

Minutes
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
November 10, 2020

Present: Trustees –Sam Vaillancourt, Leonard Charron, Heather Moore, Cindi Miner (Jason Larose not present)
Staff – Jonathan Elwell, Matthew Miner
Guests – Shaun Coleman, Chris Sargent

This meeting was held electronically via Zoom Meeting

Meeting called to order by Sam Vaillancourt at 6:33 pm and he read the Electronic Meeting Disclosure and took roll call. Cindi Miner was having technical difficulties with her remote connection and rejoined the meeting at 6:35 pm

1. Modifications/Changes to Agenda

Jon Elwell requested that a late arriving Park Permit Application from the American Legion be taken up immediately after #4 Bandstand Permit Request from the EBA. No Board Members had any objection to this modification to the agenda.

2. Public Comment

There were no public comments.

3. Review/Approval of Minutes Meeting October 27, 2020

Cindi Miner made the motion to approve the minutes of the October 27 Meeting of the Board of Trustees as written. Seconded by Heather Moore. Unanimously approved.

4. Lincoln Park Bandstand Permit Request – Enosburg Business Association (EBA)

Leonard Charron made the motion to approve the Lincoln Park Bandstand Permit from the EBA to use the Bandstand with power during the Holiday Lighting ceremony on November 28th, 2020 from approximately 4pm-8pm. Seconded by Heather Moore. Unanimously approved.

5. Lincoln Park Permit Request – American Legion Post #42

Staff noted that this permit request was not received by the required deadline as stipulated in the Village's Park Use Ordinance, however the Board was willing to waive this requirement in this instance only.

Leonard Charron made the motion to approve the Lincoln Park Permit from the American Legion Post #42 to hold a Veteran's Day ceremony on November 11, 2020 from 10:45 to 11:15am with the condition that all COVID-19 guidance requirements be followed. Seconded by Cindi Miner. Unanimously approved.

6. Northwest Communications Union District (NWCUD)

Shaun Coleman from the Northwest Regional Planning Commission was present to answer any additional questions the Board might have concerning membership in the NWCUD. Sam Vaillancourt asked if any additional municipalities had joined since Mr Coleman last addressed the Board on this topic several weeks ago. Mr Coleman believed there were no new members, however indicated that there are other municipalities still considering membership including Swanton Village, St Albans Town, and City of St Albans. Fletcher and Isle LaMotte have decided not to join the District.

7. Vital Village Scoping Study Status Report

Chris Sargent from Dubois & King addressed the Board to give an overview of the importance and advantages associated with completing a scoping study and reviewed the proposed timeline associated with the study process. Business owner engagement will begin November 13th, a survey for public input has launched (<https://villageofenosburgfalls.org/enosburgvitalvillage/> "Take the Survey") and an

Minutes
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
November 10, 2020

important public engagement meeting will be held via Zoom on December 3, 2020 at 6:30pm to gather community input (Meeting Link: <https://zoom.us/j/86597620787>). There will be a second opportunity for public input on project alternatives in the month of February, date TBA. By spring of 2021 the study should be complete and the Village would then be ready to pursue funding for construction and implementation of the scoped plan priorities and in particular would be able to seek funding through the state's VTrans Bicycle & Pedestrian Implementation Grant program.

8. Manager's Report

Mr. Elwell reported to the Board on three items.

- Driver Feedback signs have been ordered as requested by the Board and should be arriving soon. If installation is not possible due to weather conditions, the signs will be installed in the Spring.
- The Vermont COVID Arrearage Assistance Program (VCAAP) administered by the Department of Public Service (DPS) has been expanded to provide assistance to qualified customers with past due water and wastewater utility bills.
- Staff will be working over the next few months to update the folder/stuffer, postage meter, and phone system equipment for the Village. These updates will have minimal impact on the operating budgets and will in some areas result in cost savings.

9. Other Business

Heather Moore offered to work with interested members of the community to research and strategize on a traffic calming community awareness campaign to address the recently raised concerns over traffic noise and safety and would return to the Board with any recommendations developed by that committee. No Board members had any objection to this.

10. Executive Session: For the Purpose of Discussing a Personnel Issue and Negotiations in which Premature Public Knowledge may Compromise the Position of the Municipality.

Heather Moore made the motion to enter Executive Session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality at 7:26 pm. Seconded by Cindi Miner. Unanimously approved.

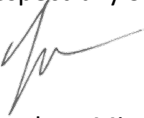
Cindi Miner made a motion to come out of Executive Session. Seconded by Leonard Charron. Unanimously approved. The Board re-entered their Regular Meeting at 8:20 pm.

No action was taken as a result of executive session.

11. Adjourn

There being no other business to come before the Board at this time, Leonard Charron made a motion to adjourn. Seconded by Heather Moore. Unanimously approved. The meeting adjourned at 8:21 pm.

Respectfully Submitted,



Matthew Miner, Director of Finance

These minutes were approved by the Board of Trustees at a Regular Board Meeting on November 24, 2020.