

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
June 25, 2019

Present: Trustees - Sam Vaillancourt, Guy Breault, Leonard Charron, Jason Larose
Staff –Matthew Miner, Gary Denton, Ken Laplant
Guests – Jim Cameron, Greta Brunswick

The meeting was called to order by Sam Vaillancourt at 6:32 pm.

1. Modifications/Changes to Agenda

There were no modifications or changes to the agenda.

2. Public Comment

There were no public comments.

3. Review/Approval of Minutes June 11, 2019

Guy Breault made the motion to approve the minutes of the June 11th Meeting of the Board of Trustees as written. Seconded by Jason Larose. Unanimously approved.

4. Bicycle & Pedestrian Planning Grant Application – Greta Brunswick, NRPC

Greta Brunswick addressed the Board with a draft application for a scoping study grant from the VTrans Bicycle and Pedestrian Program for consideration by the Board. This would allow the Village to engage Engineers to conduct a scoping study to evaluate projects that are being proposed in the Vital Village Master Plan and is estimated to cost up to \$40,000. The grant requires a 20% match.

Leonard Charron made the motion to authorize staff to submit a grant application with the VTrans Bicycle and Pedestrian Program for a scoping study estimated to cost \$40,000 with an estimated match requirement of \$8,000. Seconded by Jason Larose. Unanimously approved.

5. Enosburg Business Association Request for Block Party

This item was tabled pending arrival of Shawna Lovelette.

6. Enosburgh Community Recreation Lincoln Park Permit Application

Leonard Charron made approve the Lincoln Park Permit application from the Enosburgh Community Recreation Dept for Movie Nights in the Park in July and August. Seconded by Guy Breault. Unanimously approved.

7. Road Paving Project Bids

Staff presented the results of the invitation to bid for the 2019 Paving Projects for the Public Works Department. This capital expenditure was budgeted for 2019 with an estimated cost of \$461,000 and voters approved funding this with a twelve-year bond issue. Three contractors were contacted, and three sealed bids were received by the bid deadline. Staff recommends accepting the low bid from Engineers Construction, Inc (ECI) for \$384,500.

Guy Breault made the motion to accept the low bid of \$384,500 from Engineers Construction, Inc (ECI) for the 2019 Paving Project to pave Hayes Farm Rd, St Albans St, Village Drive, and Railroad St. Seconded by Jason Larose. Unanimously approved.

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
June 25, 2019

8. Street Sweeper Bids

Staff presented the results of the invitation to bid for the sale of the Village's used 1985 Elgin Pelican Street Sweeper by the Public Works Department. One sealed and valid bid was received by the bid deadline. Staff recommends accepting the high bid from Brenden Wadsworth for \$1,653. The minimum bid requirement was \$1,500.

Leonard Charron made the motion to accept the high bid of \$1,653 from Brenden Wadsworth for the sale of a 1985 Elgin Pelican Street Sweeper in As-Is condition. Seconded by Guy Breault. Unanimously approved.

9. F550 Financing Bids

The Village has received bids from three local banks for the financing of the purchase of a new F550 Plow Truck. Bids ranged from 2.35% to 2.70% for a term of five (5) years. The lowest bid was received from Community National Bank and staff recommends accepting this bid.

Guy Breault made the motion to accept the bid from Community National Bank for financing of up to \$66,000 for a period of five (5) years at interest rate of 2.35% for the purchase of a new F550 Plow Truck. Seconded by Jason Larose. Unanimously approved.

10. Enosburgh Initiative Report

Jim Cameron reported to the Board on six items.

- The open house at the Diesel #1 Museum was successful with about 30 visitors and Mr Cameron would like to schedule another similar event in the future.
- Mr Cameron asked the Board to consider what would be required to open the West end of the Bridge of Flowers and Lights for pedestrian through traffic.
- Painting of the South face of the Masonic Temple is progressing nicely and looks very good.
- An arrangement between DCF and the Masons/Food Shelf has been arrived at that will allow use of the Food Shelf space in the first floor of the Masonic Temple for supervised family visitation appointments for DCF clients in the Enosburgh area. This will prevent parties from having to travel to St Albans for these appointments.
- Volunteers are working to reestablish the "Walking Bus" program at the school which involves older student volunteers helping to walk younger students to and from school from designated locations.
- Volunteers have put together a new flyer "Enosburgh, Vermont Come and Visit" for distribution within and outside the community to help visitors be aware of the retail, lodging, recreation, points of interest, events, and travel related services available in the community. You can contact ebavt@gmail.com for more information.

11. Other Business

Item #5 – EBA Block Party was taken back up. Ms Lovelette was not present to speak to the Board so Mr Cameron shared the limited information he had about the event and it was agreed to review the event again at a future meeting if necessary. Mr Denton did indicate that a permit from the State would be required if there was a need to close Main St to through traffic since that is a State Highway.

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
June 25, 2019

12. Executive Session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality.

Jason Larose made the motion to enter Executive Session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality at 7:10 pm. Seconded by Leonard Charron. Unanimously approved.

Leonard Charron made a motion to come out of Executive Session. Seconded by Jason Larose. Unanimously approved. The Board re-entered their Regular Meeting at 8:03 pm.

There was no action taken as a result of Executive Session.

13. Adjourn

There being no other business to come before the Board at this time, Guy Breault made a motion to adjourn. Seconded by Jason Larose. Unanimously approved. The meeting adjourned at 8:04 pm.

Respectfully Submitted,



Matthew Miner, Director of Finance

These minutes were approved by the Board of Trustees at a Regular Board Meeting July 9, 2019.