

**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
October 22, 2019

Present: Trustees - Sam Vaillancourt, Guy Breault, Leonard Charron, Jason Larose  
Staff – Jon Elwell, Matthew Miner  
Guests – Shawna Lovelette, Elizabeth Malone

The meeting was called to order by Sam Vaillancourt at 6:30pm.

1. Modifications/Changes to Agenda

There were no changes to the Agenda.

2. Public Comment

There were no public comments.

3. Review/Approval of Minutes October 8, 2019

Jason Larose made the motion to approve the minutes of the October 8<sup>th</sup> 2019 Meeting of the Board of Trustees as written. Seconded by Leonard Charron. Unanimously approved.

4. Northwest Access Television Contract Request

Leonard Charron made the motion to approve a contract with Northwest Access TV to record and air Board Meetings for Calendar year 2020 for \$665.00. Seconded by Guy Breault. Unanimously approved.

5. Enosburg Business Association, Holiday Event Request

Jason Larose made the motion to approve the permit requests from the EBA for Christmas in Enosburg/Winterfest/Holiday Lighted Parade on December 7, 2019. Seconded by Guy Breault. Unanimously approved.

6. Parks Use Policy Draft

Jon Elwell presented a draft policy for the Board's review and consideration for the use of Lincoln and Maple Parks. The policy was drafted by the Village's attorney after review of similar policies from other municipalities. After some discussion, the Board requested several changes to the policy which will be incorporated, and a revised draft will come back to the Board for review at a future meeting.

7. Village Office Holiday Schedule

Mr Elwell proposed to the Board that the Village office be closed on Friday, November 29<sup>th</sup> 2019, the day after Thanksgiving and that the Village office close at 12:00pm on Tuesday, December 24<sup>th</sup> 2019 for the annual holiday luncheon and that the regular Board meeting that would normally fall on Tuesday, December 24<sup>th</sup> 2019 be cancelled. The Board was in agreement with these schedule adjustments.

8. Manager's Report

Mr Elwell reported to the Board on five items.

- The Village has submitted the required broadband survey response to the Department of Public Service relating to recent State Legislation, Act 79, which requires the Department to complete a study by January 2020 on the feasibility of all public utilities providing Broadband services within their service territories.

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- Mr Elwell shared with the Board that Northeast Public Power Association continues to provide support through its members to the Navajo Nation as it works to complete electrification to all residents within its reservation which have never had access to electric utility.
- Staff has received notification from IBEW that there will be an estimated 8.3% increase to benefit costs for calendar year 2020.
- The Enosburgh Initiative has extended an invitation to the Board to attend a gathering of all civic groups from the community on Saturday, November 9<sup>th</sup> 2019 at 9am the Enosburgh High School.
- The Enosburgh Initiative has arranged for representatives from the City of St Albans to attend the next Board meeting to discuss ordinance enforcement for unmaintained properties. The Board would also like to extend an invitation to the Town Health Officer to attend that meeting.

9. Other Business

There was no other business.

10. Adjourn

There being no other business to come before the Board at this time, Guy Breault made a motion to adjourn. Seconded by Leonard Charron. Unanimously approved. The meeting adjourned at 8:08pm.

Respectfully Submitted,



Matthew Miner, Director of Finance

***These minutes were approved by the Board of Trustees at a Regular Board Meeting on November 12, 2019.***