

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
September 26, 2017

Trustees Present: Walter Scott, Guy Breault, William Spears, Jr., Ellen St. Marie and Leonard Charron

Staff Present: Jonathan Elwell and Joanne Davis

Public Present: Jim Cameron representing Quincy Hotel, Brian Bonk (in at 6:55 p.m.) from Champlain Chevrolet, Shawna Lovelette (in at 7:20 p.m.) from Enosburg Business Association, and Amanda Lafferty

Walter Scott called the meeting to order at 6:30 p.m.

1. Modifications/Changes to Agenda

There were no changes to the agenda.

2. Public Comment

There was no public comment.

3. Review/Approval of Minutes September 12, 2017

Ellen St. Marie moved to approve the minutes of the September 12, 2017 Trustee meeting as written. Leonard Charron seconded. Unanimous

4. 57 Depot Street, Quincy Hotel Project Water, Wastewater Allocation Request

Jonathan Elwell brought the Trustees up-to-date on the Quincy Hotel project. They have requested six water/wastewater allocations, the owner is requesting two be paid for when the certificate of occupancy for the apartments is issued and the balance of the allocations (Phase II of the project) will be paid for once the rooms have been added and are ready for occupancy. Jon included in the Trustee information a copy of the page of the sewer ordinance that indicates that if an allocation is not paid for within two years of issuance, it reverts back to the Village. Jim Cameron is concerned that investors would want to see the full six allocations given to show that this will not be a concern once the project progresses. Guy Breault moved to grant six water/wastewater allocations to the Quincy Hotel with the understanding that two will be paid for once ready for occupancy and if the balance are not paid for within two years they will revert back to the Village and the Quincy Hotel will need to reapply for the additional allocations. Ellen St. Marie seconded. Unanimous

Jim then described a meeting which took place as an off-shoot to the Enosburg Initiative Meetings. Jim, Jon Elwell, Tim Smith, Guy Breault, Elizabeth Nance, and Richard Brodeur met September 21st to talk about what could be done to revive the Enosburg Falls Economic Development Corporation. They are attempting to arrange a meeting of the EFEDC for October 17th or 18th.

Jim Cameron left the Trustee meeting at 6:55 p.m.

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
September 26, 2017

5. Lincoln Park Bandstand Permit Request, Champlain Chevrolet
Brian Bonk from Champlain Chevrolet described the purpose of the event to be held October 21, 2017 as a grand opening after the sale of Champlain Chevrolet to Brian and his brother. In a new promotion, General Motors will also be giving away a Chevrolet Equinox at one of its dealerships, not necessarily at Champlain Chevrolet, but they will be a participating dealership on the same date as the grand opening. Champlain Chevrolet will also have several other prizes to give away. Brian would like to display several models of Chevrolets on the park, and there will be a chicken BBQ. Jon Elwell reminded the Trustees that they will be setting new precedence if they approve the application. This will be the first for-profit, private business to request use of the park, and he just wants the Board to be aware of this if they choose to approve the permit application. Guy Breault pointed out that this is a business within the Village of Enosburg Falls, so he is comfortable with this request. Guy Breault moved to approve the permit. William Spears, Jr., seconded the motion. Unanimous.

6. Disussion, Video Cameras on Public Streets
Guy Breault met with Linda Collins, Selectboard member for the Town of Richford, and received a demonstration of the cameras they have installed. Leonard Charron asked if Richford felt that the cameras worked for them. Guy said that Linda felt that the cameras deterred loitering in the area where they were placed, but Guy also feels Enosburg Falls does not have the loitering issues that Richford has had in recent history. It was unknown whether the loitering in Richford simply moved to another location in the community because of the cameras or whether they actually stopped the activity. Walter Scott asked that this subject be tabled with no action taken unless a Board member feels compelled to have it as an agenda item.

7. Set Special Joint Meeting with Selectboard
At the end of the Town and Village last Joint Meeting, the Selectboard had requested another Joint Meeting with the Trustees to take place in November. Jonathan contacted Billie Jo Draper at the Enosburgh Town Office to coordinate a Joint Meeting of the Village Trustees and Town Selectboard. They tentatively selected November 14, 2017 for this meeting. One item that the town would like to discuss is the law enforcement contract. If Trustees have any items they would like added to the agenda, please let Jonathan know. Walter Scott brought up working agreements with the Town and Village as winter is on its way.

