

**Minutes**  
**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
October 27, 2020

Present: Trustees –Sam Vaillancourt, Leonard Charron, Heather Moore, Cindi Miner, Jason Larose  
Staff – Jonathan Elwell, Matthew Miner, Gary Denton  
Guests – Shawna Lovelette, David Tryhorne, Jim Cameron

This meeting was held electronically via Zoom Meeting

Meeting called to order by Sam Vaillancourt at 6:30 pm and he read the Electronic Meeting Disclosure and took roll call.

1. Modifications/Changes to Agenda

There were no changes.

2. Public Comment

There were no public comments.

3. Review/Approval of Minutes Meeting October 13, 2020

Cindi Miner made the motion to approve the minutes of the October 13 Meeting of the Board of Trustees as written. Seconded by Jason Larose. Unanimously approved.

4. EBA – Holiday Parade, Lincoln Park Holiday Lighting

Shawna Lovelette indicated that she is planning to submit a band stand permit request for use during the lighting ceremony planned for November 28<sup>th</sup>. She is asking for approval of the park permit for Lincoln Park and is requesting to use \$1,247 for the purchase of holiday lights, approximately \$400 more than the original estimate. The Board consensus was supportive of providing the additional funds from the Holiday Lighting appropriation reserves. Matt Miner suggested the Village make the purchase directly in order to be tax exempt which will save approximately \$70.

Jason Larose made the motion to approve the Lincoln Park Use Permit from the EBA to hold the Holiday Lighting ceremony on November 28<sup>th</sup>, 2020 at approximately 5pm. Seconded by Heather Moore. Unanimously approved.

Ms Lovelette confirmed that plans are proceeding to expand the parade route with support from the Lions Club and the Sheriff's Dept. Plans continue to light trees along storefronts on Main St. COVID-19 guidelines and social distancing will be emphasized during promotion of the event and the parade will be a reverse route of the traditional Dairy Festival parade route.

5. Speed Bump Discussion

Heather Moore requested discussion about traffic concerns to be on the agenda in response to resident concerns recently raised. There was discussion about consideration of several approaches including: speed bumps and other traffic calming methods, driver feedback signs, increased enforcement from the Sheriff's Dept, community awareness campaign such as St Albans' "Quiet Your Ride". Most present agreed that combining several approaches would be advantageous.

Heather Moore made the motion to authorize staff to purchase two driver feedback signs with data collection. Seconded by Cindi Miner. Unanimously approved.

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Jason Larose made the motion to waive procurement policy requirements for the purchase of two driver feedback signs to allow staff to source the signs without requiring public bid or multiple quotes in order to expedite the procurement. Seconded by Cindi Miner. Unanimously approved.

6. Enosburgh Initiative Report

Jim Cameron reported to the Board on five items.

- During the recent Enosburgh Initiative (EI) meeting the current status of Tractor Supply's zoning application was discussed.
- Dan Cunningham asked Mr Cameron to speak to the Board about the planned donation of the Doughboy Statue to the Village. Sam Vaillancourt asked Mr Cameron to come back to the Board at a future meeting with this item on the Agenda so that all details could be considered with interested parties present and to provide the opportunity for public input.
- Work is almost completed on the Masonic Temple for this season. Planning and funding efforts are underway for next season's planned improvements.
- The EI is planning to assist with some maintenance projects for the Opera House for next season. A \$50,000 grant has been received to do some painting and repairs next summer and plans are underway to address drainage issues as well.
- The Historic Society has applied for a grant to repair the roof on the Depot Museum. Cindi Miner indicated that the Historic Society would like to be included on the agenda of the next joint meeting with the Trustees and Selectboard to discuss maintenance needs for the society's buildings.

7. SQRP Report

Staff shared the quarterly Service Quality & Reliability Plan (SQRP) report for the 3<sup>rd</sup> Qtr 2020. Mr Elwell believes the utility is on track to meet annual benchmarks, barring unusual results during the 4<sup>th</sup> Qtr.

8. Manager's Report

Mr. Elwell reported to the Board on four items.

- Vermont's state of emergency is currently extended to November 15, 2020.
- The International Brotherhood of Electrical Workers (IBEW) local 300, the Village's health insurance provider, has indicated there is no planned rate increase for 2021.
- Approximately \$54,700 for 60 properties was turned over to the Delinquent Tax Collector on October 16 for the Village's 2020 Property Taxes. This compares with approximately \$40,000 for 65 properties turned over in 2019.
- No bids have been received in efforts to replace the windows in 42 Village Dr, mainly due to vendor concerns over current market conditions which are causing delays in obtaining building materials. Pending Board authorization, staff will try putting out a new request for bids in Spring of 2021.

Other Business

Heather Moore shared that Franklin Northeast Supervisory Union is sponsoring another Farmers to Families food distribution on October 31, 2020 beginning at 9am in the Enosburg Falls High School parking lot.

Cindi Miner asked about the status of the plaque on the new park bench at the Rail Trail crossing at Main St which was recently vandalized. Mr Elwell reported that the plaque has been removed and will be reattached before the bench is put out again next spring.

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9. Adjourn

There being no other business to come before the Board at this time, Cindi Miner made a motion to adjourn. Seconded by Leonard Charron. Unanimously approved. The meeting adjourned at 8:12 pm.

Respectfully Submitted,



Matthew Miner, Director of Finance

***These minutes were approved by the Board of Trustees at a Regular Board Meeting on November 10, 2020.***