DRAFT MINUTES
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
March 23, 2021

Present: Trustees – Samuel Vaillancourt, Heather Moore, Leonard Charron, Jason Larose, Cindi Miner
Staff – Jonathan Elwell
Guests – Ken St Amour, Tim Smith, Elisabeth Nance, Jim Cameron, Sandy Ferland, Northwest Access Television

This meeting was held electronically via Zoom Meeting.

Meeting was called to order by Samuel Vaillancourt at 6:33pm

Samuel Vaillancourt took roll call, and read the Electronic Meeting Disclosure.

1. Modifications/Changes to Agenda
   There were no changes.

2. Public Comment
   There were no public comments.

3. Organizational Meeting
   Sam Vaillancourt turned the meeting over to Jonathan Elwell, Village Manager for the election of Chair.
   A. Elect Chair – Leonard Charron motioned to nominate Sam Vaillancourt as Chair. Seconded by Cindi Miner. There were no other nominations. Unanimous. Jon Elwell turned the meeting back over to Sam Vaillancourt.
   B. Elect Vice-Chair – Cindi Miner motioned to nominate Heather Moore as Vice-Chair. Leonard Charron seconded. There were no other nominations. Unanimous.
   C. Set Meeting Times – There was a unanimous vote to hold Regularly scheduled Board of Trustees Meetings on the second and fourth Tuesdays of each month at 6:30pm.
   D. Paper of Record – There was a unanimous vote for the St Albans Messenger to continue to be the newspaper of record for the Village of Enosburg Falls.
   E. TAC Appointments – There was a unanimous vote for Gary Denton as representative to the TAC position.
   F. Regional Planning Commission Board Appointments – Cindi Miner nominated Leonard Charron. Seconded by Heather Moore. Unanimous. Leonard Charron nominated Sean Kio. Seconded by Jason Larose. Unanimous. Leonard and Sean were voted as the two representatives to the Regional Planning Commission.
   G. Regional Planning Commission Water Advisory Commission – Cindi Miner stated she did not wish to serve on this commission any longer. There were no nominations.
   H. Regional Energy Commission Appointments – There were no nominations. The Board asked Jon Elwell to talk to Dave Westcom, Lead Line-Technician about serving on this committee.
   I. Town of Enosburgh Recreation Committee Appointment – Cindi Miner made a motion to nominate Steve Wadsworth. Seconded by Heather Moore. Unanimous.
   J. Approval of Annual Election Results – Jason Larose made a motion to approve the Annual Election results. Seconded by Cindi Miner. Unanimous.

K. Adopt Rules of Order – Cindi Miner made a motion to adopt a loose interpretation of Robert's Rules of Order while conducting public meetings. Seconded by Heather Moore. Unanimous.

4. Review/Approval of Minutes February 23, 2021, Informational Meeting March 3, 2021
Cindi Miner pointed out that the Informational Meeting Minutes March 3, 2021 has a reference to the *Selectboard* which should have read *Trustees*. Jason Larose made a motion to approve both sets of minutes with the amendment noted by Cindi Miner. Seconded by Cindi Miner. Unanimous.
5. Perley Block Redevelopment VCDP Application Request
Tim Smith, and Elisabeth Nance of Franklin County Industrial Development Corporation, and Jim Cameron were present to give a status report on where the Perley Block Redevelopment Plans currently stood. This will be an approximately $1.4miillion project. A Vermont Community Development Program Grant will be needed to assist with purchase of the property, and construction. FCIDC is asking the Village of Enosburg Falls to be the applicant for a $500,000.00 grant application to VCDP for these purposes. The application deadline would be in September 2021.
After discussion, Cindi Miner made a motion to approve the Village applying for a $500,000.00 VCDP grant for the Perley Block renovations. Seconded by Jason Larose. Unanimous.

6. Town Law Enforcement Contract
Heather Moore had requested this subject be on the agenda. She is concerned about changes the Town of Enosburgh Selectboard have made to the Law Enforcement Contract with the Sheriff's Department. Specifically, reducing the evening coverage from 7 nights/week to 5 nights/week, and eliminating the day coverage for the School Resource Officer patrols during the summer months. It was decided this should be added as an item at the next Joint Meeting of the two boards. The Trustees asked Jon Elwell to contact Larry Gervais to remind him about identifying dates the Selectboard could have a Joint Meeting with the Trustees.

7. Electric Dept. Line of Credit Renewal
Cindi Miner made a motion to approve extending the Electric Department $750,000.00 line of credit with People's Trust for another year at a 1.6% interest rate. Seconded by Leonard Charron. Unanimous.

8. Manager's Report
Jon Elwell reported on several items:

Phone System – The transition to a new phone system is nearly complete. The Village is currently working with a hybrid system in place with the old and new systems operating. A complete switch to only the new phone system will take place April 1st.

New Electric Charging Station in Enosburgh – A private company, *Blink Charging*, has been awarded a grant from the State of Vermont to install 11 new EV charging stations in VT. One is slated to be in Enosburgh. Staff will keep the Trustees apprised as this project develops.
Depot Street Class II Paving Grant – Jon reported that the Village has resubmitted its Vtrans Class II Road, Depot Street Paving Grant Application. Award decisions are expected to be made by Vtrans late April or May of this year.

9. Other Business
   Leonard Charron wished Sam Vaillancourt a "Happy Birthday!"

10. Executive Session – For the Purpose of Discussing Personnel
    Heather Moore made a motion to enter Executive Session for the purpose of discussing personnel. Seconded by Cindi Miner. Unanimous. The Board entered Executive Session at 7:39pm.

    Leonard Charron made a motion to re-enter the Board's Regular Meeting. Seconded by Cindi Miner. Unanimous. The Board re-entered its Regular Meeting at 8:10pm. There was no action taken as a result of Executive Session.

11. Adjourn
    There being no other business to come before the Board at this time, Heather Moore made a motion to adjourn. Seconded by Cindi Miner. Unanimous. The Board adjourned at 8:11pm.

Respectfully Submitted,

Jonathan Elwell
Village Manager

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.