DRAFT MINUTES
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
August 10, 2021

Present: Trustees -Samuel Vaillancourt, Leonard Charron, Sandra Ferland, Eli Gabuzda
Staff – Jonathan Elwell, Abbey Miller
Guests – Sheriff Roger Langevin, Sgt. Nathan Vaillancourt, Tim Smith, Lane McElree (NW Access TV)

Meeting was called to order by Samuel Vaillancourt, Chair at 6:30pm.

1. Modifications/Changes to Agenda
   There were no modifications to the agenda.

2. Public Comment
   There was no public comment.

3. Review/Approval of Minutes July 27, 2021
   A motion was made by Eli Gabuzda to approve the minutes as written. Seconded by Sandra Ferland. Unanimous.

4. Law Enforcement Discussion – Sheriff Roger Langevin
   Sheriff Roger Langevin was present to discuss his analysis of the data from the speed signs on Orchard Street and Water Tower Road. Sheriff Langevin advised the Board of Trustees that the most common speeds on both roads was 30-50mph. Sheriff Langevin stated that he and his team have a plan moving forward to attempt to address the speeding issues. Sgt. Nathan Vaillancourt was also present and stated that their deputies are receiving some pushback from the courts regarding language of municipal ordinances and suggested the Village of Enosburg Falls look at their ordinance and update to be more specific, especially when referencing speed limits on Village roads. A request was also made to move the Village 25mph sign heading south on Water Tower Road closer to the Town border with Berkshire.

5. Franklin County Industrial Development Corp. Request for Dedicated Bench on Lincoln Park
   Tim Smith was present to discuss placing a bench in Lincoln Park in honor of Steve Plouffe's 22 years of service to the FCIDC board. The Board of Trustees agreed to accept the bench and have Sandra Ferland assist in the placement of the bench in Lincoln Park.
   Tim Smith also advised the Trustees that with the recent resignation of Susan Blouin from the FCIDC board, they have 2 vacancies which they are looking to fill. He stated that if the Trustees or Village staff had any recommendations to please let him know.
   Tim also provided a brief update on the status of the Perley Block project. He stated that things were moving forward, and they are still planning on applying for a $500,000 grant early fall to continue the project.

6. New Copier Lease
   A motion was made by Sandra Ferland to accept staff's recommendation and move forward with SymQuest for the Village's 5-year copier lease and accept a bid for 8,000 black and white copies and 2,500 copies. Seconded by Eli Gabuzda. Unanimous.

7. Manager's Report
    - Vital Village Scoping Study Update – After discussions with D&K Engineering, the 09/14/2021 Trustee Meeting is going to work best for a discussion on the results of the public survey, and recommendations from the Management Team. Per the Board's request, the Town of Enosburgh was contacted about using the Emergency Services building for the meeting. The Town stated that they would allow the Village to use the space as long as they understood that there would be a Fire Department training session in the building at the same time and there may be some background noise and they are also requesting that attendees park at the Recreational Fields Parking lot and not the Emergency Services Parking Lot. The Trustees agreed that this was acceptable and for Village Manager Jon Elwell to move forward with scheduling this meeting.
    - Road Paving Projects Update – Weather permitting, ECI should be completed with the 2021 street paving by August 13, 2021. We are still waiting to hear when the striping will be completed as ECI hires a sub-contractor for this. ECI will contact the Village as soon as they have a date.
    - Non-Contracted Employees 2021 Wages Increase – To stay in line with what has been done in years past, Village Manger Jon Elwell wanted to verify that non-contracted employees were to expect the same wage increase as being provided to contracted union employees. The Board of Trustee's confirmed that would still be the practice for this year, looking at a 3% increase for all.
    - Manager Annual Evaluation – It is almost time to complete annual evaluation on the Village Manager. Sam Vaillancourt will be in touch with the Board about the process.
    - Reminder August 24th Meeting – A reminder that Jon Elwell will not be present at the August 24th meeting due being at the Northeast Public Power Association Annual Meeting and Conference.

8. Other Business
   There was no other business.

9. Adjourn
   Having no other business, Eli Gabuzda made a motion to adjourn. Seconded by Sandra Ferland. Unanimous. The meeting adjourned at 7:24pm.

Respectfully Submitted,

Abbey Miller
Director of Finance

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.