

**DRAFT MINUTES**  
**VILLAGE OF ENOSBURG FALLS**  
**Meeting of the Board of Trustees**  
**July 26, 2022**

Present: Sam Vaillancourt, Eli Gabuzda, Sandra Ferland, Leonard Charron, Heather Moore  
Staff – John Dasaro, Abbey Miller  
Guests – Brian Dawicki (NWTV), Tim Smith (FCIDC)

Meeting was called to order by Sam Vaillancourt at 6:32 PM

1. Modifications/Changes to Agenda  
Correction to the dates for the minutes to be approved from 06/14 to 06/28.
2. Public Comment  
There was no public comment.
3. Review/Approve Minutes June 28<sup>th</sup>, 2022, Meeting, July 7<sup>th</sup>, 2022, Special Meeting  
A motion was made by Eli Gabuzda to approve the minutes as written. Seconded by Sandra Ferland. Unanimous.
4. Lincoln Park Permit Request  
A motion was made by Eli Gabuzda to approve the Lincoln Park Bandstand Permit and Park Use Permit for Abundant Life Fellowship on August 20<sup>th</sup>, waiving the fee. Seconded by Leonard Charron. Unanimous.
5. Perley Block Request for Allocations and a Request for Letter of Support for a Grant  
Tim Smith (FCIDC) discussed a grant that FCIDC was looking into for the Perley Block building to help offset some of the costs towards a suppression system. He was asking the Trustees for a letter of support for this grant. The Trustees agreed to the letter of support, designating Sam Vaillancourt as the signer for the letter.  
The Trustees reviewed the allocation request for the Perley Block building. A motion was made by Sandra Ferland to approve the water and wastewater allocation request. Seconded by Eli Gabuzda. Unanimous.
6. Request from Harvest Fest to make adjustment to application process from 30 days to 7 days.  
It was discussed that the 30-day requirement in the ordinance for Harvest Fest was not working with the timeline of the Town of Enosburgh and the Department of Liquor Control. After a lengthy discussion, Eli Gabuzda made a motion to change Section C (2) from 30 days to 7 days. Seconded by Leonard Charron. Sandra Ferland abstained from voting as a member of the EBA.
7. Manager's Report  
Village Equipment – With the purchase of new phones for employees, we would like to sell the old phones to any employees that wish to purchase one. The Trustees agreed to sell the phones, first option going to employees for \$20/phone and to donate any remaining phones. We also have the wastewater departments old lawn mower that is not needed by any other departments. The Trustees stated to try to sell the lawn mower for \$100 and if we could not sell it to scrap it.

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TIF- Village Manager John Dasaro started discussing TIF with the Trustees and requested permission to continue to explore this – the Trustees agreed to have John further explore this for the Village.

Kendall – ETS is on sight this week to install the new controls on the Kendall, and if all goes well the Kendall plant should be back up and running by the end of the week.

Dump Truck Trade in – We received a preliminary trade in number for the Highway Department plow truck, it is much lower than anticipated, we may investigate other options.

8. Other Business

Finance Director Abbey Miller had the banking paperwork from CNB that all Trustees need to sign.

9. Executive Session for the Purpose of Discussing Negotiations in which Premature Public Knowledge May Compromise the Position of the Municipality and for Discussion Personnel

Eli Gabuzda made a motion to enter Executive Session for the Purpose of Discussing Negotiations in which Premature Public Knowledge May Compromise the Position of the Municipality and for Discussion of Personnel matters. Seconded by Heather Moore. Unanimous. The Board entered Executive Session at 7:24pm.

Eli Gabuzda made a motion to re-enter the Board’s Regular Meeting. Seconded by Sandra Ferland. The Board re-entered their Regular Meeting at 8:24pm.

The following action was taken as a result of Executive Session:

A motion was made by Sandra Ferland to approve the new Electric Department Rates of pay with an effective date of August 23, 2022. Seconded by Eli Gabuzda. Unanimous.

A motion was made by Eli Gabuzda to approve the new vacation portion of the personnel police effective immediately. Seconded by Heather Moore. Unanimous.

A motion was made by Eli Gabuzda to approve the new Administrative Office rates of pay with an effective date of August 23, 2022. Seconded by Sandra Ferland.

The Trustees also advised to move forward with an external review of our Personnel Policy.

10. Adjourn

There being no other business to come before the Board at this time, Eli Gabuzda made a motion to adjourn. Seconded by Sandra Ferland. The meeting adjourned at 8:25pm.

Respectfully Submitted,

Abbey Miller  
Director of Finance

***These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.***