

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
July 23, 2019

Present: Trustees - Sam Vaillancourt, Guy Breault, Jason Larose
Staff – Jon Elwell, Matthew Miner, Gary Denton
Guests – Amy Brewer, Crystal Lampman, Heather Moore, Stacey Carpenter, Suzy Cassavant,
Angel LaRose

The meeting was called to order by Sam Vaillancourt at 6:34 pm.

1. Modifications/Changes to Agenda
Item #6 Enosburg Business Association, Lincoln Park Electric Service Discussion was removed.
Item #8 Town of Enosburgh Recreation Department Report was removed.
Lincoln Park Permit Request, Heather Moore was added as Item #6.
2. Public Comment
There were no public comments.
3. Review/Approval of Minutes July 9, 2019
Jason Larose made the motion to approve the minutes of the July 9th Meeting of the Board of Trustees as written. Seconded by Guy Breault. Unanimously approved.
4. Amy Brewer, Rise VT Request to use Lincoln Park
Guy Breault made the motion to approve the request from Amy Brewer to post signs in Lincoln Park for “Random Acts of Yoga” through Mid-August. Seconded by Jason Larose. Unanimously approved.
5. Amy Brewer, Rise VT Tobacco Prevention Presentation
Ms Brewer and Crystal Lampman presented to the Board a report on Healthy Communities for Healthy Kids. The report contains results from local research that demonstrates the statistical link between the placement of advertising of alcohol and tobacco products and the self-reported use of these products by students in the local supervisory union. They also presented some information to the Board about what local municipal government can consider as actions for planning and prevention to help reduce the incidence of use of these products by youths. Additionally, they reported that there was a positive reaction from local retailers to their study inquiries and a willingness to assist in the goal to reduce advertising impact on youths.
6. Lincoln Park Permit Request, Heather Moore
Guy Breault made the motion to conditionally approve a verbal request from Heather Moore to hold a volunteer fair at Lincoln Park on August 6th from 5:30-6:00pm pending receipt of the written application and acknowledgement from the Town Band, EBA, and Town Recreation Dept that those groups don’t have concerns about this event given that they have been approved for events in the park that same evening. Seconded by Jason Larose. Unanimously approved.
7. Water, Wastewater Allocation Request 63 Archambeault Street
Jason Larose made the motion to approve a request from Rick Green for 0.75 additional water and wastewater allocations for 63 Archambeault St. Seconded by Guy Breault. Unanimously approved.
8. Town of Enosburgh Recreation Department Report
This item was removed from Agenda.

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9. Mid-Year Financial Report

Staff presented to the Board a report of the financial progress of each the Village's four funds for January – June of 2019.

10. Lincoln Park Permit Requests, Abundant Life Fellowship

Guy Breault made the motion to approve the Lincoln Park Permit Request and Bandstand Permit Request from Abundant Life Fellowship to hold a community picnic on August 17th from 11am – 3pm. Seconded by Jason Larose. Unanimously approved.

11. Wastewater Loss Control Plan Request for Qualifications

Staff recommends accepting the RFQ received from Aldrich & Elliot Engineering for preparation of the Wastewater Long-Term Control Plan and requests that the Board grant authority to Jonathan Elwell to submit the required application to the State of Vermont Revolving Loan Fund for the financing of costs to create this plan.

Jason Larose made the motion to accept the RFQ response from Aldrich & Elliot Engineering for preparation of the Wastewater Long-Term Control Plan and to authorize Jonathan Elwell to submit the application to the State of VT Revolving Loan Fund for financing the creation of the plan. Seconded by Guy Breault. Unanimously approved.

12. Village Main Office Roof Replacement Bids

Staff presented the results of the public bid for the repair of the roof on 16 Village Dr. This capital expenditure was budgeted for 2019 with an estimated cost of \$17,400. Two sealed bids were received by the bid deadline. One bid from Vermont Copper Inc was disqualified because it did not meet the bid specifications. Staff recommends accepting the low bid from Wendell Bashaw for \$17,400 and waiving the procurement policy requirement that three bids must be received.

Guy Breault made the motion to accept the low bid from Wendell Bashaw for \$17,400 and waive the procurement policy requirement that three bids must be received. Seconded by Jason Larose. Unanimously approved.

13. Electric Utility Privacy Policy Adoption

Jason Larose made the motion to adopt the privacy policy presented by staff in compliance with Public Utility Commission rules. Seconded by Guy Breault. Unanimously approved.

14. Manager's Report

Mr Elwell reported to the Board on three items.

- VT's Residential Disconnection rule is currently under review by the Public Utility Commission and the Village's Staff have participated in the workshops.
- The Public Service Department has been tasked with conducting a study on the feasibility of utilities providing broadband services.
- The Public Service Department has also been tasked with conducting a study on how to implement per kWh fees on EV charging.

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15. Other Business

There was no other business.

16. Executive Session for the purpose of discussing a Personnel Issue.

Guy Breault made the motion to enter Executive Session for the purpose of discussing a personnel issue at 8:06 pm. Seconded by Jason Larose. Unanimously approved.

Jason Larose made a motion to come out of Executive Session. Seconded by Guy Breault.

Unanimously approved. The Board re-entered its Regular Meeting at 8:44 pm.

No action was taken as a result of executive session.

17. Adjourn

There being no other business to come before the Board at this time, Guy Breault made a motion to adjourn. Seconded by Jason Larose. Unanimously approved. The meeting adjourned at 8:44 pm.

Respectfully Submitted,



Matthew Miner, Director of Finance

These minutes were approved by the Board of Trustees at a Regular Board Meeting August 13, 2019.