

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
May 28, 2019

Present: Trustees - Guy Breault, Leonard Charron, Sam Vaillancourt, Jason Larose
Staff – Jonathan Elwell, Matthew Miner, Gary Denton
Guests – Sandy Ferland, Jim Cameron, Mary Anne Mercy, Greta Brunswick

Meeting called to order by Sam Vaillancourt at 6:31 pm.

1. Modifications/Changes to Agenda

There were no modifications or changes to the agenda.

2. Public Comment

There were no public comments.

3. Review/Approval of Minutes May 14, 2019

Guy Breault made the motion to approve the minutes of the May 14, Meeting of the Board of Trustees as written. Seconded by Leonard Charron. Unanimously approved.

4. Holiday Wreath Discussion - Mary Anne Mercy

Mr Elwell reported to the Board that with further planning and experimentation, the combined efforts of Ms Mercy and staff have produced a recommended approach to the wreath display for this holiday season that will result in better visibility. This will require the purchase of 5 new hanging brackets and relocation of power outlets on 28 utility poles for an estimated total cost of \$4,793, which Mr Elwell recommended being funded by the Electric Department.

Leonard Charron made the motion to approve the proposed installation of holiday wreaths at an estimated cost of \$4,793. Seconded by Guy Breault. Unanimously approved.

5. Harvest Fest/Enosburg Business Association - Sandy Ferland

Ms Ferland updated the Board on the planning progress for 2019 Harvest Festival scheduled for the 3rd Saturday in September. Currently 10 vendors have already registered indicating a positive outlook.

6. Lincoln Park Permit Request – Enosburgh Public Library

Guy Breault made the motion to approve Lincoln Park permit application from the Enosburgh Public Library for Tuesday evening kids crafts in the park during the Town Band Concerts for the summer starting June 11th running through August 20th. Seconded by Jason Larose. Unanimously approved.

7. Maple Park Permit Request – Enosburgh Public Library

Jason Larose made the motion to approve the Maple Park permit application from the Enosburgh Public Library for the summer reading program scheduled for Wednesdays and Fridays beginning July 3rd running through August 2nd. Seconded by Leonard Charron. Unanimously approved.

8. Lincoln Park Permit Request – Enosburgh Town Band

Jason Larose made the motion to approve Lincoln Park permit application from the Enosburgh Town Band for Tuesday evening band concerts in the park for the summer starting June 11th running through August 20th. Seconded by Leonard Charron. Unanimously approved.

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9. Request to Use Bridge of Flowers & Light – Enosburg Business Association

Jim Cameron presented a request from the Enosburg Business Association to host an event on the Bridge of Flowers and Lights on or about June 12th (exact date pending weather conditions) from 5pm-7pm which would include live music and light refreshments. This event is planned in conjunction with other community events planned during the pop-up demonstration the week of June 10-17, 2019. The purpose of the event is to increase community awareness of the public park space. The Enosburg Business Association will provide insurance coverage for the event. The event is free and open to the general public.

Guy Breault made the motion to approve the use of the Bridge of Flowers and Lights for a free public reception hosted by the EBA on or about June 12th. Seconded by Jason Larose. Unanimously approved.

10. Water and Wastewater Allocation Request, 319 Patch Road

Leonard Charron made the motion to approve the request for one water and one wastewater allocation from Philip Patch for construction of a new home on the Patch Road extension. Seconded by Guy Breault. Unanimously approved.

11. Vital Village Project, Pop-Up Demonstration – Greta Brunswick, NRPC

Topic tabled at 7:00pm pending arrival of Ms Brunswick. Topic resumed at 7:25pm after Manager's Report. Ms Brunswick updated the Board on plans for the pop-up demonstration scheduled for June 10-17, 2019. Curb extensions are planned for the Main St pedestrian crossings at Missisquoi St, Bismark St, and Depot St. There will be a small construction trailer parked on Main St in front of the cemetery for the duration of the weeklong demonstration. Intercept survey responses will be collected during the demonstration period as well as being available online to gather community input about the demonstration. Plans include use of a speed counter to monitor traffic speed on Main St prior to, and during the demonstration period to gather traffic calming data. Ms Ferland notified the board that flowers for the pop-up demonstration were being donated by Bates Farm and Garden and asked the Board for permission to plant the flowers in public areas after the demonstration period. The Board consensus was to allow this, as long as the planting and maintenance of the flowers would not place a burden on Village staff.

12. Rise VT Amplify Grant Agreement

Guy Breault made the motion to authorize Jonathan Elwell to execute the Grant Agreement with RiseVT for \$1,500 for use on the Quick Build Project, a proposed parklet at the intersection of Main St and the Rail Trail. Seconded by Jason Larose. Unanimously approved.

13. Manager's Report

Mr Elwell reported to the Board on five items.

- The village was not successful in its application for VTrans Class II Paving Grant for 2019 for the repaving of Orchard St.
- Mr Elwell gave permission for the Village's website to host a link to the town's Technology and Innovation Committee survey designed to gather data about technology needs and expectations of community residents.

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- Mr Elwell and Greta Brunswick have begun reviewing the efficacy of submitting a grant application to the VTrans Bicycle and Pedestrian Program for further planning and development of Vital Village project initiatives. Mr Elwell plans to return to the Board at the next meeting to make a formal recommendation.
- Mr Elwell asked the Board if it would like to apply for a revolving loan from the State of Vermont for the completion of the required Wastewater Department Long-Term Control Plan which must be completed by the end of 2019. Estimated cost for the development of the plan is \$15,000 to \$20,000. The loan program being suggested has 100% debt forgiveness, effectively making the cost to develop the plan zero.

Leonard Charron made the motion to allow staff to apply for the State's revolving loan with 100% debt forgiveness for the purposes of developing the Long-Term Control Plan for the Wastewater Department. Seconded by Guy Breault. Unanimously approved.

- Friends of the Opera House extended an invitation to the Board to attend a Historic Site Marker unveiling ceremony for the Opera House on May 30th at 2:00pm.

14. Other Business

Gary Denton reported to the Board that cross walks have been repainted and repairs to Orchard St are scheduled for Thursday, May 30th. Ms Brunswick reminded the Board of some upcoming key dates, June 4th for presentation of the Vital Village plans, June 11th for the walk audit with Mark Fenton, multiple dates and events associated with the rail trail roundup starting June 6th running through June 8th (details available on the Village's website: <https://villageofenosburgfalls.org>).

15. Executive Session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality.

Jason Larose made the motion to enter Executive Session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality at 7:47pm. Seconded by Leonard Charron. Unanimously approved.

Leonard Charron made a motion to come out of Executive Session. Seconded by Guy Breault. Unanimously approved. The Board re-entered their Regular Meeting at 8:37pm.

As a result of Executive Session, Jason Larose made a motion to authorize Jonathan Elwell to execute a Master License Agreement with the State of Vermont, Agency of Transportation regarding the Village's utility crossings of the State's right of way along the rail trail. Seconded by Leonard Charron. Unanimously approved.

16. Adjourn

There being no other business to come before the Board at this time, Guy Breault made a motion to adjourn. Seconded by Jason Larose. Unanimously approved. The meeting adjourned at 8:40pm.

Respectfully Submitted,



Matthew Miner, Director of Finance

These minutes were approved by the Board of Trustees at a Regular Board Meeting on June 11, 2019.