

DRAFT Minutes
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
January 12, 2021

Present: Trustees –Sam Vaillancourt, Cindi Miner, Jason Larose, Heather Moore
Staff – Jonathan Elwell, Matthew Miner, Gary Denton, Brian Ovitt, Andy Beaulieu
Guests – Cindy Weed, Eliza Weed, David Tryhorne, Ward Heneveld, Marilyn Lennane-Ajami,
NWATV

This meeting was held electronically via Zoom Meeting

Meeting called to order by Sam Vaillancourt at 6:32 pm and he read the Electronic Meeting Disclosure and took roll call.

1. Modifications/Changes to Agenda

There were no changes to the agenda.

2. Public Comment

There were no public comments.

3. Review/Approval of Minutes Meeting December 22, 2020 and January 5, 2021

Jason Larose made the motion to approve the minutes the December 22 Meeting of the Board of Trustees and the January 5 Special Meeting of the Board of Trustees as written. Seconded by Cindi Miner. Unanimously approved.

4. Enosburgh Historical Society, Grant Update and Roof Repairs

Cindy Weed reported that the recent grant application submitted for performing repairs to the roof of the Historical Society Museum was unsuccessful, however Ms Weed is continuing to pursue other funding options, including another request that the Village consider adding some funding to the 2021 Budget. In a recent meeting with the Selectboard, Ms Weed was told that the Selectboard was reluctant to invest in significant repairs to a building the Town doesn't own. Jon Elwell clarified that the Village also does not own the museum building, it is owned by the State of VT VTrans Rail Division. Several Historical Society members shared comments and encouraged the Trustees to work with the Selectboard to find a solution for funding the ongoing maintenance of Enosburgh's important landmarks. Sam Vaillancourt and Jon Elwell each agreed to further the discussion with the Selectboard.

5. Australian Ballot Voting Notices

Andy Beaulieu, Village Clerk requested that the Board include an additional \$2,500 in the 2021 budget for additional printing, mailing and advertising to inform voters of the Australian ballot process for 2021 and deliver an expected increase in absentee ballots. After some discussion about the number of newspaper notifications proposed, the request was adjusted to \$1,500.

Cindi Miner made the motion to approve an additional expenditure of \$1,500 for purposes of notifying voters of the Australian ballot voting and delivery of additional absentee ballots. Seconded by Heather Moore. Unanimously approved.

6. 2021 Budget

A. Wastewater Dept

The Wastewater Dept draft budget was presented to the Board with an \$4,911 operating surplus and \$2,742 fund surplus with no proposed rate adjustments. Special projects drafted for 2021 total \$72,600 and include installation of a check valve on the CSO outflow, an overhaul of the clarifier, replacement of the influent sampler, conducting an engineering study on the required upgrades for the Trout Brook pumping station and completion of the phase 1 engineering for a Main St/Elm St wastewater line

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upgrade which was started in 2020. These special projects will be funded with a combination of grant funds and equipment replacement savings. The Board did not request any changes at this time and will review draft #2 with some minor updates from staff on January 19th.

B. Water Dept

The Water Dept draft budget was presented to the Board with an \$993 operating deficit and \$12,520 fund deficit with no proposed rate adjustments. Staff proposes that this deficit be funded from cash reserves. Special projects drafted for 2021 total \$31,690 and include an engineering study for a West Berkshire water line upgrade and completion of the phase 1 engineering for a Main St/Elm St water line upgrade which was started in 2020 with an expanded scope to include the remainder of lower Main St. These special projects will be funded with equipment replacement savings. The Board did not request any changes at this time and will review draft #2 with some minor updates from staff on January 19th.

7. Manager's Report

Mr Elwell reported to the Board on five items.

- The Governor extended the State of Emergency to January 15, 2021.
- The Public Utility Commission reinstated the moratorium in utility disconnections effective December 22, 2020 through March 31, 2021.
- The draft for the Village's FERC relicensing application has been completed and circulated to interested parties for review during the 90-day comment period which expires on March 22, 2021.
- The Town of Enosburgh has taken ownership of the Armory Property on Pearl St effective December 30, 2020.
- Mr Elwell asked the Board to consider recommendations for the dedication of the 2020 Annual Report.

8. Other Business

Heather Moore shared that there will be a couple community workshops coming up for the VT Youth Project

1. Parent Co-Communication and Collaboration Workshop: **January 21st 4-5:30:**
<https://bit.ly/caregiversandparents>
2. Third Space Workshop: **January 28th 1-2:30:**
<https://bit.ly/thirdspace2021>

9. Adjourn

There being no other business to come before the Board at this time, Heather Moore made a motion to adjourn. Seconded by Jason Larose. Unanimously approved. The meeting adjourned at 8:12 pm.

Respectfully Submitted,

Matthew Miner, Director of Finance

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.