

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
February 11, 2020

Present: Trustees - Sam Vaillancourt, Guy Breault, Leonard Charron, Jason Larose
Staff – Jon Elwell, Matthew Miner
Guests – Jim Cameron, Ward Heneveld, Sandy Ferland, Cindy Weed

The meeting was called to order by Sam Vaillancourt at 6:32pm.

1. Modifications/Changes to Agenda

There were no changes to the Agenda.

2. Public Comment

There were no public comments.

3. Review/Approval of Minutes January 28, 2020 and February 4, 2020

Jason Larose made the motion to approve the minutes of the January 28th, 2020 Meeting of the Board of Trustees and the February 4th, 2020 Special Meeting of the Board of Trustees as written. Seconded by Leonard Charron. Unanimously approved.

4. Enosburg Business Association Outdoor Activities Permit Request

Guy Breault made the motion to approve the 2020 outdoor activities permit submitted by the EBA for the Easter Egg Hunt on April 11th in Lincoln Park, the Harvest Fest on September 9th in Lincoln Park, Popcorn Sales in Lincoln Park on Tuesday evenings in conjunction with Town Band Concerts during June through August, Enosburgh Eats in October (date TBD), and Christmas in Enosburg Falls on December 5th. Seconded by Jason Larose. Unanimously approved.

5. Wastewater Dept. State RLF Amendment Level Monitoring Equipment

Guy Breault made the motion to authorize Jonathan Elwell to sign a loan amendment adding \$10,000 to the existing RF1-257-1.0 Loan with 100% loan forgiveness for the purpose of installing level monitoring equipment in the CSO overflow tank for the Wastewater Dept. Seconded by Jason Larose. Unanimously approved.

6. Wastewater Dept. Long Term Control Plan

Leonard Charron made the motion to adopt the changes to the CSO Long-Term Control Plan as proposed by Aldrich & Elliott for final submission to the State of VT. Seconded by Guy Breault. Unanimously approved.

7. Local Emergency Management Plan

Guy Breault made the motion to approve the changes as presented and discussed and authorize Jonathan Elwell to sign the Adoption Form for the updated Local Emergency Management Plan. Seconded by Jason Larose. Unanimously approved.

8. Vital Village Plan

Jason Larose made the motion to adopt the Vital Village Plan as presented to the Board on June 4th 2019. Seconded by Leonard Charron. Unanimously approved.

9. Parks Use Policy

Staff presented a final draft of the Park Use Policy with two edits per the Board's request from the January 28, 2020 Meeting. No further changes were requested.

Leonard Charron made the motion to adopt the new Park Use Policy as presented to the Board. Seconded by Guy Breault. Unanimously approved.

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10. SQRP Report

The board reviewed the 2019 4th Qtr Service Quality & Reliability Plan report as presented by Staff, there were no questions.

11. Enosburgh Initiative Report

The EI reported to the Board on the following items:

- Status of the proposed fence replacement around the Dough Boy statue in Lincoln Park – The new fence is scheduled to be installed not later than May 16th, 2020.
- 2020's first quarterly meeting of meeters was held recently at the Enosburg Falls High School Library and was well attended. The next meeting is expected to be held in May.
- At the next EI meeting, Heather Moore will be presenting information about a youth pilot project that Enosburgh is participating in. A similar presentation was recently given at the EBA meeting.
- This coming Sunday, February 16th will be the Pancake Breakfast co-hosted by the Opera House and American Legion, located at the Legion Hall.
- The NRPC has completed the design work phase on an approximately \$120k grant project to enhance the marketing and wayfinding associated with the Missisquoi Valley Rail Trail and the next phase will involve construction and installation of signage. EI volunteers have offered to assist in the sign installation process.
- Mr Cameron recently submitted a grant application to RiseVT to acquire and install two bike repair stations in Enosburgh.
- Ward Heneveld and Jim Cameron worked recently to provide the Enosburgh Initiative report for the Town's and Village's annual reports.
- Mr Cameron reminded the Board that approximately \$320k in grant assistance has been invested recently in Enosburgh from the Preservation Trust for projects including the Quincy Hotel, Enosburgh Vet Clinic, Counseling Building and Masonic Temple.
- Mr Cameron attended the walkthrough of the Armory Building on Monday with approximately 20 people present from the State of VT and Enosburgh. The Town is currently investigating the possibility of taking over the building. Mr Cameron asked if the building is located within the designated Village Center for Enosburg Falls and Mr Elwell clarified that it is not.
- Mr Heneveld expressed his thanks to the Board citing a "much improved" spirit of cooperation in Enosburgh over the past several years.

12. Manager's Report

Mr Elwell reported to the Board on three items:

- Mr Elwell reported the status of the updating of Enosburgh's Combined Municipal Plan. The Town Selectboard has the authority to adopt the updated plan, however, they have invited the Village Trustees to provide input. Two public hearings will be held giving members of the community opportunities to provide input and will be on March 16th and April 6th.
- The Annual Report has been delivered to the Printers and is expected to be received on time. The Warning, Ballot, Public Meeting Notice and Voter Checklist have all been posted as required and everything is on track for the Informational Meeting on March 9th at 6:30pm and the Village Annual Meeting on March 10th at 6:30pm, both located at the Enosburg Falls High School Auditorium.
- Morrisville Water & Light has announced that Penny Jones has been selected as their new General Manager, replacing Craig Myotte who will be retiring in March.

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13. Other Business

There was no other business.

14. Executive Session for the purpose of discussions in which premature public knowledge may compromise the position of the Municipality.

Guy Breault made the motion to enter Executive Session for the purpose of discussions in which premature public knowledge may compromise the position of the Municipality at 7:38 pm.

Seconded by Leonard Charron. Unanimously approved.

Leonard Charron made a motion to come out of Executive Session. Seconded by Guy Breault.

Unanimously approved. The Board re-entered its Regular Meeting at 8:23 pm.

No action was taken as a result of Executive Session.

15. Adjourn

There being no other business to come before the Board at this time, Jason Larose made a motion to adjourn. Seconded by Leonard Charron. Unanimously approved. The meeting adjourned at 8:24 pm.

Respectfully Submitted,



Matthew Miner, Director of Finance

These minutes were approved by the Board of Trustees at a Regular Board Meeting on February 25, 2020.