DRAFT
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
October 12, 2021

Present: Trustees -Samuel Vaillancourt, Heather Moore, Sandra Ferland, Eli Gabuzda
Staff – Jonathan Elwell, Abbey Miller, Gary Denton
Guests – Shauna Lovelette, Jesse Woods, Ken St. Amour, Gerald Varsey (NWTV)

Meeting was called to order by Samuel Vaillancourt, Chair at 6:31pm.

1. Modifications/Changes to Agenda
   There were no modifications to the agenda.

2. Public Comment
   There was no public comment.

3. Review/Approval of Minutes September 28, 2021
   A motion was made by Heather Moore to approve the minutes as written. Seconded by Sandra Ferland. Unanimous.

4. Town of Enosburgh Planning Commission Municipal Planning Grant Application – Jesse Woods, Zoning Administrator
   Town of Enosburgh Zoning Administrator Jesse Woods was present to continue the discussion of combining the Town of Enosburgh and Village of Enosburg Fall's bylaws. Jesse stated that the Enosburgh Planning Commission is applying for a Municipal Planning Grant, and if selected could receive up to $22,000.00. Jesse was present to request formal support from the Board of Trustees and to invite them to be a part of the process. It is his hope to update the Village permit application and fee schedule, along with updating and combining the two municipalities' bylaws.
   A motion was made by Eli Gabuzda to support the combination of Bylaws and to designate Village Manager Jon Elwell to sign off on the support letter. Seconded by Sandra Ferland. Unanimous.

5. Lincoln Park Use Permit Requests, Enosburg Business Association, Holidays in Enosburg, and Tree Lighting Events
   Shauna Lovelette was present to make a correction to the permit request for the EBA Holiday events. The EBA has settled on an event date for the parade and holiday lighting to be December 4th, 2021. Shauna also wanted to receive permission to install the lighted bridges in the park again this year.
   A motion was made by Eli Gabuzda to approve both the park use permit and the bandstand permit for power for the December 4th event and to approve the lighted bridge installation under the condition that a new application be submitted to reflect the changes. Seconded by Heather Moore. Unanimous.
   Shauna also asked if the Village of Enosburg would be willing to contribute $250.00 towards the purchase of more holiday lights.

A motion was made by Eli Gabuzda to approve using $250.00 of the Holiday Light Appropriation to purchase more lights. Seconded by Heather Moore. Unanimous.

6. Removal of Sean Kio as Village Representative to CUD/Consideration of Appointment of New Village Representative to CUD
   A motion was made by Eli Gabuzda to accept the resignation of Sean Kio as the Village Representative to CUD and to appoint Daniel Tumwesigye as the new Village Representative to CUD. Seconded by Sandra Ferland. Unanimous

7. 2022 Budget Timetable/Projects
   Village Manager, Jon Elwell, reviewed the 2022 Budget Timeline with the Trustees and requested they start thinking about any projects they would like to see included in the 2022 Budget.

8. Manager's Report
   Scoping Study Final Presentation – After communications with Chris Sargent of Dubois & King, the question was asked if the Trustees were expecting a final presentation meeting on the study. The Trustees advised they did not feel that it was necessary and that everything has been covered.
   IBEW, Local 300 2022 Health Care Increase – We received a notice from IBEW that they are planning a 2% increase to our health care coverage effective January 1, 2022. This is a minor increase to our health care coverage especially considering that we did not see an increase in 2021.
   Sean Kio Resigns as Community Development Director – Sean Kio has resigned from his position as the Town of Enosburgh Community Development Director effective October 12th, 2021, he has accepted a new position as the Director for the Franklin County CUD.
   Electric Dept. Digger Truck – Our digger truck is still at Cues Equipment in Amherst, NH and after cleaning and re-testing the fiberglass boom is looking good there. We are still waiting for a quote on the repair of a small hydraulic cylinder. Cues is having difficulties finding a replacement part, so they may consider trying to repair the cylinder themselves. Dave Westcom has been calling weekly for updates in hopes of getting a quick turn around on this.
   Picnic Tables/Trash/Recycling Receptacles – The new picnic tables, trash cans and recycling receptacles for Lincoln and Maple Parks are now in place.

9. Other Business
   Sandra Ferland asked if we have heard any updates regarding the "No Loitering" sign request for the park and ride. Village Manager Jon Elwell stated that we have not yet, and he sent another email this week asking AOT for an update. Sandra also asked who was responsible for cleaning up the lot – Jon Elwell stated the State of Vermont owns that lot and it is their responsibility.

Heather Moore wanted to know if any progress was made on picking a date for the Town of Enosburgh and Village of Enosburg joint meeting. Jon Elwell stated we are tentatively looking at November 23rd, but it has not been confirmed by the town yet.

10. Executive Session: Negotiations in Which Premature Public Knowledge May Compromise the Position of the Municipality

    Eli Gabuzda made a motion to enter Executive Session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the municipality. Seconded by Heather Moore. Unanimous. The Board entered Executive Session at 7:48pm.

    Sandra Ferland made a motion to return to the Regular Meeting. Seconded by Heather Moore. Unanimous. The Board returned to their Regular Meeting at 8:45pm. There was no action taken as a result of Executive Session.

11. Adjourn

    Having no other business, Eli Gabuzda made a motion to adjourn. Seconded by Sandra Ferland. Unanimous. The meeting adjourned at 8:46pm.

Respectfully Submitted,

Abbey Miller
Director of Finance

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.