

VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
September 14, 2021

Present: Trustees -Samuel Vaillancourt, Heather Moore, Sandra Ferland, Eli Gabuzda
Staff – Jonathan Elwell, Abbey Miller, Gary Denton
Guests – Chris Sargent (D&K), Ellen Stanley, Suzanne Hull-Casavant, Dinny Hawksworth, Jim Cameron, Gretta Brunswick (NRCP), Sally Tryhorne, David Tryhorne, Jesse Woods, Diane Leary, Shauna Lovelette, Dean Wright, Angela Wright, Gerald Varsey (NWTV)

Meeting was called to order by Samuel Vaillancourt, Chair at 6:32pm.

1. Modifications/Changes to Agenda
There were no modifications to the agenda.
2. Public Comment
Jim Cameron stated that on Thursday September 16, 2021 from 10am to 12pm at the Quincy Hotel there will be a child care plan discussion for the Perley Block. Jim stated that Pam Fontaine would be present, and this meeting is open to the public either in person or via zoom.
3. Review/Approval of Minutes August 24, 2021, and Public Hearing August 31, 2021
A motion was made by Eli Gabuzda to approve both sets of minutes as written. Seconded by Heather Moore. Unanimous.
4. Vital Village Scoping Study and Public Survey Results – Chris Sargent, DuBois & King Engineering
Jon Elwell, Village Manager and Management Team member read a letter on behalf of the Management Team stating their recommendation for Alternate #3, which had minimal bump-outs and no changes in parking. Chris Sargent from DuBois & King was present to review the results from the last public survey and to discuss the alternate options. Chris stated surprise in the results from the survey, receiving a lot of “do nothing” feedback. The Management Team then had to work with those results and weigh it against the initial support from previous meetings and survey. This is where Alternate #2 and Alternate #3 were established. There was a lot of public discussion regarding specifics of both and outlining the difference between both options. Shauna Lovelette urged the Trustees to do something and move forward with one of the options. Shauna Lovelette and Suzanne Hull-Casavant expressed disappointment that previous individuals who expressed opposition to this project were not present to see that the parking issue was not going to be changed in either Alternate presented, that 3-4 parking spots would be gained with Alternate #2. Ellen Stanley discussed making pedestrian traffic a priority, expressing empathy for weekly deliveries, but felt that pedestrian traffic needed to be the top concern. After further discussion around construction timelines and what the next steps were, the Trustees stated that they wanted to review both options further and would vote on an option at the September 28th Trustee Meeting. It was also requested that this be a hybrid meeting, providing a zoom option for those that could not attend in person.
5. Lincoln Park Permits Requests and Update, Enosburg Business Association, Harvest Fest

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Sandra Ferland recused herself from this discussion as being member of the EBA.

Village Manager Jon Elwell stated that all attachments have been received and the application is now complete. Staff recommends approval on the alcohol permit of the park use permit and band stand permit.

A motion was made by Eli Gabuzda to approve both permit requests for the Harvest Fest. Seconded by Heather Moore. Unanimous.

6. Enosburgh Fire Department Request for Coin Drop

A motion was made by Eli Gabuzda to approve the request for the Enosburgh Fire Department's Request for a Coin Drop on September 18, 2021 with the condition they provide adequate insurance. Seconded by Heather Moore. Unanimous.

7. Board of Trustees Village Communication

Heather Moore requested this discussion; she is concerned that Trustee meeting agendas are not reaching all demographics and would like to see it advertised in more places. It was decided in addition to the current 3 posting places that the Trustee meeting agendas will also be posted on the Village's Facebook page, Front Porch Forum and at the Enosburgh Library.

8. Manager's Report

- Tobacco Prevention Coalition Report – On August 18th the Tobacco Prevention Coalition held a clean up effort in Enosburgh Falls and cleaned up 1,793 cigarette butts in Lincoln Park, down from 2,050 the previous year.
- Electric Department Digger Truck – our 1994 Digger Truck failed the dielectric part of its inspection. Specifically, the upper boom section did not meet required electric current conduction prevention standards. Staff is working to find a solution to the problem. Currently, Swanton Electric has offered to loan us their digger truck provided they do not have an emergency that requires its use on their end. Dave Westcom, Lead Line Technician is in contact with the manufacturer and believes the problem that caused the failure is minor and can be fixed with a deep clean of the boom. The estimated cost for this would be around \$700.00. Alan Plouff, Line Technician is looking into possible short-term rental possibilities if the deep clean does not work. The real long-term solution is getting a new digger truck, as discussed last budget season. Dave Westcom has been making additional inquires to find out about availability and lead times on a new truck. We are being told that there is a 2-year lead time on receiving a new truck from when the order is placed. Dave and Jon will be recommending to the Trustees as part of the Electric Department's 2022 Budget discussions the Village put in an order for a new digger truck during the first quarter of 2022. Dave also stated there was a bent rod that would need to be repaired, estimating the cost around \$2,000.00.
- ARPA Funds/Deposits – to date the Village has received \$67,157.19 from the Local Fiscal Recovery Program and \$124,603.85 from the County Program, totaling \$191,761.04 received to date. We should expect to see the second payment to each fund in the Spring of 2022.

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- Local Ordinance Amendments Drafts – Staff has been working on the Speed Limit ordinance update and feedback has been received from Sheriff Roger Langevin. Regarding the noise ordinance that would prohibit the use of certain loud, customized vehicle exhaust system, Jon has contacted Dom Cloud, City Manager for the City of St. Albans regarding the request and he stated they are in the process of a new draft with the proposed change and once they have it completed, he will forward to Jon to review. Once that is received, Jon will forward both updates for our attorney to review

9. Other Business

Ellen Stanley asked when the next joint meeting with the Town of Enosburgh was going to be held. Jon Elwell stated that it was our turn to host the next joint meeting and the Trustees asked him to contact the Town suggesting either of the two October Trustee meeting dates.

10. Adjourn

Having no other business, Sandra Ferland made a motion to adjourn. Seconded by Heather Moore. Unanimous. The meeting adjourned at 8:59pm.

Respectfully Submitted,

Abbey Miller
Director of Finance

These minutes were approved by the Board of Trustees at a Regular Board Meeting on September 28, 2021.