

**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
September 24, 2019

Present: Trustees - Sam Vaillancourt, Guy Breault, Leonard Charron, Jason Larose  
Staff – Jon Elwell, Matthew Miner  
Guests – Adelle Brunstad

The meeting was called to order by Sam Vaillancourt at 6:33 pm.

1. Modifications/Changes to Agenda  
There were no changes to the Agenda.
2. Public Comment  
There were no public comments.
3. Review/Approval of Minutes September 10, 2019  
Jason Larose made the motion to approve the minutes of the September 10<sup>th</sup> Meeting of the Board of Trustees as written. Seconded by Leonard Charron. Unanimously approved.
4. Request from Enosburg Business Association to Plant Flowers on Village Property  
Guy Breault made the motion to approve a request from the EBA for permission to plant fall flowers on Village property in preparation for Enosburgh Eats. Seconded by Jason Larose. Unanimously approved.
5. WW Dept. Long-Term Control Plan, VT Bond Bank Loan Approval  
Jason Larose made the motion to approve the loan application to the Vermont Bond Bank Revolving Loan Fund for \$31,700 with 100% loan forgiveness for financing of the development of the Long-Term Control Plan for the Wastewater Department. Seconded by Leonard Charron. Unanimously approved.
6. 2020 Budget Timetable Draft, and Projects Discussion  
Jonathan Elwell presented the Board with the proposed schedule for FY20 budget development and reviewed the current list of special projects that Staff will propose for Board consideration in the draft budget. Highlights from Staff's special projects list include paving of Orchard St, paving of Champlain St, \$25k for sidewalk projects, match commitment for two grants, Municipal Planning Grant (\$2k) and Scoping Study Grant (\$8k), and continuation of the FERC relicensing project. Mr Elwell asked the Board if there were any additional special projects they would like considered in the draft budget and Leonard Charron suggested Staff look at the cost to remove a ledge abutment on the sharp turn of Duffy Hill Rd adjacent to the Island View Park, Sam Vaillancourt suggested Staff review Depot St paving (Mr Elwell indicated a grant will be applied for Depot St), Jason Larose suggested Staff review paving of Pleasant St between Depot St and Railroad St and paving of Center St.

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7. Manager's Report

Mr Elwell reported to the Board on three items.

- The Town of Enosburgh Planning Commission reports that it has begun reviewing the Unified Town/Village Plan that is set to expire in February of 2020 with Northwest Regional Planning Commission and will keep the Board updated as the process continues.
- The State of Vermont Watershed Management Division recently conducted an inspection of the Wastewater Treatment Facility in the Village and gave a rating of "Excellent", the highest rating available. Mr Elwell expressed special thanks and congratulations to Brian Ovitt, Chief Operator and David Peloubet, Assistant Operator for their dedication and effort operating and maintaining the facility to such high standards.
- Mr Elwell reported there will be a change in command at the St Albans State Police barracks. Lt Maurice Lamothe will be leaving and will be replaced by Lt Jerry Partin in October.

8. Other Business

Sam Vaillancourt requested that the Board formally appoint two members to a joint committee with the Select Board for oversight of the new Grant Coordinator and Economic Development position that the Town is preparing to hire. Sam Vaillancourt and Jesse Woods have offered to serve on the committee.

Guy Breault made a motion to appoint Sam Vaillancourt and Jesse Woods to the Joint Oversight Committee for the Grant Coordinator and Economic Development position with the Town of Enosburgh. Seconded by Leonard Charron. Unanimously approved.

9. Executive Session for the purpose of discussions in which premature public knowledge may compromise the position of the Municipality.

Jason Larose made the motion to enter Executive Session for the purpose of discussions in which premature public knowledge may compromise the position of the Municipality at 7:12 pm.

Seconded by Leonard Charron. Unanimously approved.

Guy Breault made a motion to come out of Executive Session. Seconded by Leonard Charron. Unanimously approved. The Board re-entered its Regular Meeting at 8:27pm.

As a result of Executive Session the following actions were taken;

Jason Larose made a motion to approve an amendment to the Depot St lease with the State of Vermont for the use of Depot St and other areas along the Rail Trail which will extend the existing lease to March 24<sup>th</sup>, 2025 and authorize Jonathan Elwell to execute said amendment. Seconded by Leonard Charron. Unanimously approved.

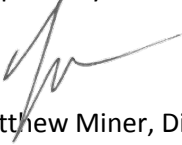
Guy Breault made a motion to authorize Staff to utilize \$19k in retainage from the Contract with Kingsbury Co for renovation of Plant #1 Hydro Facility to correct outstanding warrantee defects from the project. Seconded by Jason Larose. Unanimously approved.

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10. Adjourn

There being no other business to come before the Board at this time, Leonard Charron made a motion to adjourn. Seconded by Guy Breault. Unanimously approved. The meeting adjourned at 8:28pm.

Respectfully Submitted,



Matthew Miner, Director of Finance

***These minutes were approved by the Board of Trustees at a Regular Board Meeting on October 8, 2019.***