

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
June 8, 2021

Present: Trustees - Samuel Vaillancourt, Heather Moore, Leonard Charon, Sandra Ferland, Eli Gabuzda
Staff – Jonathan Elwell, Gary Denton, Abbey Miller
Guests – Joseph Donarum, Maggie Cavazos, Jim Cameron, Ivonne Kio, Ken St Amour, Cindi Miner

This meeting was held electronically via Zoom Meeting.

Meeting was called to order by Samuel Vaillancourt, Chair at 6:39pm.

Samuel Vaillancourt took roll call and read the Electronic Meeting Disclosure.

1. Modifications/Changes to Agenda

There were no modifications to the agenda.

2. Public Comment

Jim Cameron requested that the agenda be read; Samuel Vaillancourt read the agenda. Jim advised the Board that members of the Enosburg Initiative were going to be doing work in Lincoln Park this Friday June 11th. Their intention is to make repairs to the bike station, start work on the Opera House Tower and getting the granite set for the Dough Boy Statute return. Jim stated that he believed they would be done in the park by noon and there would be no interference with the Middle School Graduation being held that same evening.

3. Review/Approval of Minutes May 25, 2021

A motion was made by Sandra Ferland to approve the minutes as written. Seconded by Heather Moore. Unanimous.

4. Lincoln Park Permit Request, Enosburg Falls Middle School

Heather Moore made a motion to approve the permit request with no fee, but the condition that proof of insurance is provided. Seconded by Sandra Ferland. Unanimous.

5. Enosburg Falls High School Request to hold Parade

Maggie Cavazos discussed the plan that was provided to the Trustees for the 2021 Graduation Parade on June 12th. This plan has been put in place at the request of School Resource Officer, Jim Lynch of the Franklin County Sheriff's Department, and includes times and a detailed map of the proposed route. Maggie stated that the students are very excited about having the parade and would like this be an annual event. She stated that they received a lot of positive feedback from the community after last year's parade and board members echoed that sentiment that they have also heard a lot of community support on this event. Heather Moore requested that the route with the road closures be posted on the Village Facebook page and Enosburg Front Porch Forum in addition to the locations that the High School is posting the event. Sandra Ferland stated she would post to Front Porch Forum.

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A motion was made by Heather Moore to approve the parade request. Seconded by Sandra Ferland. Unanimous.

6. Lincoln Park Permit Request, Town of Enosburgh Recreation Department Movie Nights

Ivonne Kio was present to discuss the Enosburgh Recreation Department's plan to host movie nights in Lincoln Park this year. Planned dates for the 2021 movie nights are June 18th, July 16th and August 20th. There was discussion about placing stakes in the ground to support the movie screen and it was determined that the Rec Department would need to contact Dig Safe prior to the event.

A motion was made by Leonard Charron to approve the permit request with the condition that Dig Safe is contacted prior to the event and proof of insurance is provide and no fee. Seconded by Sandra Ferland. Unanimous.

7. Town of Enosburgh Recreation Department Request for Sign on Lincoln Park

Ivonne Kio stated that the Enosburgh Recreation Department has canoes and kayaks available for rent at the Northern Forest Canoe Trail Campsite at the Brown Way River Trail, but renters have expressed that it is hard to find the site and the Rec Department would like to add temporary directional signage during the summer months in Lincoln Park. There was discussion that in the past Trustees have been opposed to allowing signage in Lincoln Park and it was suggested that the Rec Department check with private property owners in the area. Eli Gabuzda spoke up as a representative from the Masonic Temple stating that they could place their sign on the Masonic Temple property. Ivonne agreed that this would suite the Rec Department's needs.

8. Lincoln Park Permit Request, Cat Crusaders of Franklin County

A motion was made by Leonard Charron to approve the permit request with no fee, but the condition that proof of insurance is provided. Seconded by Eli Gabuzda. Unanimous.

