DRAFT Minutes
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
January 25, 2022

Present: Trustees – Samuel Vaillancourt, Sandra Ferland, Leonard Charron, Eli Gabuzda
Staff – Jonathan Elwell, Abbey Miller, Gary Denton, Ken Laplant
Guests –Gerald Varsey (NWTV), Ellen Stanley, David Tryhorne

Meeting was called to order by Samuel Vaillancourt, Chair at 6:33pm

1. Modifications/Changes to Agenda
   There were no modifications to the agenda.

2. Public Comment
   David Tryhorne was present to discuss a skating rink in Lincoln Park for next winter. He was inquiring about access to water and power from the Village for this project and what else would be needed to make the skating rink happen. After some discussion, Village Manager Jonathan Elwell suggested that Mr. Tryhorne put together a detailed list of what would be needed, and this topic can be revisited at a future date.

3. Review/Approval Minutes January 11, 2022, Special Meeting January 18, 2022
   A motion was made by Eli Gabuzda to approve the minutes as written. Seconded by Sandra Ferland. Unanimous.

4. 2022 VTrans Mileage Certification
   A motion was made by Sandra Ferland to accept the VTrans Mileage Certification as written. Seconded by Eli Gabuzda. Unanimous.

5. VPPSA/Momentum Interview Request
   Village Manager Jon Elwell discussed a request from VPPSA for 1-2 Trustee members to take part in an interview for their "Value of Public Power" educational campaign. Sam Vaillancourt stated that it if it worked to take part in this interview it would most likely be either him or Heather Moore who attends and he would get back to Jon Elwell regarding this.

6. 2022 Budget/Annual Meeting
   - **General Fund Budget** – Discussions continued around the purchase of a plow truck for the Public Works Department to replace the current 2015 plow truck. Discussion centered around going with a Freightliner with a 7-year warranty and financing up to $195,000 over a 6-year term. There was discussion about the project list for 2022 and if it was feasible to complete all projects listed in 2022. Upon further discussion Trustees made the decision to postpone the purchase of 2 more flashing speed limit signs in 2022 along with postponing the sidewalk project on Pearl Street. This would be replaced with putting in an ADA Compliant crosswalk across from what will be the new clerk's office for the Town of Enosburgh. There was concern regarding the price for the Asphalt sidewalk on Church Street and Trustees would like Public Works Director Gary Denton to revisit those figures.
   - **Water Fund Budget -** After review of draft #3 of the Water Budget for 2022, a motion was made by Eli Gabuzda to approve the budget as presented. Seconded by Leonard Charron. Unanimous.

- **Wastewater Fund Budget –** After review of draft #3 of the Wastewater Budget for 2022, a motion was made by Sandra Ferland to approve the budget as presented. Seconded by Leonard Charron. Unanimous.
- **Electric Fund Budget** – After review of draft #2 of the Electric Fund Budget for 2022, a motion was made by Eli Gabuzda to approve the budget as presented. Seconded by Sandra Ferland. Unanimous. A rate case will need to be explored in 2022 for the Electric Department.

- **2022 Annual Meeting Format** – Due to all the variables this year, it was decided to hold an electronic informational meeting and that all voting would be done by Australian Ballot with voting to take place at the EMS Building. The electronic informational meeting will be on Monday March 7th, 2021 at 6:30pm and voting will take place on Tuesday March 8th, 2022.
- **Town of Enosburgh letter requesting use of ARPA funds** – The Enosburgh Town Selectboard sent a letter to the Trustees requesting the Village use some of their ARPA funds to pay for half of the Enosburg Ambulance per capita contract that is increasing $24,757. Trustee Chair Samuel Vaillancourt stated he would reach out to a Town Selectboard member to get more details on this request.
- **Franklin Foods proposed anaerobic digester** – Finance Director Abbey Miller provided the Trustees with an update on this project after attending a site visit and informational meetings on Monday January 24th with Wastewater Chief Operator Brian Ovitt and Head Line Technician David Westcom. Based upon these meetings it was the recommendation of Abbey Miller that the Village of Enosburg Falls files an intervention that is due Friday January 28th to list concerns moving forward with this project. A motion was made by Sandra Ferland for Abbey Miller to file the intervention. Seconded by Eli Gabuzda. Unanimous.

7. Manager's Report
   - Checking in on the FF Digester Project – this was previously discussed earlier in the meeting and a motion made to file an intervention.
   - Swanton Village Offers Assistance – Swanton Village Manger Reggie Beliveau reached out offering his assistance through the transition of getting a new Village Manager onboard with the upcoming departure of Jon Elwell. The Trustees expressed appreciation for this offer and stated they would reach out when ready.
   - VPPSA Electric Vehicle New Discounts – There are discounts available to customers of a VPPSA member electric utility on all electric vehicles and plug-in hybrid vehicles.

8. Other Business
   There was no other business discussed.

9. Executive Session: For the Purpose of Discussing Negotiations in Which Premature Public Knowledge May Compromise the Position of the Municipality.
   Sandra Ferland made a motion to enter Executive Session for the purpose of discussing negotiations in which premature public knowledge may compromise the position of the

Municipality. Seconded by Eli Gabuzda. Unanimous. The Board entered Executive Session at 8:47pm.

Eli Gabuzda made a motion to re-enter the Board's Regular Meeting. Seconded by Leonard Charron. The Board re-entered their Regular Meeting at 9:10m.

There was no action taken as a result of discussions in Executive Session.

10. Adjourn
    There being no other business to come before the Board at this time, Eli Gabuzda made a motion to adjourn. Seconded by Leonard Charron. Unanimous. The meeting adjourned at 9:10pm.

Respectfully Submitted,

Abbey Miller
Village Manager

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.