

DRAFT MINUTES
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
March 26, 2024

Present: Sam Vaillancourt, Heather Moore, Sandra Ferland and Eli Gabuzda

Not Present: Leonard Charron

Staff – John Dasaro, Abbey Miller

Guest – William Cribb (Northwest Access TV), Shawna Lovelette

Meeting was called to order by Sam Vaillancourt at 6:30 PM

1. Modifications/Changes to Agenda

There were no modifications.

2. Public Comment

There was no public comment.

3. Organizational Meeting

Sam Vaillancourt turned the meeting over to Vice Chair Heather Moore for the election of Chair at 6:32pm.

- a. Elect Chair – Eli Gabuzda motioned to nominate Sam Vaillancourt as Chair. Seconded by Sandra Ferland. There were no other nominations. Unanimous.
Heather Moore turned the meeting back over to Sam Vaillancourt at 6:33pm.
- b. Elect Vice-Chair – Eli Gabuzda motioned to nominate Heather Moore as Vice-Chair. Sandra Ferland seconded. There were no other nominations. Unanimous.
- c. Set Meeting Times and Posting Locations – Eli Gabuzda made a motion to hold Regularly scheduled Board of Trustees Meetings on the second and fourth Tuesdays of each month at 6:30pm and to have the Village’s posting locations be the Village Office’s, Enosburg Falls Post Office and Enosburg Falls People Trust Company Location. Seconded by Sandra Ferland. Unanimous
- d. Paper of Record – A motion was made by Sandra Ferland for the St Albans Messenger to continue to be the newspaper of record for the Village of Enosburg Falls. Seconded by Heather Moore. Unanimous.
- e. TAC Appointments – A motion was made by Eli Gabuzda to appoint Gary Denton as representative to the TAC position. Seconded by Heather Moore. Unanimous.
- f. Regional Planning Commission Board Appointments – Eli Gabuzda made a motion to nominate Leonard Charron and Jesse Woods. Seconded by Sandra Ferland. Unanimous.
- g. Regional Planning Commission Water Advisory Commission – Eli Gabuzda made a motion to nominate Gary Denton. Seconded by Heather Moore. Unanimous.
- h. Regional Energy Commission Appointments – A motion was made by Heather Moore to appoint John Dasaro. Seconded by Sandra Ferland. Unanimous.
- i. Town of Enosburgh Recreation Committee Appointment – Eli Gabuzda made a motion to nominate Steve Wadsworth. Seconded by Heather Moore. Unanimous.
- j. Approval of Annual Election Results – Sandra Ferland made a motion to approve the Annual Election results. Seconded by Eli Gabuzda. Unanimous.
- k. Adopt Rules of Order – Eli Gabuzda made a motion to adopt a loose interpretation of Robert’s Rules of Order while conducting public meetings. Seconded by Heather Moore. Unanimous.

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4. Review/Approve Regular Meeting Minutes for February 13, 2024, Annual Meeting March 12, 2024, and March 18th, 2024, Joint meeting with the Town.
A motion was made by Eli Gabuzda to approve the minutes as written. Seconded by Heather Moore. Unanimous.
5. Appointment of a Village resident to the Northwest Communications Union District.
A motion was made by Eli Gabuzda to appoint Daniel Tumwesigye as the Village of Enosburg Falls representative to the Northwest Communications Union District. Seconded by Heather Moore. Unanimous.
6. Enosburgh Recreation request to change Color Run to 4/13
A motion was made by Sandra Ferland to amend the previously approved Parks Use Permit for the Enosburgh Recreation's Color Run from April 6th to April 13th. Seconded by Heather Moore. Unanimous.
7. Enosburgh Town Library Park Permits, Monday April 8th for Eclipse Event.
Village Manager John Dasaro provided an update on the planning that is taking place in the Village of Enosburg Falls for the Eclipse Event: The Lions Club is not able to assist on the day but is donating use of their trash cans from June Dairy Day, Ken Laplant has ordered extra trash bags for the trash cans and JROTC will be assisting in the pickup. Extra port-o-lets have been ordered for the parks by both the Village and the Town of Enosburgh. John Dasaro has been in contact with Champlain Chevrolet, and they intend to close on April 8th and John proposed closing Missisquoi Street from Main Street to Stebbins Street to allow for pedestrian overflow from the park, the Trustees agreed with this.
A motion was made by Eli Gabuzda to approve the Parks Use Permits for Lincoln and Maple Park and the Bandstand Permit for the April 8th Eclipse Event, waiving the fee, provided a COI from the Town of Enosburgh and that we are not setting any precedence with the number of attendees in the Village Parks. Seconded by Sandra Ferland. Unanimous.
8. EBCA park permit for the summer concert series.
A motion was made by Eli Gabuzda to approve EBCA Park Use Permit and Bandstand Permit for the 2024 Summer Concert Series, waiving the fee. Seconded by Sandra Ferland. Unanimous.
9. Move paying the Village Delinquent Tax Collector from weekly to monthly.
A motion was made by Eli Gabuzda to approve moving paying the Village Clerk and Delinquent Tax Collector from weekly to monthly. Seconded by Sandra Ferland. Unanimous.
10. Manager's Report
 - Eclipse update and game plan – in cooperation with the town.
 - Enosburg Conservation Commission is hosting a fishing event again on 6/29 from 10-1.
 - Closing on the first of the FEMA houses on 03/27/2024
11. Other Business
 - Heather Moore advised that she needs to retain a lawyer to assist with establishing a 501c3 for the Youth Center, but there might be a cost associated with that. Heather would like to establish a GoFundMe page for the Youth Center and the Trustees advised they would prefer that to not be connected to the Village accounts. Heather advised that she is holding a public meeting on Thursday the 28th to discuss the Youth Center

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- and get community input along with hoping to get interest in community members to sit on the board for the Youth Center once the 501c3 is established.
- Heather Moore advised that the school budget re-vote is on April 30th and there are informational meetings for each town, and she would be happy to address anyone's questions.
- Abbey Miller advised that our FEMA request from the July 2023 Flash Flood Events has been obligated and we are just waiting to be reimbursed. The Village is expecting just under \$10,000 which will reimburse each department for time, materials and contracts required to clean up from the flooding.
- John Dasaro advised that the Youth Council was offering a self-defense class on March 28th at the High School.

12. Executive Session for the Purpose of Discussing Personnel Matters.

Eli Gabuzda made a motion to enter Executive Session for the Purpose of Discussing Personnel Matters. Seconded by Heather Moore. Unanimous.

The Board entered Executive Session at 7:29PM.

Eli Gabuzda made a motion to re-enter the Board's Regular Meeting. Seconded by Sandra Ferland. The Board re-entered their Regular Meeting at 8:02pm.

No action was taken as a result of the Executive Session.

13. Adjourn

There being no other business to come before the Board at this time Eli Gabuzda made a motion to adjourn. Seconded by Sandra Ferland. The meeting was adjourned at 8:03pm.

Respectfully Submitted,
Abbey Miller
Director of Finance

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.