**DRAFT MINUTES**
**VILLAGE OF ENOSBURG FALLS**
**Meeting of the Board of Trustees**
**March 28, 2023**

Present: Sam Vaillancourt, Sandra Ferland, Heather Moore, Leonard Charron
Absent: Eli Gabuzda
Staff – John Dasaro, Abbey Miller
Guests – Ben Chiappinelli (NWTV)

Meeting was called to order by Sam Vaillancourt at 6:31 PM

1. Modifications/Changes to Agenda
   There were no changes.

2. Public Comment
   There was no public comment.

3. Organizational Meeting
   Sam Vaillancourt turned the meeting over to Vice Chair Heather Moore for the election of Chair at 6:33pm.
   A. Elect Chair – Sandra Ferland motioned to nominate Sam Vaillancourt as Chair. Seconded by Leonard Charron. There were no other nominations. Unanimous. Heather Moore turned the meeting back over to Sam Vaillancourt at 6:34pm.
   B. Elect Vice-Chair – Sandra Ferland motioned to nominate Heather Moore as Vice-Chair. Leonard Charron seconded. There were no other nominations. Unanimous.
   C. Set Meeting Times – Sandra Ferland made a motion to hold Regularly scheduled Board of Trustees Meetings on the second and fourth Tuesdays of each month at 6:30pm. Seconded by Heather Moore. Unanimous
   D. Paper of Record – A motion was made by Heather Moore for the St Albans Messenger to continue to be the newspaper of record for the Village of Enosburg Falls. Seconded by Sandra Ferland. Unanimous.
   E. TAC Appointments – A motion was made by Sandra Ferland to appoint Gary Denton as representative to the TAC position. Seconded by Heather Moore. Unanimous.
   F. Regional Planning Commission Board Appointments – Sandra Ferland made a motion to nominate Leonard Charron and Jesse Woods. Seconded by Heather Moore. Unanimous.
   G. Regional Planning Commission Water Advisory Commission – Sandra Ferland made a motion to nominate Gary Denton. Seconded by Leonard Charron. Unanimous.
   H. Regional Energy Commission Appointments – A motion was made by Sandra Ferland to appoint John Dasaro. Seconded by Leonard Charron. Unanimous.
   I. Town of Enosburgh Recreation Committee Appointment – Leonard Charron made a motion to nominate Steve Wadsworth. Seconded by Sandra Ferland. Unanimous.
   J. Approval of Annual Election Results – Leonard Charron made a motion to approve the Annual Election results. Seconded by Heather Moore. Unanimous.
   K. Adopt Rules of Order – Leonard Charron made a motion to adopt a loose interpretation of Robert's Rules of Order while conducting public meetings. Seconded by Heather Moore. Unanimous.

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4. Review/Approve Annual Meeting Minutes March 14th, 2023.
   A motion was made by Eli Gabuzda to approve the minutes as written. Seconded by Sandra Ferland. Unanimous.

5. Re-Appointment of Andre Beaulieu, Village Delinquent Tax Collector
   A motion was made by Leonard Charron to appoint Andre Beaulieu as the Village of Enosburg Falls Delinquent Tax Collector. Seconded by Heather Moore. Unanimous.

6. Appointment of a Village resident to the Northwest Communications Union District
   After some discussion about who to appoint, it was decided to table this item until the April 11th meeting.

7. Request for Wastewater and Water allocations for 366 Main Street for the addition of a Juice Bar
   A motion was made by Sandra Ferland to approve the additional Wastewater and Water allocations for 366 Main Street. Seconded by Heather Moore. Unanimous.

8. American Legion Post #42 request for use of band stand for Memorial Day Rolling Thunder Ceremony May 28th and May 30th.
   A motion was made by Sandra Ferland to approve all requests by the American Legion for Memorial Day events, waiving any fees. Seconded by Heather Moore. Unanimous.