8. Set Public Hearing Proposed Changes Land Use and Development Regulations
The Planning Commission held their public meeting to consider the changes to the Enosburg Falls Village Land Use and Development Regulations known as the Zoning Bylaws. The Village Trustees now have 120 days to decide if the Village will adopt the changes. Jonathan said that unless the Board wishes to set a special hearing date (other than their regular meetings) the two options the Trustees have for setting a Public Hearing to consider the proposed changes are

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
September 26, 2017

November 14th or November 28th. There was a consensus of the Board to set the Public Hearing for 6:30pm November 28th at the Village Main Office.

9. Electric Department Bucket Truck

Jonathan Elwell reviewed the Request for Bid for the 2000 GMC 7500 truck enclosed in the Trustee information. Jon suggested the ad be posted on our website, our three posting locations and in the County Courier. Would the Trustees also like to have this advertised in the St. Albans Messenger. Leonard Charron expressed that he would like this to be posted in the Messenger as well.

10. Manager's Report

Jonathan reviewed the Bridge of Flowers and Lights project. The project is complete and Eric Goddard feels that all of the structural concerns were addressed during this project. There were some parts of the project that were intentionally not completed due to funding constraints. These can be done during the next refurbishment. Jonathan was contacted by George Voss who lives across from the Bridge of Flowers and Light on Duffy Hill Road. Mr. Voss is concerned with the slip/fall danger on the new riprap installed during this project and feels a warning sign would alert people not familiar with the area. Leonard Charron asked about gating the area to prevent access, but Jonathan feels that we have always supported the use of the property for public access, and gating the area would prevent that. Leonard Charron asked that Mr. Voss' concerns be tabled until the next Trustee meeting to allow the Trustees to visit the area.

The Elm Street Sidewalk draft engineering work is complete. Jonathan scheduled a public meeting for October 10, 2017 at 6:30 p.m. to review the engineering plan and hear public comment. Guy Breault asked about the waterline upgrade that has been discussed in the past along Elm St and Main St. Will this affect the new sidewalk? Jonathan advised that it could. In 2014 the Trustees decided to table replacing the waterlines due to the cost.

11. Other Business

Shawna Lovelette, President of the Enosburg Business Association brought in a request for the use of the bandstand. She had submitted this request earlier but due to a conflict with another event she pulled the request. Shawna has since been in touch with Champlain Chevrolet and as their event ends at 5:00 p.m. the request by Enosburg Business Association is being resubmitted with a time change. Shawna said the event on the park will be a part of Paint the Town Pink and includes a relay race and pumpkin lighting. There will be many other family oriented activities. The time requested is 6:00 p.m. to 8:00 p.m. on October 21, 2017. William Spears, Jr. moved to approve this request, Leonard Charron seconded. Unanimous.

Shawna also expressed thanks on behalf of the Enosburg Business Association for the Village's support of the restoration and rededication of the drinking fountain.

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
September 26, 2017

Leonard Charron was approached by Jim Kennison on Pleasant Street regarding runoff that he feels is being directed down his driveway by the road pitch and sidewalk configuration. Jonathan is unsure of the Village's liability in this circumstance. Leonard Charron asked if Public Works Director Gary Denton could go and evaluate the situation.

12. Executive Session – For the Purpose of Discussing a Personnel Issue and a Legal Item
William Spears, Jr. moved to go into executive session at 8:00 p.m. Ellen St. Marie seconded. Trustee meeting entered executive session. Joanne Davis and Amanda Lafferty remained in Executive Session. Joanne Davis and Amanda Lafferty left Executive Session at 8:20 p.m.

Respectfully submitted,

Joanne Davis
Director of Finance

Leonard Charron made a motion to come out of Executive Session. Seconded by Guy Breault. Unanimous. The Board returned to their Regular Meeting at 9:35pm. There was no action taken as a result of Executive Session.

13. Adjourn – There being no other business to come before the Board at this time, Leonard Charron made a motion to adjourn. Seconded by Guy Breault. Unanimous. The meeting adjourned at 9:35pm.

Respectfully Submitted,

Jonathan Elwell
Village Manager

These minutes were approved as written at the October 10, 2017 Trustee Meeting.