

CLASS “A” – LEAD & OPERATOR PUBLIC WORKS DEPARTMENT

DEPARTMENT:

Village of Enosburg Falls Public Works Department

GENERAL STATEMENT OF DUTIES & RESPONSIBILITIES:

Operates a variety of equipment, to include heavy equipment, used in the construction and maintenance of Village streets, infrastructure, buildings, and grounds. Performs skilled and general laboring work in the construction and maintenance of Village Streets, infrastructure, buildings, and grounds. Must be available for snowplowing, winter road maintenance and emergency call out work. Will be required to work nights, weekends, and holidays.

SPECIFIC DUTIES & RESPONSIBILITIES:

- Operates a variety of earth moving, excavation, road maintenance, infrastructure construction, maintenance and repair and building equipment
- Operates equipment and vehicles for the plowing, loading and removal of snow
- Operate vehicles in transporting materials and equipment
- Performs hand work in the construction and maintenance of Village streets, infrastructure, buildings, and grounds
- Assist in the construction, repair, and maintenance of Village water, sewer, and storm drain lines
- Inspect all equipment prior to, and immediately following, use of
- Performs, and assists with, mechanical repairs of equipment and vehicles
- Cleans and maintains equipment and vehicles
- Cuts, trims, prunes and sprays trees and bushes
- Adheres to OSHA, VOSHA, and other safety regulations.
- Follows and maintains certification of Vermont Work Zone Traffic Control Flagger Regulations

PHYSICAL REQUIRMENTS:

- Work during varied conditions
- Standing for long periods of time
- Walking for long periods of time
- Ability to lift and carry a minimum of 50 pounds
- Pushing and Pulling
- Reaching overhead
- Use of Hand, foot and/or leg controls (*to operate machinery or equipment – to include, but not limited to, pedals, buttons, levers, and cranks*)
- Driving
- Stooping, crouching, kneeling, and crawling
- Climbing ramps/stairs
- Climbing ladders

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PUBLIC WORKS DEPARTMENT**

SUPERVISION RECEIVED:

Works under the direct supervision of the Public Works Department Crew Leader, in their absence, the Director of Public Works or Village Manager.

SUPERVISION EXERCISED:

Laborers and other workers as assigned by the Crew Leader, Director of Public Works or Village Manager.

QUALIFICATIONS:

- Must be able to operate all Public Works Department equipment
- Must possess a Commercial Drivers License with all proper endorsements
- Must be able to expend considerable physical effort such as shoveling, digging, lifting, pulling, and carrying of heavy objects under varied and, sometimes, adverse weather conditions.
- High School graduate or equivalent combination of education, experience, or specialized training.
- Minimum three (3) years prior experience operating light and heavy equipment to include backhoe/loader and other similar excavation and earth moving equipment.
- Telephone at place of residence
- Knowledge of OSHA, VOSHA, and other safety regulations pertaining to the operation of equipment and construction and maintenance activities described

TERMS OF EMPLOYMENT:

- Must maintain a good character profile, at all times, with the public during all working hours, while performing any assigned duties.
- Must have the ability to cooperate and establish effective working relationships with co-workers and supervisors.