

**DRAFT MINUTES**  
**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
**April 12, 2022**

Present: Sam Vaillancourt, Heather Moore, Eli Gabuzda, Leonard Charron  
Staff – Abbey Miller, Laurie Stanley, Gary Denton, Brian Ovitt  
Guests – Brian Dawicki (NWTV), David Tryhorne, Sally Tryhorne, Maggie Cavazos

Meeting was called to order by Sam Vaillancourt at 6:32 PM

1. Modifications/Changes to Agenda

There were no changes.

2. Public Comment

There was no public comment.

3. Review/Approval Minutes March 22, 2022, Meeting

A motion was made by Heather Moore to approve the minutes as written. Seconded by Eli Gabuzda. Unanimous.

4. Park Use Permit & Bandstand Permit, Vermont Dairy Festival, Enosburg Falls Lions Club

A motion was made by Eli Gabuzda to approve both the Park Use Permit and Bandstand Permit for the 2022 Vermont Dairy Festival, waiving the fee. Insurance documentation has been provided. Seconded by Heather Moore. Unanimous.

5. Park Use Permit, Easter Egg Hunt April 16<sup>th</sup>, Enosburg Business Association

A motion was made by Eli Gabuzda to approve the Park Use Permit for the Easter Egg Hunt on April 16, 2022, waiving the fee. Insurance documentation has been provided. Seconded by Heather Moore. Unanimous.

The EBA submitted another Parks Use Permit Request for their Summer Concert series that was previously discussed. A motion was made by Leonard Charron to approve the Summer Concert Series and that each vendor provide proof of insurance prior to the event. Seconded by Eli Gabuzda. Unanimous.

6. Park Use Permit & Bandstand Permit, VT Thunder Memorial Day Ceremony, American Legion Post #42

A motion was made by Leonard Charron to approve the Park Use Permit for the VT Thunder Memorial Day Ceremony arranged by the American Legion Post #42, waiving the fee. Seconded by Heather Moore. Unanimous.

7. Park Use Permit, Local Memorial Day Activity, American Legion Post #42

A motion was made by Eli Gabuzda to approve the Park Use Permit for the Memorial Day Activity arranged by the American Legion Post #42, waiving the fee. Seconded by Heather Moore. Unanimous.

**DRAFT MINUTES**  
**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
**April 12, 2022**

8. Park Use Permit & Bandstand Permit, EFHS Graduation, Maggie Cavazos  
A motion was made by Eli Gabuzda to approve both the Park Use Permit and Bandstand Permit for the Enosburg Falls Highschool Graduation Ceremony, waiving the fee. Seconded by Heather Moore. Unanimous.
9. Welcome Signs, David Tryhorne  
Discussions centered around placement of the signs and Right of Ways along the roadways. David advised the board that there was funding available for the 4<sup>th</sup> sign.
10. Trout Brook Study Update/Modification, Brian Ovitt  
Chief Operator Brian Ovitt requested a modification to the original Trout Brook Station upgrade. This upgrade would assist in efficiency and odor control of the station.  
A motion was made by Eli Gabuzda to approve the invoice from Laramie Water Resources. Seconded by Leonard Charron. Unanimous.
11. Main Street Paving Repair, Gary Denton  
A motion was made by Eli Gabuzda to accept the bid by Engineers Construction Inc. for the Main Street Paving Repair. Seconded by Heather Moore. Unanimous.
12. VELCO Annual Shareholders Meeting, Abbey Miller  
A motion was made by Eli Gabuzda authorizing Sam Vaillancourt to sign the VELCO Proxy for Annual Meeting of Shareholders. Seconded by Heather Moore. Unanimous.
13. Banking Resolution Update, Abbey Miller  
A motion was made by Heather Moore to Remove Jonathan Elwell from all accounts with Community National Bank, leaving Samuel Vaillancourt, Eli Gabuzda, Heather Moore, Leonard Charron, Sandra Ferland, Andre Beaulieu and Abbey Miller. Seconded by Eli Gabuzda. Unanimous.  
A motion was made by Leonard Charron to add Abbey Miller, Sandra Ferland, Eli Gabuzda and Heather Moore to all accounts at TD Bank, leaving Sam Vaillancourt, Leonard Charron and Andre Beaulieu, removing Jonathan Elwell, Guy Breault, Jesse Woods, Jason Larose and Matthew Miner. Seconded by Heather Moore. Unanimous.  
A motion was made by Eli Gabuzda to remove Jonathan Elwell from all accounts and permissions with Peoples Trust Company, leaving Samuel Vaillancourt, Eli Gabuzda, Heather Moore, Leonard Charron, Sandra Ferland, Andre Beaulieu and Abbey Miller. Seconded by Heather Moore. Unanimous.
14. ARPA Funds Discussion  
Finance Director Abbey Miller advised the Trustees that the final rule has come out regarding use of the ARPA funds. The biggest change that was made is the ability to take the Standard Allowance, which would allow the municipality more flexibility in what they choose to spend the funds on. In order to take the Standard Allowance, it would need to be indicated on the report that is due on April 30<sup>th</sup>. A motion was made by Eli Gabuzda to take the Standard Allowance regarding ARPA funds received. Seconded by Heather Moore. Unanimous.