9. EBA request to use Lincoln Park for Annual Easter Egg Hunt 4.8.2023.
   Sandra Ferland recused herself as being a member of the EBA.
   A motion was made by Leonard Charron to approve the EBA's Park Request, waiving any fees. Seconded by Heather Moore. Unanimous.

10. Enosburg Community Recreation annual request for use of Lincoln Park for movie nights
    A motion was made by Leonard Charron to approve the Rec Departments request for movie nights in Lincoln Park, waiving any fees. Seconded by Heather Moore. Unanimous.

11. Abundant Life Fellowship request for the use of Lincoln Park on 05.04.2023
    A motion was made by Sandra Ferland to approve both the Parks Use permit and the Bandstand permit for the Abundant Life Fellowship, waiving any fee. Seconded by Leonard Charron. Unanimous.

12. Derek Thuraiaiyah request to operate a food truck on Stebbins Street/Lincoln Park
    After discussion of the request, the Board of Trustees have requested that Derek be at the next meeting on April 11th to further discuss their concerns and to have staff relay that they would like to see a Peddler's permit submitted verses a park use permit. They would also like the vendor to be self-sustaining, especially regarding power.

13. Enosburg Falls Lions Club annual request for Peddlers/Festival permit for Dairy Festival
    A motion was made by Sandra Ferland to approve the annual request for the Dairy Festival, waiving any fee. Seconded by Heather Moore. Unanimous.

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14. Emily from Cold Hollow Career Center to request for students to build a raised pollinator garden in Maple Park
    A motion was made by Sandra Ferland to approve the request for a pollinator garden in Maple Park, contingent upon meeting with Highway Crew Leader Ken Laplant about the placement of the garden. Seconded by Heather Moore. Unanimous.

15. Dianna with EBA would like to discuss the EBA planting perennial garden, near/around the bandstand in Lincoln Park
    A motion was made by Heather Moore to approve the request for a perennial garden around the Bandstand in Lincoln Park, contingent upon meeting with Highway Crew Leader Ken Laplant about the placement of the garden. Seconded by Leonard Charron. Unanimous.

16. Discussion on changes to Park Use Permits
    The Board of Trustees have instructed Village Manager to reach out to the Village's attorney to discuss the wording and then discuss further at the next meeting.

17. Approve agenda for joint meeting with the Town Selectboard on 04.05.2023.
    A motion was made by Sandra Ferland to approve the agenda as presented. Seconded by Leonard Charron. Unanimous.

18. Manager's Report
    - Light Department, congratulations Alan Plouff is now the Crew Lead, and Dave Westcom is now the Headline Technician. We are currently in the process of hiring an Apprentice or class A line technician.
    - I am still in the process of reviewing TIF, and or a possible options tax at 1%
    - Junk and Garbage removal ordinance enforcement and work being done by EI for landlords.
    - Green Up Day – Sylvester's is going to bring an extra dumpster and will pick up the following Monday, we will have it at the Highway Department and accessible to people.

19. Other Business
    Heather Moore mentioned the Race and Song event that is happening on April 4th and April 5th.

20. Executive Session for the Purpose of Discussing Negotiations in which Premature Public Knowledge May Compromise the Position of the Municipality.
    Leonard Charron made a motion to enter Executive Session for the Purpose of Discussing Negotiations in which Premature Public Knowledge May Compromise the Position of the Municipality. Seconded by Sandra Ferland. Unanimous.
    The Board entered Executive Session at 7:56pm.

    Sandra Ferland made a motion to re-enter the Board's Regular Meeting. Seconded by Heather Moore. The Board re-entered their Regular Meeting at 8:28pm.

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As a result of Executive Session, a motion was made by Sandra Ferland authorizing John Dasaro to move forward on potential property deal. Seconded by Heather Moore. Unanimous.

21. Adjourn

There being no other business to come before the Board at this time, Heather Moore made a motion to adjourn. Seconded by Sandra Ferland. The meeting adjourned at 8:29pm.

Respectfully Submitted,

Abbey Miller
Director of Finance

***These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.***