

DRAFT
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
April 09, 2019

Present: Trustees - Guy Breault, Leonard Charron, Sam Vaillancourt, Jesse Woods, Jason Larose
Staff – Jonathan Elwell, Matthew Miner, Gary Denton
Guests – Sandy Ferland, Ellen Stanley, Tom Benton, Jim Cameron, Mary Anne Mercy, Cindi Miner

Meeting called to order by Sam Vaillancourt at 6:30 pm.

1. Modifications/Changes to Agenda

There were no modifications or changes to the agenda.

2. Public Comment

There were no public comments.

3. Review/Approval of Minutes March 26, 2019

Guy Breault made the motion to approve the minutes of the March 26, Meeting of the Board of Trustees as written. Seconded by Jason Larose. Unanimously approved.

4. Quick Build Grant Agreement

The Board reviewed the Grant Agreement between Village of Enosburg Falls and State of Vermont, Department of Health, Division of Health Promotion and Disease Prevention for \$11,000 awarded April 1, 2019 for the construction of a parklet at the intersection of Main St and Depot St.

Guy Breault made the motion to authorize Jonathan Elwell to sign the Quick Build Grant Agreement on behalf of the Village. Seconded by Leonard Charron. Unanimously approved.

5. Rise VT Grant Application

Greta Brunswick submitted a request for Board approval to submit an application on behalf of the Village for a Rise VT Amplify grant of up to \$1,500 that would supplement the Quick Build parklet project. Ms Brunswick also asked for a letter of support from the Board for the NRPC/Rise VT application to the AARP community challenge grant program for up to \$3,000 to supplement the pop-up demonstration slated for the week of June 10-17, 2019.

Jason Larose made the motion to authorize submission of the Rise VT Amplify grant on behalf of the Village. Seconded by Jesse Woods. Unanimously approved.

Guy Breault made the motion to submit a letter of support to NRPC/Rise VT for their application to the AARP Community Challenge Grant. Seconded by Jesse Woods. Unanimously approved.

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6. Holiday Wreaths Request – Mary Anne Mercy

Mary Anne Mercy addressed the Board regarding the holiday wreaths that were displayed during the holiday season last year. Ms Mercy asked the Board to consider hanging the wreaths lower on the utility poles for the 2019/2020 holiday season so that they will be more aesthetically pleasing. She suggested a height of 10'-6" from the ground and recommended modifying the mounting technique. The Board thanked Ms Mercy for the feedback and agreed to take it under advisement. Staff will review her recommendations and the Board will take up the topic again at a future meeting.

7. Delinquent Tax Collector Request to Retain Attorney

Guy Breault made the motion to approve Andre Beaulieu, Delinquent Tax Collector, retaining Attorney Vaughn Comeau for the purpose of conducting a tax sale. Seconded by Jason Larose. Unanimously approved.

8. Enosburg Initiative Report

Jim Cameron reported to the Board on EI activities including:

- There is a Child Care Summit scheduled for Thursday April 11, 2019 at the Emergency Services Building which is open to the public to discuss the current availability of affordable child care in the area and efforts to improve it.
- Summer volunteer work will begin again in about six weeks on the Masonic Temple which will include painting and window restoration.
- Mr Cameron and Sandy Ferland thanked the Board for its recent participation on the Joint Meeting with the Town Selectboard on April 1, 2019 to discuss the proposed Grant Coordination/Economic Development position and again urged Board members to note the importance of creating the position and the impact it will have on the community as the Vital Village master plan is finalized in the coming months.
- Mr Cameron notified the Board that there is a vacancy in their appointment to the Board of Enosburg Falls Economic Development Corporation since Leonard Charron has stepped off their Board and asked the Board of Trustees to consider making a new appointment.

9. Manager's Report

Mr. Elwell reported to the Board on three items.

- Mr Elwell informed the Board that Village staff has submitted a Letter of Notification for the Northern Borders Regional Commission 2019 Grant cycle for construction of phase II of the Eco Park master plan. The estimated cost for phase II construction is \$592,000 and the grant requires a 50% match which would result in an application for \$296,000 in grant funds and a match requirement from the Village of \$296,000. Staff will continue to review the efficacy of submitting an application for this year's grant cycle and will return to the Board on April 23, 2019 to make a formal recommendation.
- Village staff recently received a copy of a letter sent from Northwest Regional Planning Commission to the Act 250 District Commission regarding permit #6F0450-3 (McDonald's USA LLC and Pomerleau Family LLC development on Jay View Dr) reminding the Commission of an outstanding project condition that required a crosswalk be installed across Route 105 in the vicinity of the intersection of Route 105 and Water Tower Hill Rd.

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- VPPSA will be conducting an exercise with Village staff to evaluate staff awareness of social engineering techniques commonly referred to as “phishing”. It is designed to evaluate staff awareness and provide training to improve that awareness in efforts to prevent Cyber Terrorism. The Village staff is the first member group that VPPSA will be testing this training activity with before rolling it out to all VPPSA member utilities.

10. Other Business

Mr Cameron asked the Board for permission to help promote community awareness of the Diesel Museum Demonstration at Eco Park during the activities planned the week of June 10-17, 2019. The Board consensus was in favor of this. Mr Cameron will work with Village staff on logistics.

11. Executive Session: Negotiations in which Premature Public Knowledge may Compromise the Position of the Municipality.

Leonard Charron made the motion to enter Executive Session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality at 7:55pm. Seconded by Jason Larose. Unanimously approved.

Jesse Woods made a motion to come out of Executive Session. Seconded by Guy Breault. Unanimously approved. The Board re-entered their Regular Meeting at 8:40pm.

As a result of Executive Session, Guy Breault made a motion to authorize the expenditure of \$35,000 to purchase a used 2000 Elgin Pelican Sweeper from CN Wood Co, Inc. Seconded by Jesse Woods. Unanimously approved.

12. Adjourn

There being no other business to come before the Board at this time, Jesse Woods made a motion to adjourn. Seconded by Jason Larose. Unanimously approved. The meeting adjourned at 8:41pm.

Respectfully Submitted,

Matthew Miner, Director of Finance

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.