

DRAFT  
**VILLAGE OF ENOSBURG FALLS**  
**Special Meeting of the Board of Trustees**  
February 26, 2019

Present: Trustees - Guy Breault, Leonard Charron, Sam Vaillancourt, Jesse Woods  
Staff – Jonathan Elwell, Matthew Miner, Gary Denton  
Guests – Greta Brunswick, Jim Cameron, Sandy Ferland

Meeting called to order by Guy Breault at 6:36pm.

1. Modifications/Changes to Agenda

There were no modifications or changes to the agenda.

2. Public Comment

There were no public comments.

3. Review/Approval Minutes February 12, 2019

Sam Vaillancourt made the motion to approve the minutes of the February 12, Meeting of the Board of Trustees as written. Seconded by Jesse Woods. Unanimously approved.

4. Better Connections, Quick Build for Health Grant Application – Greta Brunswick, Northwest Regional Planning Commission

Greta Brunswick addressed the Board to request authorization to submit a grant application on behalf of the Village of Enosburg Falls to the VT Dept of Health (VDH) and Physical Activity and Nutrition (PAN) program and Better Connections joint agencies for a Quick Build Health Grant. Enosburg Falls was identified along with two other communities as a preferred recipient for this grant at a value between \$5,000 and \$15,000 because of its status as a participant in the Better Connections Master Planning Grant program. The proposed project for use of these grant funds is installation of a parklet with a wayfinding/informational kiosk at the South East corner of the intersection of Main St and Depot St. This would involve the relocation of a driveway that currently shares the use of the rail trail as it exits onto Main St which presents a safety hazard for both users of the driveway and users of the rail trail. The driveway exit would be relocated to Depot St. Estimated cost of the project is \$19,467 and construction of the project would have to be completed by September 30, 2019 per the grant stipulations. Approval of the relocation of the driveway exit will involve Right of Way (ROW) approval from the State of VT as it crosses the Rail Trail. The Village is being asked to provide in-kind services from the Department of Public Works (DPW) for site preparation and donations are being sought to contribute to the planting, kiosk installation, and site furniture elements of the project. There is an alternate project site on the West side of Main St should there be any difficulty with obtaining proper ROW approvals and or budget or timeline restrictions for the preferred project site. The deadline for grant application is March 1, 2019. There is no match requirement for this grant. There was a consensus of the Board that the Village would provide in-kind assistance on site prep work provided that it can be coordinated around other DPW project obligations.

Sam Vaillancourt made the motion to authorize the submission of the Quick Build for Health grant application. Seconded by Leonard Charron. Unanimously approved

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5. Use of Public Sidewalk Space - Discussion

The Board resumed discussion concerning the use of public sidewalk space by downtown businesses that was originally raised during the December 11, 2018 Trustee Meeting. The Board responded to staff's request to establish a position on whether it wished to allow use of the sidewalks by local businesses to place things outdoors such as tables and chairs or planters or other beautification items and what requirements might be considered if allowed. The Board's position was to be as non-restrictive as possible in support of business owners while maintaining the safety of the public using the sidewalks and therefore not to require any form of permitting process but to ensure that the Village is properly protected from any liability arising from such use.

Sam Vaillancourt made the motion for a policy to require any businesses placing items on any sidewalk within Village limits to provide evidence of liability insurance naming the Village of Enosburg Falls as additional insured and also to ensure from businesses that safe passage on the sidewalk is unobstructed. The Village will maintain the right to require businesses to remove anything from the sidewalk which the Village determines does not meet these criteria. Seconded by Jesse Woods. Unanimously approved

6. Enosburgh Initiative Report

Jim Cameron reported to the Board that the Enosburg Falls Economic Development Corporation (EFEDC) has announced a new voting member, Blayze Duffy, who is a student at Enosburg Falls High School. The EFEDC Board will be resubmitting an application for the USDA Grant to conduct a feasibility study. The EFEDC Board also has voted to replace its sign. Mr Cameron also updated the Trustees on the EI efforts to establish a Grant Writing/Economic Development position for Enosburgh. The Select Board for the Town of Enosburgh has drafted its 2019 budget to include \$20,000 for a part-time position. EI members remain steadfast in their opinion that this position needs to be full-time with benefits in order to attract qualified candidates and estimates the cost at approximately \$80,000 which would include salary and benefits. EI members plan to raise the topic for further discussion during the March 5<sup>th</sup> Annual Town Meeting in hopes to obtain voter support for increasing the funds for this position.

7. Manager's Report

Mr. Elwell reported to the Board on four items.

- The Federal Aviation Administration (FAA) is working in response to a request from Congress to relax current regulations regarding the use of drones at night when flying above people and expects it may have new regulations ready for review in coming weeks.
- General Manager of VPPSA, Ken Nolan, recently wrote an article for publication in VT Digger addressing concerns about the impact VT State Government regulations are having on VT Hydro Electric facilities, specifically addressing concerns regarding ANR stipulations in the Morrisville Water & Light Department FERC relicensing.
- A letter of support was submitted by Mr Elwell on behalf of the Village of Enosburg Falls for the Enosburg Falls Economic Development Corporation's upcoming resubmission for a USDA grant application for a Feasibility Study.

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- A reminder was provided that the next regularly scheduled Trustee Meeting falls on March 12<sup>th</sup> and is the Village Annual Meeting and will be located at the Enosburg Falls High School (EFHS) Auditorium. Additionally an Informational Meeting on the Australian ballot vote will be held at 6:30pm March 11<sup>th</sup>, 2019 at the EFHS Auditorium.

8. Other Business

There was no other business.

9. Executive Session: Negotiations in which Premature Public Knowledge may Compromise the Position of the Municipality.

Sam Vaillancourt made the motion to enter Executive Session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality at 8:33 pm. Seconded by Jesse Woods. Unanimously approved.

Sam Vaillancourt made a motion to come out of Executive Session. Seconded by Jesse Woods. Unanimously approved. The Board re-entered their Regular Meeting at 9:02 pm.

No actions were taken as a result of Executive Session.

10. Adjourn

There being no other business to come before the Board at this time, Jesse Woods made a motion to adjourn. Seconded by Leonard Charron. Unanimously approved. The meeting adjourned at 9:02 pm.

Respectfully Submitted,

Matthew Miner, Director of Finance

***These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.***