9. Public Works Department, Projects Status Report

Director of Public Works, Gary Denton was present to update the Trustees on the status of several projects over the past couple of months. The crews have spent time updating paint on benches in both parks, along with a fresh coat of paint on the bandstand. Per the Trustee's request the water fountain has also been turned back on. Gary informed the Trustees that he checked on the status of the 4 picnic tables that were ordered on May 11th and was informed that we should see those sometime in July. The crew has also spent some time improving the Bridge of Flowers by working with volunteers Kim St. Pierre and Lisa Robitaille who donated their time to plant the flowers and the crew spent time cleaning the bridge. There was concern over the lights at Eco Park being out and Gary informed the Trustees that the lights are under warranty and have been reordered. Gary also informed the Trustees that our contractor was scheduled to paint crosswalks has been delayed due to a shortage of paint, and he will contact Gary as soon as his order is received. Speed signs were also installed on Orchard Street and Water Tower Road in early May and residents have already stated they are seeing a difference with speeds on those roads. Gary stated he will be meeting with a representative this week

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from the Northwest Regional Planning Commission to inspect storm drains. Samuel Vaillancourt asked about the street sweeping route and requested that the next time the sweeper is out that a pass be made on W. Berkshire Road as there is a fair amount of gravel on the road.

10. Village Facilities, Public Access Discussion

After discussion of Vermont's current COVID-19 vaccination status and the State's plan to lift all restrictions once an 80% vaccination rate has been reached, the Trustees reviewed the Village's status of having the office closed to the public and when to resume in person meetings. A motion was made by Sandra Ferland for the Village to comply with all State mandates regarding COVID-19 going forward. Also, the Village office will re-open to the public on Tuesday June 15th or once the state reaches a level of 80% vaccinated, whichever is first, and the Trustees will resume in person meetings once 80% vaccination is met and the state lifts COVID-19 restrictions. Seconded by Leonard Charron. Unanimous.

11. Village Signatories Resolutions

Heather Moore made a motion to update signatory authorization at Community National Bank, Peoples Trust Company and TD Bank on all accounts used by the Village of Enosburg to add Abbey Miller (Director of Finance), Sandra Ferland (Trustee), Heather Moore (Trustee) and Eli Gabuzda (Trustee), and to remove Guy Breault, Jesse Woods, Jason Larose and Matthew Miner. Abbey Miller is authorized to be granted online banking access to all Village accounts. Seconded by Leonard Charron. Unanimous.

12. Manager's Report

Jon Elwell reported on several items:

- Electric Department Line of Credit Drawdown – As an update to previous discussions on the issue, Jon informed the Trustee's that he authorized a drawdown of funds from the Electric Department line of credit to cover our current FERC relicensing expense to date of \$208,082.00. Per the terms of this line of credit, the funds would need to be paid in full within 12 months, therefore there will need to be a discussion in the coming months with the bank about making this a longer – term note.
- Electric Utility Disconnect Moratorium Extension – The VT PUC has extended the Electric Disconnect Moratorium to June 30, 2021.
- Vital Village Scoping Study Update – Due to community feedback, several updates have been made to the Vital Village page on the Village website. The survey has also been posted on the site and provides a “no changes” option if people prefer none of the alternatives. Jon also advised the Trustee's posters will be going in the windows of the Perley Block Building. These posters will have text explaining each alternative and directing people to where they can find and take the survey.

Trustees requested that a link to the Vital Village page be posted on the Village Facebook page as well.

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13. Other Business

Heather Moore stated that she had some concerns expressed to her about some streets not having speed limit signs, or very few signs. Being unsure of specific roads at the time, Jon stated that he will mention this to staff as they are driving on Village roads and to make note of which roads need further attention.

14. Adjourn

Having no other business, Sandra Ferland made a motion to adjourn. Seconded by Leonard Charron. Unanimous. The meeting adjourned at 8:10pm.

Respectfully Submitted,
Abbey Miller
Director of Finance

These minutes were approved by the Board of Trustees at a Regular Board Meeting on June 22, 2021