

**DRAFT MINUTES**  
**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
**April 26, 2022**

Present: Sam Vaillancourt, Heather Moore, Eli Gabuzda, Sandra Ferland  
Staff – Abbey Miller, Laurie Stanley, David Westcom  
Guests – JR Cox (NWTV), David Tryhorne

Meeting was called to order by Sam Vaillancourt at 6:32 PM

1. Modifications/Changes to Agenda  
There were no changes.
2. Public Comment  
David Tryhorne wanted to update the Trustees that he and Sam Vaillancourt attended a Lions Club meeting and the Lions Club is going to be keeping their signs and hoping to rebuild this summer.
3. Review/Approval Minutes April 12, 2022, Meeting  
A motion was made by Eli Gabuzda to approve the minutes as written. Seconded by Sandra Ferland. Unanimous.
4. Kendall Hydro Controls, Electrical Technology Solutions  
After discussions over two estimates provided by Electrical Technology Solutions, one for Siemens Controls and the other for Emerson (GE) Controls, a motion was made by Eli Gabuzda to waive the procurement policy and to accept the bid for the Emerson (GE) Controls. Seconded by Heather Moore. Unanimous.
5. Electric Department Digger Truck  
The RFP for a new digger truck has been drafted and ready to post if it is decided to pursue a new digger truck. Dave Westcom also learned that Ludlow Electric had a digger truck for sale and he and Ryan Nieckarz went and looked at the truck. After discussion about the condition of Ludlow's truck, it was decided that the Village of Enosburg Falls would make an offer with the bid amount to be discussed in Executive Session.
6. Park Use Permit & Bandstand Permit, Enosburg Falls Town Band  
A motion was made by Sandra Ferland to approve the Park Use Permit and Bandstand Permit for the Enosburg Falls Town Band, waiving the fee. Seconded by Eli Gabuzda. Unanimous.
7. NWCUD Representative Appointment  
A motion was made by Heather Moore to appoint Daniel Tumwesigye as the Village of Enosburg Falls NWCUD Representative. Seconded by Eli Gabuzda. Unanimous.

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8. Peoples Trust Company Line of Credit Renewal and Banking Resolution

A motion was made by Heather Moore authorizing Trustee Chair Sam Vaillancourt, to sign the Line of Credit Renewal. Seconded by Sandra Ferland. Unanimous. All documents were signed for PTC.

9. ARPA Documents and Reporting

Finance Director Abbey Miller advised that all reporting for ARPA funds had been submitted and the Standard Allowance was taken. There are 2 forms that need to be signed off on. A motion was made by Sandra Ferland authorizing Sam Vaillancourt to sign both documents to be submitted. Seconded by Eli Gabuzda. Unanimous.

10. Staff Report

- Flashing Crosswalk Beacon – The intent is to order the Beacons in the next couple of weeks, the prices have gone up over the initial estimate by \$1,231.47.
- Main Street Pavement Repair – The paving has been completed repairing the area torn up on Main Street by Pearl Street from the February water leak. Crews were able to open the roadway back up by 12:30pm.
- AMI Funding – The VT Senate approved an \$8 billion budget which includes significant funding for the AMI project. This now goes to a conference committee and then to Governor Phil Scott later this spring.
- June Dairy Day Parade Float – The Village has been asked if they would have any interest in putting a float in this year's parade, the Trustees discussed the idea of putting in a vehicle if staff was available.
- Joint Meeting with Select Board Topics – There was discussion finalizing what would be sent to the Select Board for agenda topics at the joint meeting Monday May 2<sup>nd</sup>.

11. Other Business

There was no other business discussed.

12. Executive Session: For the Purpose of Discussing Personnel

Sandra Ferland made a motion to enter Executive Session for the purpose of discussing a Personnel Item. Seconded by Eli Gabuzda. Unanimous. The Board entered Executive Session at 7:12pm.

Eli Gabuzda made a motion to re-enter the Board's Regular Meeting. Seconded by Sandra Ferland. The Board re-entered their Regular Meeting at 8:26pm.

As a result of Executive Session, a motion was made by Heather Moore to make a job offer for the Village Manager position. Seconded by Eli Gabuzda. Unanimous.

13. Adjourn

There being no other business to come before the Board at this time, Eli Gabuzda made a motion to adjourn. Seconded by Heather Moore. The meeting adjourned at 8:27pm.

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Respectfully Submitted,

Abbey Miller  
Director of Finance

***These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.***