

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
April 23, 2019

Present: Trustees - Guy Breault, Leonard Charron, Sam Vaillancourt, Jason Larose
Staff – Jonathan Elwell, Matthew Miner
Guests – Sandy Ferland

Meeting called to order by Sam Vaillancourt at 6:31 pm.

1. Modifications/Changes to Agenda

There were no modifications or changes to the agenda.

2. Public Comment

There were no public comments.

3. Review/Approval of Minutes April 9, 2019

Guy Breault made the motion to approve the minutes of the April 9, Meeting of the Board of Trustees as written. Seconded by Leonard Charron. Unanimously approved.

4. Enosburg Business Association/Enosburg Falls Lion's Club Upgrades to Lincoln Park Electric Services – Shawna Lovelette, EBA

Although Shawna Lovelette was not present, Sandy Ferland let the Board know that the EBA desires to work with the Lion's Club and the Village of Enosburg Falls to make improvements to the underground electrical services in Lincoln Park. Jon Elwell agreed to contact Ms Lovelette to discuss rescheduling this item for a future meeting.

5. Northern Borders Grant Application, Diesel #1 Property Interpretive Center/Eco – Park

As discussed at the April 9 meeting of the Board, staff has further investigated the efficacy of submitting a grant application to the Northern Borders Regional Commission for the 2019 grant cycle. After further review of the remaining scope of work in the Eco Park master plan and discussions with Dubois and King who made engineering estimates for the project as recently as 2016, staff believes that the magnitude of the project is nearer to \$170,000 for substantial completion and recommends proceeding with the grant application for 2019. Dubois and King have been contacted and are working to refresh the estimates provided in 2016 so that a more accurate budget for the project can be prepared and submitted with the grant application.

Guy Breault made the motion to authorize submission of the Northern Borders grant application for estimated project cost of \$170,000 on behalf of the Village and pledge the required matching funds of up to \$85,000. Seconded by Jason Larose. Unanimously approved.

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6. Street Sweeper Financing Bids

The Village has received bids from three local banks for the financing of the purchase of a street sweeper. Bids ranged from 2.70% to 2.95% for a term of five (5) years. The lowest bid was received from Community Bank NA and staff recommends accepting this bid.

Jason Larose made the motion to accept the bid from Community Bank NA for financing of up to \$36,000 for a period of five (5) years at interest rate of 2.70% for the purchase of a 2001 Elgin Pelican Sweeper. Seconded by Jesse Woods. Unanimously approved.

7. VT Bond Bank Declaration of Intent, 2019 Paving Projects Financing

Guy Breault made the motion to approve execution of Declaration of Official Intent of the Village of Enosburg Falls to Reimburse Certain Expenditures from Proceeds of Indebtedness for the Vermont Bond Bank 2019 bond application for the 2019 Paving Project by Village Clerk, Andre Beaulieu. Seconded by Jason Larose. Unanimously approved.

8. SQRP Report

Mr Elwell presented the quarterly Service Quality and Reliability Plan (SQRP) report. All metrics are within benchmark goals.

9. Manager's Report

Mr Elwell reported to the Board on three items.

- The NST Solar net metering project is proceeding and should be completed within the next couple months.
- The Village's engineer for the Elm St Sidewalk project submitted a response regarding the recent notification of an outstanding Act 250 permit condition requiring the installation of a crosswalk in the vicinity of Route 105 and Jay View Dr. At this time no adjustments will be made to the current Elm St Sidewalk project engineering plans unless a Letter of Intent to issue a 1111 permit is forthcoming from VTrans.
- The President of the United States recently issued an executive order designating the Department of Homeland Security responsible for assessing the risk to our nation's electric grid from the potential of an electro magnet pulse (EMP) attack.

10. Other Business

Jason Larose reported to the Board that he recently attended a TAC meeting as the new Board's appointee. Mr Larose made the Board aware that the TAC is working toward revising the Standards for Road and Bridges.

Matthew Miner reminded the Board that the Enosburg Falls Economic Development Corporation has requested a new appointment as a result of the resignation of Leonard Charron from its Board. The appointment will be considered at the next regular meeting.

11. Executive Session for the purpose of discussing a personnel issue.

Leonard Charron made the motion to enter Executive Session for the purpose of discussing a personnel issue at 7:31pm. Seconded by Jason Larose. Unanimously approved.

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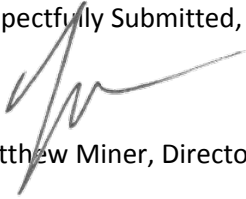
Leonard Charron made a motion to come out of Executive Session. Seconded by Guy Breault. Unanimously approved. The Board re-entered their Regular Meeting at 7:50pm.

No actions were taken as a result of Executive Session.

12. Adjourn

There being no other business to come before the Board at this time, Guy Breault made a motion to adjourn. Seconded by Jason Larose. Unanimously approved. The meeting adjourned at 7:51pm.

Respectfully Submitted,



Matthew Miner, Director of Finance

These minutes were approved by the Board of Trustees at a Regular Board Meeting on May 14, 2019.