

DRAFT MINUTES
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
April 9th, 2024

Present: Sam Vaillancourt, Heather Moore, Leonard Charron, Sandra Ferland and Eli Gabuzda
Staff – John Dasaro, Abbey Miller
Guest – William Cribb (Northwest Access TV), Jason Booth (Aldrich & Elliot), Jameson Haddad (Aldrich & Elliot), Akua Smith

Meeting was called to order by Sam Vaillancourt at 6:30 PM

1. Modifications/Changes to Agenda
There were no modifications.
2. Public Comment
There was no public comment.
3. Review/Approve Regular Meeting Minutes for March 26th, 2024.
A motion was made by Sandra Ferland to approve the minutes as written. Seconded by Eli Gabuzda. Unanimous.
4. A&E to discuss Bid Analysis and recommendations for Elm Street Water/Wastewater Project
Jason Booth and James Haddad, both with Aldrich & Elliot, reviewed the bid analysis for the Main/Elm Street water and wastewater updates. The estimates came back a little higher than anticipated but A&E has done their review and analysis of both bids received and is recommending the Village move forward with Munson Earth Moving Corporation. The wastewater portion of this project is being funded with ARPA CSO money and we are anticipating having approximately \$327,000 left over to use for the wastewater portion of this project once the Church Street project is complete. The water portion is being funded with a DWSRF loan and the Village is set to receive 50% subsidy on the project once complete. A motion was made by Eli Gabuzda to go with A&E's recommendation, awarding the Elm Street water and sewer improvements, contract No. 2 to Munson Earth Moving Corporation of Williston, VT for the contract amount of \$1,792,575.00. Seconded by Leonard Charron. Unanimous.
5. Kairos International Park Permit Request
A motion was made by Leonard Charron to approve the Park Use Permit Request and Band Stand Permit Request for the Kairos International event taking place on September 7th, 2024 with the following conditions: the Village will close Missisquoi Street from Main Street to Stebbins Street from 12:30-8:00pm, Kairos International will provide 2 other port-o-lets for Lincoln Park the day of the event, event insurance is provided and Kairos International discuss with the Lions Club use of their power boxes for the park, waiving any fees for this event. Seconded by Eli Gabuzda. Unanimous.
6. American Legion Park Permit Request VT Thunder Rally
A motion was made by Eli Gabuzda to approve the Park Use Permit Request from the American Legion Post #42 to hold their annual VT Thunder Valley event on May 26th, 2024, in Lincoln Park, waiving any fees for this event. Seconded by Sandra Ferland. Unanimous.

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7. American Legion Park Permit Request Coin Drop
A motion was made by Eli Gabuzda to approve the American Legion Post #42's request to hold a coin drop on May 27th, 2024, on Main/Elm Street between O'Reilly Auto Parts and West Berkshire Road. Seconded by Heather Moore. Unanimous.
8. American Legion Park Permit Request Memorial Day Parade
A motion was made by Eli Gabuzda to approve the Parks Use permit for the American Legion #42's request to hold the annual Memorial Day Parade on May 30th, 2024, with the condition that they submit a Bandstand permit application and coordinate with the Lion's Club pertaining to June Dairy Day setup, waiving any fees for this event. Seconded by Heather Moore. Unanimous.
9. Enosburgh High School Park Permit Request Graduation
A motion was made by Leonard Charron approving both the Park Use Permit and the Bandstand Permit for the Enosburgh High School Graduation Ceremony on June 15th, 2024, with the condition if they are going to set up a tent, they will need to contact Dig Safe, waiving any fees for the event. Seconded by Eli Gabuzda. Unanimous.
10. Enosburgh Town Band Permit Request
A motion was made by Eli Gabuzda to approve the Parks Use Permit and the Bandstand Permit request for the Enosburgh Town Band on Tuesday nights from June 11th – August 20th, 2024, waiving any fees for this event. Seconded by Heather Moore. Unanimous.
11. Enosburgh Lions Club Dairy Festival Request.
A motion was made by Sandra Ferland to approve the Lion's Club Dairy Day Festival peddlers permit request for May 31st – June 2nd, 2024. Seconded by Eli Gabuzda. Unanimous.
12. Learning Tree Child Center Allocation Request
A motion was made by Eli Gabuzda to approve the Learning Tree Child Center's request for an additional 2 water and 2 wastewater allocations for their new daycare, water and wastewater staff supported this addition and stated we have the capacity. Seconded by Heather Moore. Unanimous.
13. Highway Department Furnace Replacement
After reviewing the estimates from three different vendors to replace the furnace in the Highway garage, a motion was made by Leonard Charron to award the bid to Damian Blouin. Seconded by Eli Gabuzda. Unanimous.
14. FERC Line of Credit Renewal
A motion was made by Eli Gabuzda to approve the renewal of the FERC line of credit with Peoples Trust Company at 2.5% for another year while the relicensing of both hydro generators continues. Seconded by Sandra Ferland. Unanimous.
15. Final review of tractor financing
After reviewing the bid for the John Deere Tractor, the Village listed for sale and reviewing the financial bids to finance the new Avant Tractor, a motion was made by Eli Gabuzda to award the bid for the John Deere Tractor to the only bid received, Avery Paradis, and to finance the tractor

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for 5-years with Peoples Trust Company at 3.5% interest, financing \$101,226.00 for the Avant. Seconded by Heather Moore. Unanimous.

16. Other Business

Village Manager John Dasaro provided an update on the Solar Eclipse event in the Village, stating that everything went very well, and we had a great turn out in the park.

The flashing speed limit signs were discussed, and it was determined to move one to Pearl Street and the other back to Elm Street across from Pleasant Street.

The electronic sign that was discussed to go in front of the new Town Clerk's office was asked about and Director of Finance Abbey Miller advised that we had just applied for another grant and would know in May if we are selected, and that the Town had included \$10,000 in their general fund budget to go towards this project.

17. Executive Session for the Purpose of Discussing Personnel Matters.

Eli Gabuzda made a motion to enter Executive Session for the Purpose of Discussing Personnel Matters. Seconded by Leonard Charron. Unanimous.

The Board entered Executive Session at 7:29PM.

Sandra Ferland made a motion to re-enter the Board's Regular Meeting. Seconded by Eli Gabuzda. The Board re-entered their Regular Meeting at 8:05pm.

No action was taken as a result of the Executive Session.

18. Adjourn

There being no other business to come before the Board at this time Eli Gabuzda made a motion to adjourn. Seconded by Sandra Ferland. The meeting was adjourned at 8:05pm.

Respectfully Submitted,
Abbey Miller
Director of Finance

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.