DRAFT MINUTES
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
November 28, 2023

Present: Sam Vaillancourt, Heather Moore, Leonard Charron, Sandra Ferland and Eli Gabuzda
Staff – John Dasaro, Abbey Miller
Guests – Will Cribb (NWTV), Brenda Stanley

Meeting was called to order by Heather Moore at 6:39 PM

1. Modifications/Changes to Agenda
   There were no modifications. Village Manager John Dasaro advised the Trustees that Shawna Lovelette wanted to make sure she told the Trustees that they are blocking off the parking spots in front of Lincoln Park for the Holiday Festival, the Trustees had no issue with this.

2. Public Comment
   There was no public comment.

   6:40pm the meeting was turned over to Sam Vaillancourt, Chair.

3. Review/Approve Regular Meeting Minutes October 24, 2023.
   A motion was made by Sandra Ferland to approve the minutes as written. Seconded by Eli Gabuzda. Unanimous.

4. Eclipse Event in April – the librarian Brenda will attend the meeting to discuss the planning.
   Brenda Stanley was present to update the Board of Trustees on the Eclipse committee's progress so far for the April 2024 event. There is a preliminary plan in place, and Brenda intends to return to the Board of Trustees once they have finalized all the plans. Brenda mentioned that she had been contacted by FNESU and they are dismissing students early that day. There is an estimation of 250,000 visitors to Vermont for the Eclipse.

5. Review Franklin Foods wastewater allocation extension request.
   Franklin Foods payment for the requested additional 121.9 allocations for wastewater and 10 water allocations is coming due March 22, 2024, Franklin Foods has submitted a letter requesting an extension on that deadline due to the project being delayed. The Trustees have requested an update on the project before deciding as no timeline has been provided. Village Manager John Dasaro stated he would reach out and request a Franklin Foods representative to be at the next Trustee Meeting.

6. Budgets and new budget breakdown.
   The Board of Trustees reviewed the first drafts of the Water and Wastewater budgets for 2024 and discussed capital projects. There was also a discussion around the administrative split and further information was requested to continue the discussion of adjusting that amount.

7. Manager's Report.
   - Church Street and Maple Park sewer project has started – update on changes.
   - Well 2 maintenance and upgrade are completed successfully.
   - Solar Project update – PPA rate is close to being set and CPG is also close to being submitted to the state.

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- Bond Passed – the project on Elm Street can stay on track.
- Local Option Tax discussion for 2024

8. Other Business
   - John Dasaro provided an update on the Hazard Mitigation Plan – VOEF is coordinating with NRCP and one of the next steps is to come up with a Village Team to help implement the plan.
   - Abbey Miller provided an update on FEMA from Storm Elliot in 2022 – our project has been obligated and transferred to the State and we are now waiting for payment.
   - Heather Moore advised that she is working on another grant for the Youth Center.

9. Executive Session for the Purpose of Discussing Negotiations in which Premature Public Knowledge May Compromise the Position of the Municipality as well as Personnel Issues.
   Eli Gabuzda made a motion to enter Executive Session for the Purpose of Discussing Negotiations in which Premature Public Knowledge May Compromise the Position of the Municipality as well as Personnel Issues. Seconded by Leonard Charron. Unanimous.
   The Board entered Executive Session at 8:07PM.

   Sandra Ferland made a motion to re-enter the Board's Regular Meeting. Seconded by Heather Moore. The Board re-entered their Regular Meeting at 8:37PM.

10. Adjourn
    There being no other business to come before the Board at this time, Heather Moore made a motion to adjourn. Seconded Eli Gabuzda. The meeting was adjourned at 8:38pm.

Respectfully Submitted,

Abbey Miller
Director of Finance

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.