

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
November 14, 2017

Trustees Present: Walter Scott, Guy Breault, Leonard Charron and Ellen St. Marie

Staff Present: Jonathan Elwell and Joanne Davis

Public Present: Shawna Lovelette

Walter Scott called the meeting to order at 7:20 p.m.

1. Modifications/Changes to Agenda

There were no changes to the agenda.

2. Public Comment

There was no public comment.

3. Review/Approval of Minutes October 24, 2017

Ellen St. Marie moved to approve the minutes of the October 24, 2017 Trustee meeting as written. Leonard Charron seconded. Unanimous

4. Lincoln Park Permit Application/Winterfest-Enosburg Business Association

Jon Elwell distributed an additional application for use of the bandstand for this same event. Shawna Lovelette reviewed the information on both applications. Last year Shawna contacted the Sheriff's office for assistance with manning the road closures. Jon Elwell asked that EBA staff be equipped with reflective clothing to assist at any road closings not manned by the Sheriff's office. Guy Breault moved to approve the request with the same requirements as last year. Leonard Charron seconded. Unanimous.

5. Street Sweeper, Vtrans Alternatives Grant Application

The Trustees have been made aware of the condition of our current sweeper and the need for replacement. They should anticipate seeing this cost reflected in the draft 2018 budget. Research done by Gary Denton and Ken LaPlant found that they could replace the current sweeper with a better condition, newer sweeper for approximately \$50,000. At a recent conference Gary and Ken attended they were made aware of the Vtrans Alternatives Grant which might help fund the replacement of the sweeper with a new sweeper. This grant could fund 80% of the cost of a new sweeper with the Village responsible for the remaining 20%. Gary Denton advised the Trustees that his research has shown a new replacement sweeper could cost from \$230,000 to \$285,000. The proposed new sweeper will also be a vac truck allowing staff to clean catch basins on their own without the added expense of contracting with Hartigan for this work. With the Vtrans Grant we may be able to replace the current sweeper with a new sweeper for near the same out of pocket cost as we were anticipating.

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Walter Scott asked Gary Denton what the cost was for the one day rental of a sweeper that they did in 2016. Gary advised that the rental was \$2,000 per day.

Jon Elwell included the grant information in the Trustee packet to ask if they would like staff to proceed with the Vtrans application.

Ellen St. Marie moved that staff proceed with submission of the Vtrans Alternative Grant application to help with the purchase of a new sweeper/vac machine. Leonard Charron seconded. Unanimous.

6. 5-Year Capital Budget Draft

Jon Elwell reviewed with the Trustees the proposed Capital Plan for 2018 through 2022. No action taken at this time.

7. SQRP Report

Jon Elwell reviewed the enclosed quarterly SQRP Report as required.

8. Manager's Report

- Jonathan Elwell advised the Trustees that we have been notified by Acadia Insurance that they will not be renewing our insurance coverage. Town & Country Insurance, our insurance agent in Jeffersonville is already working on quotes with different companies.
- Jon included in the Trustee information a memo from Laurie Stanley regarding delinquent taxes.
- Jonathan discussed the October 30, 2017 windstorm and his pride in the staff who worked together to get all customers back in service by November 1, 2017. In addition, staff offered mutual aid assistance to Stowe Electric Department whose outages lasted much longer.

9. Other Business

There was no other business.

11. Executive Session – For the Purpose of Discussing Negotiations in which Premature Public Knowledge may Compromise the Position of the Municipality and a Personnel item.

Ellen St. Marie moved to go into executive session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality and a personnel item at 8:20 p.m. Leonard Charron seconded. Unanimous The Trustee meeting entered executive session. Joanne Davis remained in Executive Session.

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Guy Breault moved to reenter the Board's Regular Meeting. Seconded by Leonard Charron. Unanimous. The Board reentered their Regular Meeting at 9:17 pm. No action was taken as a result of Executive Session.

12. Adjourn – There being no other business to come before the Board at this time, Ellen St. Marie moved to adjourn the meeting. Leonard Charron seconded. Unanimous. Walter Scott adjourned the meeting at 9:17 p.m.

Respectfully submitted,



Joanne Davis
Director of Finance

These minutes were approved as written at the November 29, 2017 Trustee Meeting.