

**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
January 14, 2020

Present: Trustees - Sam Vaillancourt, Guy Breault, Leonard Charron, Jason Larose  
Staff – Jon Elwell, Matthew Miner, Gary Denton, Ken LaPlant, Brian Ovitt, David Peloubet  
Guests – Wayne Elliot, Merrick Gillies, Lynette Cloon, Jim Cameron, Cynthia Scott

The meeting was called to order by Sam Vaillancourt at 6:30pm.

1. Modifications/Changes to Agenda

There were no changes to the Agenda.

2. Public Comment

There were no public comments.

3. Review/Approval of Minutes December 10, 2019 and January 7, 2020

Jason Larose made the motion to approve the minutes of the December 10<sup>th</sup>, 2019 Meeting of the Board of Trustees and the January 7<sup>th</sup>, 2020 Special Meeting of the Board of Trustees as written. Seconded by Guy Breault. Unanimously approved.

4. Wastewater, CSO Long-Term Control Plan, Wayne Elliot, A&E Engineers

Wayne Elliot from A&E Engineers presented for public hearing the proposed draft of the Combined Sewer Overflow Long-Term Control Plan which must be filed shortly with the State of VT.

5. 2020 Budget

The General Fund draft budget was presented to the Board with general fund total expenditures of \$1,061,254, with a proposed tax rate of 0.6083, a 12.1% increase from 2019. Special projects drafted for 2020 include repaving of Orchard St, Champlain St, Center St and a portion of Pleasant St totaling \$252,000, using remaining bond proceeds from the 2019 paving project to replace the existing St Albans St Sidewalk, continued work on Elm St Sidewalk project, and the Vital Village Scoping Study. The Board instructed staff to redraft the budget using unspent bond proceeds from the 2019 Paving Project to reduce debt service payments rather than performing the sidewalk replacement on St Albans St, as this alone could reduce the tax rate impact to a 3.4% increase. Staff will return to the January 21<sup>st</sup> meeting with updates.

6. Missisquoi River Watershed Council, Cynthia Scott

Ms Scott reported to the Board that grants are still currently available for projects that help to improve or protect the Missisquoi River Watershed Basin up to \$5,000 and the deadline for application is February 3<sup>rd</sup>, 2020.

7. Delinquent Tax Collector, Andre Beaulieu

Guy Breault made the motion to approve the request from Andre Beaulieu, Village Tax Collector, to retain Vaughn Comeau for the purpose of conducting a tax sale in the near future. Seconded by Leonard Charron. Unanimously approved.

8. Vtrans, Bicycle & Pedestrian Grant Program Scoping Study Grant Agreement

Guy Breault made the motion to authorize Sam Vaillancourt to execute the Standard Grant Agreement with the State of VT for \$32,000 to conduct a scoping study of Vital Village downtown streetscape improvements. Seconded by Jason Larose. Unanimously approved.

9. Set 2020 Water and Wastewater Allocation Fees

Jason Larose made the motion to set the rates for Water and Wastewater Allocations at the same rate as last year, \$500 and \$2,997 respectively. Seconded by Leonard Charron. Unanimously approved.

**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
January 14, 2020

10. Enosburgh Initiative Report

Jim Cameron reported to the Board on several items:

- Progress continues with the improvements to the Dough Boy Statue in Lincoln Park.
- Mr Cameron expects to submit a RiseVT grant application in an effort to acquire two bike repair stations for the Village.
- There will be another meeting of representatives of Volunteer Organizations at the Enosburgh High School library at 10:30am on February 8<sup>th</sup>, 2020.
- Mr Cameron listed several business development projects that are either completed or under way including: The Quincy Hotel, The Enosburgh Vet Clinic, the florist next door to the Vet Clinic, Feldman's Bagels, and Tractor Supply.

11. Manager's Report

Mr Elwell reported to the Board on four items:

- The State of Vermont made an official announcement that it plans to close the Armory in Enosburgh Falls but has not provided details for a time frame or disposition of the property. Mr Elwell will provide updates as they become available.
- The Village received notification that it was not successful in winning a grant award for the Municipal Planning Grant application targeted for the Vital Village Community Branding project. Efforts will continue to identify other resources to further that project.
- The 2019 Audit is underway, and auditors are on site this week performing field work.
- Mr Elwell asked the Board for permission to supply a letter of support to the Northwest Regional Planning Commission for a grant application they will be submitting for the Missisquoi Valley Rail Trail to design and install signage along the Rail Trail. The Board was supportive of the request.

12. Other Business

There was no other business.

13. Executive Session for the purpose of discussions in which premature public knowledge may compromise the position of the Municipality.

Guy Breault made the motion to enter Executive Session for the purpose of discussions in which premature public knowledge may compromise the position of the Municipality at 8:33 pm.

Seconded by Leonard Charron. Unanimously approved.

Guy Breault left executive session at 9:50 pm.

Leonard Charron made a motion to come out of Executive Session. Seconded by Jason Larose.

Unanimously approved. The Board re-entered its Regular Meeting at 10:07 pm.

As a result of Executive Session, the following action was taken.

Jason Larose made the motion to pause the Elm St Sidewalk Project as a result of being unable to obtain all the required easements from property owners affected by the project. This will allow time to continue to evaluate traffic impact at the intersection of Jay View Dr and Sampsonville Rd.

Seconded by Leonard Charron. Unanimously approved

**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
January 14, 2020

14. Adjourn

There being no other business to come before the Board at this time, Leonard Charron made a motion to adjourn. Seconded by Jason Larose. Unanimously approved. The meeting adjourned at 10:08 pm.

Respectfully Submitted,



Matthew Miner, Director of Finance

***These minutes were approved by the Board of Trustees at a Regular Board Meeting on January 28, 2020.***