

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
July 9, 2019

Present: Trustees - Sam Vaillancourt, Guy Breault, Leonard Charron, Jason Larose
Staff – Jon Elwell, Matthew Miner, Gary Denton
Guests – Shawna Lovelette, Jennifer Bright, Betsy Dorminy, Sandy Ferland

The meeting was called to order by Sam Vaillancourt at 6:33 pm.

1. Modifications/Changes to Agenda

Jim Cameron was unable to attend and therefore Jonathan Elwell requests that Item #11 Enosburgh Initiative Report be removed.

2. Public Comment

There were no public comments.

3. Review/Approval of Minutes June 25, 2019

Guy Breault made the motion to approve the minutes of the June 25th Meeting of the Board of Trustees as written. Seconded by Leonard Charron. Unanimously approved.

4. Enosburgh Business Association Request for Block Party

Shawna Lovelette reported that the plans for a block party in the late summer have been postponed and may be revisited next year. Plans for the Enosburgh Eats event are moving forward and a proposed date of October 5th has been selected. The EBA will return to the Board at a later meeting with further details and if it is necessary to utilize areas in Lincoln Park or elsewhere for that event, will submit any required permit requests. Ms Lovelette reported that planning continues for the Holiday parade and Mr Elwell reported that he received confirmation from the State that a permit will not be required from the State for parade or coin drop activities on State Routes defined as Class I Town Highways. Ms Lovelette also requested that the Board consider allowing the \$1,000 portion of the Holiday Lighting appropriation that is earmarked for lighting Lincoln Park be used to contribute to planned upgrades for the electric distribution in the park which would allow for safer and more effective lighting installation. Ms Lovelette indicated that other parties may also contribute to the cost of these upgrades. Mr Elwell indicated that this should be at the discretion of the Board an allowable use of the appropriated funds. Ms Lovelette will return at a future meeting with more details as project costs and 3rd party contribution details become available.

5. Used Public Works Department F550 Bids

Staff reported that two qualified bids were received for the sale of the existing F550 plow truck which is being replaced this year. Staff recommended accepting the high bid which was received from Scott Goodhue for \$23,200.

Jason Larose made the motion to approve accepting the highest bid for the sale of the used F550 for \$23,200 as submitted by Scott Goodhue. Seconded by Leonard Charron. Unanimously approved.

6. New Public Works Department F550 Documents

Leonard Charron made the motion to approve the resolution to borrow \$56,000 from Community National Bank for a period of five years to finance the purchase of a new F550 Plow Truck. Seconded by Guy Breault. Unanimously approved.

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7. Water and Wastewater Allocation Request 57 Depot Street

Guy Breault made the motion to approve a request from Betsy Dorminy for 1.5 additional water and wastewater allocations for the Quincy Hotel at 57 Depot St. Seconded by Jason Larose. Unanimously approved.

8. Enosburg Food Shelf Coin Drop Request

Jason Larose made the motion to approve a request from the Enosburg Food Shelf to hold a coin drop near the intersection of Main St and Orchard St on August 31, 2019 from 9:00 am to 1:00pm. Seconded by Leonard Charron. Unanimously approved.

9. VT New Roads and Bridges Standards

Staff presented to the Board proposed new standards from the State of VT regarding roads and bridges and recommends accepting these new standards, mainly because adoption of these standards has a material effect on likelihood of successful grant applications. The new standards will apply to any new work going forward and do not retroactively apply to existing conditions.

Jason Larose made the motion to approve staff's request to adopt the Town Road and Bridge Standards (rev June 5, 2019). Seconded by Leonard Charron. Unanimously approved.

10. Manager's Priority List

The Board reviewed the Village Manager's priority list as presented by Mr Elwell. Sam Vaillancourt asked for clarification if the two Director positions on the VPPSA Board and NEPPA Board were appointed positions. Mr Elwell confirmed that the position on the VPPSA Board must be appointed by the Board of Trustees because the Village of Enosburg Falls Electric department is a member of VPPSA. Mr Elwell explained that he was appointed by the NEPPA Board of Directors to serve on the NEPPA Board as a representative of a small rural VT electric utility and feels that representation on this Board has material value to the community. The Board had no further questions or recommended changes to the priority list as presented.

11. Enosburgh Initiative Report

This item was removed from the agenda.

12. Other Business

Sandy Ferland asked the Board if there was any information to report on the status of the creation of the Town's new position for a grant coordination and economic development. Sam Vaillancourt reported that the committee had its initial meeting but had no specific results to report at this time.

13. Executive Session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality and Personnel Issues.

Jason Larose made the motion to enter Executive Session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality and personnel issues at 7:17 pm. Seconded by Leonard Charron. Unanimously approved.

Leonard Charron made a motion to come out of Executive Session. Seconded by Guy Breault. Unanimously approved. The Board re-entered its Regular Meeting at 8:23 pm.

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As a result of Executive Session, Jason Larose made a motion to accept the requested conditions of the proposed crossing agreement with the State of VT Rail Division and authorized Jonathan Elwell to execute that agreement. Seconded by Leonard Charron. Unanimously approved.

14. Additional Other Business

Sam Vaillancourt asked who made the decision to paint line striping on St Albans St since that road is about to be repaved and staff explained that the State does line striping on Class II roads at no cost to the Village and does not coordinate with the Village regarding scheduling.

Leonard Charron commented on the presence of many window AC units in the upper floor windows of the Falls Housing building on Main St and expressed concern regarding the appearance and safety them.

Guy Breault relayed a concern from a resident about the lack of an accessible entrance to the Parkside Grill. It was clarified that the State of VT monitors and enforces ADA accessibility requirements, not the Village of Enosburg Falls.

15. Adjourn

There being no other business to come before the Board at this time, Guy Breault made a motion to adjourn. Seconded by Leonard Charron. Unanimously approved. The meeting adjourned at 8:37 pm.

Respectfully Submitted,



Matthew Miner, Director of Finance

These minutes were approved by the Board of Trustees at a Regular Board Meeting on July 23, 2019.