**DRAFT**
**VILLAGE OF ENOSBURG FALLS**
**Meeting of the Board of Trustees**
**November 23, 2021**

Present: Trustees -Samuel Vaillancourt, Heather Moore, Sandra Ferland, Eli Gabuzda, Leonard Charron
Staff – Jonathan Elwell, Abbey Miller, David Westcom
Guests – Shawna Lovelette, Jesse Woods, Josh Prior (NWTV), Shaleigh Draper, Ward Heneveld, Ellen Stanley, Jim Cameron, Tim Smith, Diane Leary, David Tryhorne, Sean Kio

Meeting was called to order Sam Vaillancourt, Chair at 7:28pm.

1. Modifications/Changes to Agenda
   There were no modifications to the agenda.

2. Public Comment
   There was no public comment.

3. Review/Approval of Minutes November 9, 2021
   A motion was made by Sandra Ferland to approve the minutes as written. Seconded by Eli Gabuzda. Unanimous.

4. Perley Block/VCDP Grant Application Status Report – Tim Smith, Executive Director FCIDC
   Executive Director of FCIDC Tim Smith was present to advise the Trustees that they have been advised to pull the VCDP application for the Perley Block Project until the Spring. Tim stated that the staff with the VCDP grant have been directed by the Governor's office to focus on housing and there is no real chance of being awarded funds at this time. Tim stated that they have formally pulled the Village of Enosburg's application. They will be applying for ARPA money as a capital investment project in the meantime.

5. Electric Department Vehicles
   Village Manager Jon Elwell and Headline Technician David Westcom provided and update on the status of two Electric Department vehicles that have been experiencing issues. The first updated was on the digger truck, all the repairs have been done that had initially resulted in the failure of the trucks inspection and the company that failed the truck stated to keep all records of repairs on file and the vehicle could go back in service.
   The other truck experiencing issues is one of our bucket trucks. Several leaks in the hydraulic hoses have been detected and issues with the cylinder. The cylinder can be ordered and repaired locally and repairs should be compelted in the next 2-3 weeks. The hoses need to be made for the truck and it will be early to mid-January before they are ready for installation. Mr. Elwell stated that the Electric Department is also looking into renting a bucket truck for the next 4-5 weeks, so we are not down a truck as we enter the winter months.
   A motion was made by Eli Gabuzda to approve the repairs of the Bucket truck presented in the Altec estimate and to allow for the lease of another bucket truck for a maximum of 6 weeks. Seconded by Sandra Ferland. Unanimous.

6. Set Water and Wastewater Allocation Fees 2022
   The 2022 Water and Wastewater Allocation Fees need to be set. Presently the Water allocation rate is $500, and the Wastewater allocation rate is $2,997. These rates have stayed consistent for several years and when last reviewed were comparable to other utilities.
   A motion was made by Sandra Ferland to keep the Water and Wastewater allocations the same at $500 for Water and $2,997 for Wastewater. Seconded by Heather Moore. Unanimous.

7. Manager's Report
   Garcia's Bistro – A new restaurant opened in town, Garcia's Bistro. It is located where 242 Texas Barbeque was previously located.
   VTrans Response to "No Loitering Signs" – Jim Cota has responded back to the Trustees' request for "No Loitering Signs" to be put up at the State's Park and Ride in the Village. Jim stated that the State would not be putting up the signs at this time. The Trustees requested that Village Manager Jon Elwell reach out and ask for an explanation as to why not.
   Property Tax Delinquencies 2021 – 2021 Property Taxes were due to the Village by 4pm on 11/15/2021. The delinquencies turned over to Andy Beaulieu, Delinquent Tax Collector were $43,656.46. Delinquencies for 2020 were $54,742.11, comparatively we did very well.
   Vermont Planning Association Center – The Vermont Planner's Association is having a very delayed ceremony for the recipients of the VPA's 2020 Award that the Village of Enosburg and Town of Enosburgh jointly won Plan of the Year last year. This award was won for the efforts made in the Vital Village Master Plan Project. We have already received the plaque for the award and Village Manager Jon Elwell will plan on attending the award ceremony on December 3rd remotely.

8. Other Business
   Finance Director Abbey Miller advised Trustees that all equipment has been received for future meetings to continue to be Hybrid.

9. Executive Session – Personnel and for the Purpose of Discussing Negotiations in Which Premature Public Knowledge May Compromise the Position of the Municipality.
   Sandra Ferland made a motion to enter Executive Session for a personnel matter and for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the Municipality. Seconded by Leonard Charron. Unanimous. The Board entered Executive Session at 8:17pm. Eli Gabuzda made a motion to re-enter the Board's Regular Meeting. Seconded by Heather Moore. The Board re-entered their Regular Meeting at 8:51pm.

   There was no action taken as a result of discussion in Executive Session.

10. Adjourn
    Having no other business, Sandra Ferland made a motion to adjourn. Seconded by Eli Gabuzda. Unanimous. The meeting adjourned at 8:51pm.

Respectfully Submitted,

Abbey Miller
Director of Finance

***These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.***