

Minutes
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
April 14, 2020

Present: Trustees - Sam Vaillancourt, Leonard Charron, Jason Larose, Heather Moore, Cindi Miner
Staff – Jonathan Elwell, Matthew Miner, Brian Ovitt
Guests – Sean Kio

This meeting was held electronically via Zoom Meeting

Meeting called to order by Sam Vaillancourt at 6:30 pm and he read the Electronic Meeting Disclosure and took roll call.

1. Modifications/Changes to Agenda

There were no changes.

2. Public Comment

There were no public comments.

3. Review/Approval of Minutes Special Meeting April 7, 2020

Cindi Miner made the motion to approve the minutes of the April 7, Special Meeting of the Board of Trustees as written. Seconded by Jason Larose. Unanimously approved.

4. Brian Ovitt, Chief Operator nominated to Green Mountain Water Environment Association

Brian Ovitt asked the Board for support of his nomination to the Board of Directors for the Green Mountain Water Environment Association and if selected would like permission to use a Village vehicle to attend the monthly meetings which are held in S Burlington or Montpelier on a rotation. On meeting days, Mr Ovitt would need to leave before the end of his normal work-day and would also like a portion of his travel time to be covered up to a normal 8 hour workday. The consensus of the Board was in support of Mr Ovitt's request and the Board offered congratulations to Mr Ovitt for his nomination.

5. New Parks Use Application

The Board reviewed a draft of a new application form for requests to use Village parks. The form is being updated to comply with the recently approved Ordinance "Park Use Policy". The Board requested a number of edits to the draft and staff will bring an updated draft back for review at a future meeting.

During this item at 5:20:51 pm Sam Vaillancourt lost connection and the meeting was suspended until 5:21:57 pm when Mr Vaillancourt reconnected.

6. Request for Coin Drop, American Legion Post #42

The Board again reviewed the permit application for a coin drop on May 25, 2020. Since the Governor's Stay at Home order was recently extended to May 15, 2020, the Board requested that Mr Elwell contact the applicant to see if they still wish to hold this event or will be considering rescheduling it.

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7. Vermont Municipal Bond Bank Internal Controls Verification Form

Staff presented the required internal controls verification form for the Board to review.

Cindi Miner made the motion to accept the Internal Controls Verification Form as presented by Staff. Seconded by Leonard Charron. Unanimously approved.

8. VTrans, Elm Street Sidewalk Project Grant Amendment

Jason Larose made the motion to approve and authorize Jon Elwell to execute the Project Grant Amendment for the Elm Street Sidewalk Project. Seconded by Heather Moore. Unanimously approved.

9. Enosburgh Initiative Report

Jim Cameron was not present. No report provided.

10. Manager's Report

Mr. Elwell reported to the Board on three items.

- VTrans has made clear that non-essential construction work should be suspended and will not receive state funding during the current restrictions.
- VPPSA has been monitoring effects of the pandemic on utility operations and utilities within the region have begun to see reductions in system demand.
- Reminder that the Governors Stay at Home order has been extended to May 15, 2020. Franklin County is now second highest in the state for reported COVID-19 cases.
- Mr Elwell also shared with the Board the recent VT State Dept of Health recommendation that all Vermont's wear a face mask when going out into public for this like visits to the grocery store or Dr's visits. The Village has provide 2 face masks to each Village employee to assist in their cooperation with this recommendation.

11. Other Business

Heather Moore shared with the Board an announcement of an upcoming virtual event sponsored by the Vermont Youth Project to explore real-time data from Enosburg youth and discuss community strategies to support positive youth development. The event is Wednesday, April 22nd, 2020 from 5:30-7:00pm. You may sign up at <https://bit.ly/EnosburgRegistration>.

12. Executive Session: For the Purpose of Discussing Negotiations in which Premature Public Knowledge may Compromise the Position of the Municipality.

Cindi Miner made the motion to enter Executive Session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality at 8:06 pm. Seconded by Jason Larose. Unanimously approved.

Cindi Miner made a motion to come out of Executive Session. Seconded by Jason Larose. Unanimously approved. The Board re-entered their Regular Meeting at 8:24 pm.

There was no action taken as a result of executive session.

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13. Adjourn

There being no other business to come before the Board at this time, Leonard Charron made a motion to adjourn. Seconded by Cindi Miner. Unanimously approved. The meeting adjourned at 8:26 pm.

Respectfully Submitted,



Matthew Miner, Director of Finance

These minutes were approved by the Board of Trustees at a Regular Board Meeting on April 28, 2020.