

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
November 12, 2019

Present: Trustees - Sam Vaillancourt, Guy Breault, Leonard Charron, Jason Larose
Staff – Jon Elwell, Matthew Miner, Gary Denton, Brian Ovitt
Guests – Larry Gervais, Jim Cameron, Matt Mulheron, Adelle Brunstad, Ward Heneveld

The meeting was called to order by Sam Vaillancourt at 6:32pm.

1. Modifications/Changes to Agenda

There were no changes to the Agenda.

2. Public Comment

There were no public comments.

3. Review/Approval of Minutes October 22, 2019

Jason Larose made the motion to approve the minutes of the October 22nd 2019 Meeting of the Board of Trustees as written. Seconded by Leonard Charron. Unanimously approved.

4. Request to Consider Additional Property Maintenance Ordinances, Jim Cameron/Matt Mulheron

Matt Mulheron, Public Health and Safety Officer from the City of St Albans shared the approach St Albans uses for addressing health and safety concerns with its public health and safety ordinance which includes the authority to levy fines up to \$100 per day per violation. Mr Mulheron indicated that the ordinance has been quite effective in allowing the City to address property concerns while providing the flexibility to waive fines when property owners are making a concerted effort to address violations. The City does have the authority to hold property owners accountable for unpaid clean up costs or fines by filing property liens. The Board had several questions for Mr Mulheron and there was public input and discussion on the topic of how best Enosburgh could address its health and safety concerns. It was suggested that further discussion and inquiries would take place.

5. Request to Release Water, Wastewater Allocation 63 Archambault Street

Guy Breault made the motion to approve the request from Rick Greene to release .75 approved water/wastewater allocation for 63 Archambault St. Seconded by Leonard Charron. Unanimously approved.

6. Hydro Facility Maintenance

Jon Elwell shared with the Board that Fairbanks Mill, the original installer of the wood bearing on Village Plant #1 Hydro unit which currently needs replacement, provided a ballpark estimate of \$23k to purchase and install a replacement bearing. Sam Vaillancourt requested that Staff ask Fairbanks Mill for an itemized proposal for the bearing replacement before any further action be taken. Mr Elwell also shared with the Board that Kleinschmidt has provided an order of magnitude estimate for the replacement of the main trash racks at the Hydro Facility of \$165k which is very close to the estimate provided by Fairbanks Mill. The Board asked that this project be included for consideration during the 2020 budget review. Thirdly, Mr Elwell asked the Board to approve the expenditure of approximately \$7,600 to replace a damaged vacuum switch on Village Plant #1 Hydro unit which currently has rendered the unit offline.

Guy Breault made the motion to approve the expenditure of \$7,600 to replace a damaged vacuum switch on Village Plant #1 Hydro unit. Seconded by Jason Larose. Unanimously approved.

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
November 12, 2019

7. Street Paving Bond Proceeds

Matthew Miner reported to the Board that \$418,490.34 has been expended for the 2019 Paving project. This leaves \$71,509.66 in unexpended funds from the voter approved bond issue of \$490,000. There are three options for use of the remaining funds. A) Expand the scope of the originally approved project to utilize remaining funds, B) Request voter approval to utilize the funds on another tax qualified project, C) Resolve to create a sinking fund with the unexpended funds for payment of bond principle which would in turn reduce the impact servicing the debt will have on future property tax rates. The Board discussed the possibility of restoring a portion of the original project scope which included the replacement of sidewalks along St Albans St, which was removed during 2019's budget review process. The Board will consider these options and bring this topic up for action at a later meeting.

8. Enosburgh Initiative Report

Jim Cameron reported to the Board on six items:

- Clarification from staff or the Board was requested on whether covenants in the Industrial Park property records would allow the EFEDC board to require park occupants to provide snow removal to the Wastewater pump station located in the park. Neither the Staff nor the Board had specific knowledge on this question. Staff's position is that although the Village operates and maintains the wastewater pump station in the Industrial Park, the roadway to the Wastewater pump station is private and should be maintained and plowed by the Industrial Park, not by the Village.
- Mr Cameron asked the Board what the deadline would be if citizens wished to make a request to the Board to consider allocating funds in the 2020 Budget for enforcement of the health and safety concerns discussed in agenda item #4. Mr Vaillancourt indicated the Board would need a request by December 1, 2019 in order to consider it for 2020 budget review.
- Adelle Brundstat shared copies of the VT Business Magazine with the Board which contains an article she contributed about Enosburg Falls. The article is in the November 2019 issue on page 54.
- Efforts to replace the fence around the Doughboy Statue and restore the monuments continue to progress with contributions from the EBA, EI, American Legion, and others.
- The EI hosted its second annual meeting of volunteer groups on Saturday, November 9th at the EF High School Library. Another meeting is planned for February 2020.
- Mr Cameron asked for a status update of the Scoping Study planned for street scape improvements from the Vital Village plan. Mr Elwell indicated that the Village is still waiting to receive the Grant Agreement from VTrans before it can proceed to request for proposals.

9. Manager's Report

Mr Elwell reported to the Board on four items:

- Julia Leopold from VPPSA has begun working with Staff on an effort to create an opportunity for targeted savings through Efficiency VT programs for Enosburg Falls utility customers.

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
November 12, 2019

- Original plans for removal of the ledge on Duffy Hill Rd were delayed by the recent storm but Staff will continue to coordinate with Scott Goodhue Excavating to try to complete the project this fall.
- Mr Elwell shared with the Board details of the impact on Enosburg Falls residents from the October 31/November 1 storm event which caused flooding and power outages. Nearly 800 Enosburg Falls Electric Utility customers lost power. Village staff, with the aid of two crews from Swanton Village, were able to restore all services by November 2, 2019. Mr Elwell expressed his thanks to Village staff and Swanton Village Electric Department for their hard work.
- Mr Elwell shared a flyer from the Enosburgh Recreation Department inviting participation at a public meeting for the presentation of design ideas for the Enosburgh Recreation Fields on November 21 at 5:30pm at the Enosburgh Public Library.

10. Other Business

There was no other business.

11. Executive Session for the purpose of discussions in which premature public knowledge may compromise the position of the Municipality.

Guy Breault made the motion to enter Executive Session for the purpose of discussions in which premature public knowledge may compromise the position of the Municipality at 8:31 pm.

Seconded by Jason Larose. Unanimously approved.

Leonard Charron made a motion to come out of Executive Session. Seconded by Jason Larose.

Unanimously approved. The Board re-entered its Regular Meeting at 9:41 pm.

The Board took the following action as a result of Executive Session:

Guy Breault made the motion to deny the request from Betsy Dorminey to reduce the required water/wastewater allocations for 57 Depot St. Seconded by Jason Larose. Unanimously approved

12. Adjourn

There being no other business to come before the Board at this time, Leonard Charron made a motion to adjourn. Seconded by Guy Breault. Unanimously approved. The meeting adjourned at 9:42 pm.

Respectfully Submitted,



Matthew Miner, Director of Finance

These minutes were approved by the Board of Trustees at a Regular Board Meeting on November 26, 2019.