of 2.5% for a period of five (5) years. Seconded by Leonard Charron. Unanimously approved.

5. Water Tower Road Speed Limit Discussion

Sam Vaillancourt asked the Board to consider raising the speed limit on a portion of Water Tower Road from twenty-five (25) mph to thirty-five (35) mph. Many residents have expressed concerns about this speed zone. As discussed at the September 25 meeting, several residents suggested that the sudden change from fifty (50) mph to twenty-five (25) mph at the Village limit on Water Tower Road is resulting in drivers disregarding the reduced speed. Jon Elwell shared with the Board the recent speed test results from this location provided by the Franklin County Sheriff's department which indicated that the 85th percentile average speed result was 37.5 mph. Mr. Elwell clarified for

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the Board that the road is municipally owned and is not under state jurisdiction. Therefore the process to make a speed limit change would first require that the item be warned on an upcoming Board Meeting, the specific location of the new proposed speed zone be identified/defined, then the public must be notified of the proposed change in the fashion of an ordinance change, then complete a sixty day notice period giving the public an opportunity to challenge the change. The Board was in agreement to bring this item to the next meeting.

6. 2019 Budget Schedule Draft and Projects Discussion

Mr. Elwell presented a proposed timeline to the Board for the preparation of the 2019 budget with the goal of reaching a Board approved budget by February 5, 2019. This would include Board meetings on January 8th, January 15th, January 22nd, January 29th, and February 5th, 2019 to discuss the budget. Mr. Elwell also reviewed some significant projects that will be included in the draft budget for consideration by the Board during the budget review process. These included five road paving projects, a waterline replacement project on W Berkshire Rd, roof replacement on 16 Village Drive, roof repairs on public works garage, replacement of a Public Works Department truck, and wastewater facility driveway widening.

7. Lincoln Park Permit Requests, EBA Winter Festival/Parade

Guy Breault made the motion to approve the permit application submitted by the EBA for the Winter Festival in Lincoln Park and Parade with the same road closures as used last year, for Saturday, December 1, 2018. Seconded by Leonard Charron. Unanimously approved.

8. Enosburgh Initiative Report

Shawna Loyelette reported EI updates/activities including:

- The Masonic Temple has applied for a grant with Preservation Trust to restore the stained glass windows on the south side of the building.
- Weekend of October 27th volunteers will be helping to clean and paint the food shelf area within the Masonic Temple.
- Volunteers spent the morning on October 6th doing some cleanup in the downtown area in preparation for the Vital Village walking tour and Enosburgh Eats event scheduled for October 13th.
- Six people attended the leadership summit presented by Vermont Council on Rural Development on October 2nd.
- Two applications will soon be submitted for historic markers in town.
- Shawn Kio is seeking approval from the Town Select Board for creation of a Technology and Innovation Committee.
- The EI is reviewing how some other municipalities are using a shared Grant Writer resource to improve the success of grant applications.
- The EI is trying to coordinate a gathering on November 3rd to get multiple groups to meet at the High School in a shared information session followed by a potluck meal.

9. Manager's Report

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- Mr. Elwell shared with the Board that on October 14th the Fire Department will be conducting a training exercise that will involve laying out fire hose on several streets with a focal point at the Methodist Church on Church St.
- Hydro Renovation Project Update – At this time the contractor performing the renovation to the Hydro Plant has achieved substantial completion as of September 25th. The Hydro One Plant is now producing power. There is no updated estimate from the contractor yet for final completion. Mr. Elwell expects an update on October 10th. At this time the contractor has been notified that liquidated damages have been activated and they will be subject to \$500 fine for each day beyond September 18, 2018 to reach completion.
- Kendall Plant Update – Mr. Elwell confirmed that Norcan has received the gearbox component and is currently testing the gearbox and should be able to update the Village with an installation schedule within the next week or so.
- October 23rd is a special joint meeting with Town Select Board at the Emergency Services Building.

10. Other Business

No other business was presented to the Board.

11. Executive Session – Negotiations in which premature public knowledge may compromise the position of the Municipality, and a personnel item

Sam Vaillancourt made the motion to enter Executive Session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality, and a personnel issue at 7:42pm. Seconded by Guy Breault. Unanimously approved.

Matt Miner left the meeting at 8:35pm.

Respectfully Submitted,



Matthew Miner, Director of Finance

Sam Vaillancourt made a motion to come out of Executive Session. Seconded by Leonard Charron. Unanimously approved. The Board re-entered their Regular Meeting at 9:00pm.

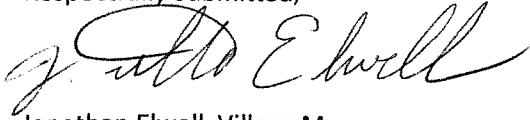
No actions were taken as a result of Executive Session.

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12. Adjourn

There being no other business to come before the Board at this time, Guy Breault made a motion to adjourn. Seconded by Leonard Charron. Unanimously approved. The meeting adjourned at 9:00pm.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Jonathan Elwell".

Jonathan Elwell, Village Manager

These minutes were approved by the Board of Trustees at a Regular Board Meeting October 23, 2018.