DRAFT Minutes
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
January 11, 2022

Present: Trustees – Samuel Vaillancourt, Heather Moore, Sandra Ferland, Leonard Charron, Eli Gabuzda
Staff – Abbey Miller, Gary Denton
Guests – Jim Cameron, Gerald Varsey (NWTV), Ward Heneveld, Diane Leary, Ellen Stanley, Sheriff Roger Langevin, David Tryhorne, Sally Tryhorne, Cynthia Weed, Susie Hull-Casavant, Shaleigh Draper, Bob Delorme, Gary Fiske, Rhonda McAllister

Meeting was called to order by Samuel Vaillancourt, Chair at 6:32pm

1. Modifications/Changes to Agenda
   There were no modifications to the agenda.

2. Public Comment
   There was no public comment.

3. Review/Approval Minutes December 14, 2021, Special Meeting January 4, 2022
   A motion was made by Sandra Ferland to approve the minutes as written. Seconded by Eli Gabuzda. Unanimous.

4. Law Enforcement Discussion, Sheriff Langevin
   Sheriff Roger Langevin was present to discuss the latest set of data from the two flashing Speed Limit signs. He stated that he is seeing a decrease in the average speed travelled where the signs are posted. Sheriff Langevin also spoke to staffing shortages which is affecting their ability to be as active in our community as he would like.

5. "Welcome" Signs, David Tryhorne
   David Tryhorne stated he had a very positive conversation with the Town of Enosburgh Selectboard regarding replacing the Welcome Signs. Discussion continued about whether the sign will indicate both the Village of Enosburg Falls and the Town of Enosburgh or if separate signs would be placed at the appropriate borders. Jim Cameron stated that there were funds left in an EI fund that could help cover the cost of the signs and that he would have that discussion and come back to the Trustees.

6. 2022 Preliminary Budget
   a. Wastewater Department – Finance Director Abbey Miller gave an overview regarding the Wastewater Department. The budget for 2022 is projecting a small deficit which can be covered by the operating account. Chief Operator Brian Ovitt was present to discuss the capital project list for 2022, specifically the Trout Brook Ejector Station. The Trustees expressed no concerns with the budget as presented and Abbey Miller stated that there would not be a need for a rate increase in 2022.
   b. Water Department – Finance Director Abbey Miller gave an overview regarding the Water Department. The budget for 2022 is projecting a small deficit which can be overed by the operating account. The Trustees expressed no issue with the budget as presented and Abbey Miller stated that there would not be a need for a rate increase in 2022.

7. American Legion, Post #43 Request for Banners/Depot Street, Dan Cunningham
   The American Legion is requesting permission to put banners up on 9 poles along Depot Street representing a Veteran or First Responder in our community. The Trustees expressed initial support of this project but advised they would need to speak with Headline Technician Dave Westcom as far as placement of the banners on the pole and who can install the banners.

8. VT Department of Housing & Community Development, Downtown Transportation Fund Grant Application, Vital Village Engineering Discussion
   Jim Cameron was present to discuss the Downtown Transportation Grant that is due in March of 2022. Jim stated that this grant is being pursued to make upgrades to the Main Street and Dickinson Avenue intersection. Jim requested that this topic be on the next agenda to discuss further.

9. Daycare Business Request, Ronda McAllister
   Ronda McAllister was present to discuss the current state and future of her daycare center in the Village of Enosburg. She stated that she needs to be out of her current building in September/October and is looking at opening a new daycare facility in November. Ronda is looking to secure funding for the new facility that she is building and made a request to the Trustees for use of ARPA Funds towards this project, specifically 5% of the new building costs. The Trusteed advised that they could not give an answer this evening that several things needed to be researched and addressed and they would let her know in the next couple of months.

10. Manager's Report
    Letters of Support Sent – Village Manager Jon Elwell was contacted by Elisabeth Nance of FCIDC and Heather Moore to write letters of support from the Village for two different grant applications being submitted. Both letters were presented to the Trustees and are for the Capital Investment Grant Program.
    NRPC Seeing Regional Water Council Seats – There are two vacant seats on the Water Council with NRPC if any board members are interested, now is the time to let them know.
    Request from Wilde & Scenic River Committee – Executive Director Lindsey Wight forwarded a copy of their annual report and requested it be placed in the Annual Report for the Village. After a brief discussion the Trustees stated to include the report in the Annual Report for 2021.
    Annual Meeting Location – Unless something changes soon, there will need to be a physical location for the meeting. Thoughts? Heather Moore stated the Trustees should hold off on this for the moment due to discussion on this in legislation right now.

11. Other Business
    Susie Hull-Casavant asked about the status of the search for a new Village Manager with Jon Elwell announcing his resignation and expressed hope that a community member would assist in the process.
    Heather Moore asked about signage for truck traffic trying to find Franklin Foods.

12. Executive Session: For the Purpose of Discussing Negotiations in Which Premature Public Knowledge May Compromise the Position of the Municipality.
    Eli Gabuzda made a motion to enter Executive Session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the Municipality. Seconded by Sandra Ferland. Unanimous. The Board entered Executive Session at 8:08pm.

    Eli Gabuzda made a motion to re-enter the Board's Regular Meeting. Seconded by Sandra Ferland. The Board re-entered their Regular Meeting at 9:09m.

    There was no action taken as a result of discussion in Executive Session.

13. Adjourn
    There being no other business to come before the Board at this time, Eli Gabuzda made a motion to adjourn. Seconded by Leonard Charron. Unanimous. The meeting adjourned at 9:09pm.

Respectfully Submitted,

Abbey Miller
Village Manager

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.