

**Minutes**  
**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
May 12, 2020

Present: Trustees - Sam Vaillancourt, Leonard Charron, Jason Larose, Heather Moore, Cindi Miner  
Staff – Jonathan Elwell, Matthew Miner, Gary Denton  
Guests – Sean Kio

This meeting was held electronically via Zoom Meeting

Meeting called to order by Sam Vaillancourt at 6:33 pm and he read the Electronic Meeting Disclosure and took roll call.

1. Modifications/Changes to Agenda

There were no changes.

2. Public Comment

There were no public comments.

3. Review/Approval of Minutes Meeting April 28, 2020

Cindi Miner made the motion to approve the minutes of the April 28, Meeting of the Board of Trustees as written. Seconded by Jason Larose. Unanimously approved.

4. Enosburg Elementary School Public Sign Request

Staff presented a request from Joanne Reed Allen with the Enosburg Elementary School to have a new sign installed on the existing Dickinson Ave street sign pole located at the intersection of Dickinson Ave and Main St. The new sign would be located below the Dickinson Ave sign and would be a two-sided directional wayfinding sign for the BRT Story Walk (Brownway River Trail Story Walk). Jon Elwell suggested that the Village purchase and install the sign to avoid the issue of privately owned signs on public sign locations. Gary Denton estimated the cost of the sign to be approximately \$100.

Jason Larose made the motion to approve the purchase and installation of a new wayfinding sign for Brownway River Trail Story Walk to be located at the intersection of Dickinson Ave and Main St. Seconded by Heather Moore. Unanimously approved.

5. Streetscape Scoping Study Status Report

Staff presented the proposed timeline for the Vital Village Streetscape Scoping Study grant project and requested Board input on the timeline and RFP in preparation for publication this week. The consensus of the Board was to proceed as proposed with the timeline and publish the RFP announcement.

6. New Parks Use Application

Staff presented the revised park use application form with the changes requested by the Board from the April 14<sup>th</sup> meeting. The Board requested adding “I/my organization” to the affirmative statements in the Responsibilities of Applicant section.

Jason Larose made the motion to approve the new Application for Park Use Permit form with the one requested edit to add “I/my organization”. Seconded by Cindi Miner. Unanimously approved

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7. Manager's Report

Mr. Elwell reported to the Board on six items.

- Mr Elwell informed the Board that Shawna Lovelette apologized for not attending the meeting on April 28 and that she worked something else out with the School regarding senior recognition.
- Mr Elwell shared that there have been some delays in the preparation for the repaving of Orchard St, as a result of COVID-19 Restrictions. Staff is still working to try to ensure the project proceeds, but the Board should be prepared that there is a possibility that the project might not be completed as planned in 2020. The Board asked about the possibility of doing a portion of the paving project if the engineered preparations on Orchard St could not be completed in time and staff agreed this could be discussed if needed.
- Volunteers have completed the removal of the chain link fence surrounding the Doughboy statue in Lincoln Park and installation of the new fence is planned for this week.
- Mr Elwell received confirmation that the American Legion still plans to hold the VT Thunder motorcycle ride but has modified the event so that no closing ceremony is planned in Lincoln Park.
- Although Dairy Days has been cancelled, the Lion's Club is still hoping to have the fireworks display on June 6<sup>th</sup>.
- The American Legion Memorial Day event has been cancelled.
- The ledge outcropping on Duffy Hill Rd has been removed as was proposed by Leonard Charron last fall.

8. Other Business

Cindi Miner reported that the Harvest has been cancelled for 2020 and that the bell from the Enosburgh Center Church is looking for a new home and suggested the Board consider the possibility of locating it in Maple Park. Sam Vaillancourt asked about plans to repair the pavement in the intersection of Pearl St and Main St and Gary Denton reported that a temporary repair is planned for June, with plans to mill and repave in conjunction with the other planned paving projects for 2020. Heather Moore reported that another event is being planned with the VT Youth project for a community forum and she will share details when they become available. Sam Vaillancourt asked if staff has an estimate when Board Meetings would no longer have to be conducted remotely, consensus was that it would depend greatly on the Governor's decision about what to do with the Stay Home/Stay Safe order due to expire on May 15. Sean Kio shared that a FEMA grant was recently submitted for the Fire Department to acquire some professional sanitizing equipment. Heather Moore reminded staff and the Board about the regular emergency management meetings now being held bi-weekly by the Regional Planning Commission.

9. Adjourn

There being no other business to come before the Board at this time, Cindi Miner made a motion to adjourn. Seconded by Heather Moore. Unanimously approved. The meeting adjourned at 7:27 pm.

Respectfully Submitted,



Matthew Miner, Director of Finance

***These minutes were approved by the Board of Trustees at a Regular Board Meeting on May 26, 2020.***