DRAFT Minutes
VILLAGE OF ENOSBURG FALLS
Special Meeting of the Board of Trustees
March 3, 2022

Present: Trustees – Samuel Vaillancourt, Sandra Ferland, Leonard Charron, Eli Gabuzda, Heather Moore
Staff – Abbey Miller, Gary Denton, Brian Ovitt
Guests –

Meeting was called to order by Heather Moore, Vice-Chair at 6:31pm

1. Modifications/Changes to Agenda
   Heather Moore made a motion to add an Executive Session for the purpose of discussing a Personnel Item to the agenda. Seconded by Leonard Charron. Unanimous.

2. Public Comment
   There was no public comment.

3. Downtown Transportation Fund Grant Application Request.
   Shaleigh Draper, Planning Commission Chair was present to advise the Trustees that the Planning Commission has approved the Grant Application with Conditions. The conditions are: The Village must follow all AOT recommendations for this project that have been presented. Complete this project in 2 phases, moving the crosswalk in Phase 1 and doing more research into the specifics on Phase 2 which would include any bump outs and planters. The final condition is that the Trustees make no major changes to the application during the meeting. Discussion centered around the specifics of the proposed project to ensure that the grant was asking for the appropriate amount of funds and to clarify the expectation of the Village financially and regarding labor. RiseVT has set aside $2,000 in funds for the Village to accept that can be used for this project. Eli Gabuzda made a motion to accept the $2,000.00 from RiseVT and authorized Abbey Miller to draft a letter for Sam Vaillancourt to sign in acceptance. Seconded by Heather Moore. Unanimous.
   Eli Gabuzda made a motion to accept the proposed Downtown Transportation Fund Grant Application as written and to accept the Planning Commissions conditions on this project requiring it to be done in phases and aligned with AOT recommendations. Seconded by Heather Moore. Unanimous.

4. Trout Brook Study, Chief Operator Brian Ovitt
   A motion was made by Eli Gabuzda to waive the procurement policy for three proposals and to accept the proposal presented from Laramie Water Resources for the Trout Brook Pump Station Upgrade. Seconded by Sandra Ferland. Unanimous.

5. Executive Session: For the Purpose of Discussing a Personnel Item
   Eli Gabuzda made a motion to enter Executive Session for the purpose of discussing a Personnel Item. Seconded by Leonard Charron. Unanimous. The Board entered Executive Session at 7:31pm.

   Eli Gabuzda made a motion to re-enter the Board's Regular Meeting. Seconded by Leonard Charron. The Board re-entered their Regular Meeting at 8:08pm.

As a result of discussions, a motion was made by Leonard Charron to accept the new Village Manager Job Description with the addition of adding language specifying the position as being at-will employment. Seconded by Heather Moore. Unanimous.

6. Adjourn
   There being no other business to come before the Board at this time, Eli Gabuzda made a motion to adjourn. Seconded by Sandra Moore. Unanimous. The meeting adjourned at 8:13pm.

Respectfully Submitted,

Abbey Miller
Director of Finance

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.