**DRAFT MINUTES**  
**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
**April 12, 2022**

Abbey Miller stated that the Account Administrator would need to be updated, removing Jonathan Elwell and adding Abbey Miller. A motion was made by Leonard Charron to remove Jonathan Elwell as Account Administrator and add Abbey Miller. Seconded by Heather Moore. Unanimous.

15. Staff Report

Regional Planning Commission Board Appointment – A motion was made by Heather Moore to appoint Zoning Administrator Jesse Woods to the second seat on the Regional Planning Commission Board. Seconded by Eli Gabuzda. Unanimous.

Barton Electric Sale – Barton Electric is moving forward with their sale of their Electric Utility to Vermont Electric Cooperative. VPPSA has taking a stance to try and discourage the sale and educate Barton taxpayers on the implications of the sale.

Hydro Building Upgrade - Abbey Miller has been working with VPPSA and Efficiency Vermont regarding some necessary maintenance upgrades to both Hydro buildings, focusing on insulation and windows. The Trustees gave their permission to keep moving the project forward.

Budget Schedule for 2023 – Finance Director Abbey Miller stated she would like to change the budget timeline for 2023, advising she would like to start the process in September. This would allow more time for capital planning and exploring other financing options, trying to alleviate the full burden of projects on the taxpayers and rate payers in Enosburg Falls.

Electric Department Digger Truck – The RFP has been drafted for the new digger truck for the Electric Department. It was also brought to our attention that Ludlow Electric has a digger truck for sale and Dave Westcom stated it was worth looking at based upon the pictures and would plan a trip to look at it.

Joint Meeting with the Town of Enosburgh - The Selectboard presented a date of May 2<sup>nd</sup> for a joint meeting, the Trustees agreed that would work for everyone and to email agenda topics to Abbey Miller.

16. Other Business

Leonard Charron asked when the flashing speed limit signs were going to be put back out. Discussion centered around where to place the signs and for how long. It was determined to put the signs out for 60 days at a time and that they would start out being placed on Orchard Street and Elm Street.

17. Executive Session: For the Purpose of Discussing Personnel

Eli Gabuzda made a motion to enter Executive Session for the purpose of discussing a Personnel Item. Seconded by Leonard Charron. Unanimous. The Board entered Executive Session at 7:37pm.

Leonard Charron made a motion to re-enter the Board's Regular Meeting. Seconded by Eli Gabuzda. The Board re-entered their Regular Meeting at 8:27pm.

**DRAFT MINUTES**  
**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
**April 12, 2022**

There was no action taking as a result of discussions in Executive Session.

18. Adjourn

There being no other business to come before the Board at this time, Eli Gabuzda made a motion to adjourn. Seconded by Heather Moore. The meeting adjourned at 8:27pm.

Respectfully Submitted,

Abbey Miller  
Director of Finance

***These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.***