

DRAFT MINUTES
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
May 28th, 2024

Present: Sam Vaillancourt, Leonard Charron, Sandra Ferland, Eli Gabuzda and Heather Moore
Staff – John Dasaro, Abbey Miller, Brian Ovitt
Guest – William Cribb (Northwest Access TV), Ellen Stanley, Betsey & Star Dorminey, Peter Mazurak, Jim Cameron, Pierre Letourneau

Meeting was called to order by Sam Vaillancourt at 6:30 PM

1. Modifications/Changes to Agenda
Remove Item #4, CHCC Business Leadership class open door/food shelf lawn sale gives away, they will be utilizing a different location. Move #11, Town Band follow up on bandstand committee to #4, remove #5, Authorization to renew Village designation with the State, this just needs to be signed and does not need a motion, remove #8 Bumblebee Bistro outdoor seating request, they no longer want to request, add 24 Main Street Bid Estimates for Demolition in its place. Add other business under #15.
2. Public Comment
Pierre Letourneau from the Town of Enosburgh Selectboard provided an update on where the Town was with the Franklin County Sheriff's Office contract and advised the Trustees to review an interview that was conducted with Sheriff Grismore on May 8th.
3. Review/Approve Regular Meeting Minutes for May 14, 2024.
A motion was made by Eli Gabuzda to approve the minutes as written. Seconded Heather Moore. Unanimous.
4. Town Band Follow up on Bandstand Committee
Ellen Stanley was present and Suzie Hull-Casavant both expressed willingness to be on this committee, they are looking to have 5 members total with Ellen as the Chair. This committee will propose park and bandstand designs to the Trustees.
5. ~~Authorization to renew Village designation with the state~~
6. 366 Main Street Request for 4 additional water and wastewater allocations – 4 new units
A motion as made by Sandra Ferland to approve the request for 4 more additional water and wastewater allocations for 366 Main Street, stating that payment needs to be made either prior to connection or within 2 years from the date of this meeting, whichever comes first. Seconded by Leonard Charron. Unanimous.
7. Quincy Hotel Sewer Line Variance
Discussion took place about what the Village had initially discussed with the wastewater line connection to the apartment building behind the Quincy Hotel and what had transpired. It was agreed that what was done by the contractors was not in compliance with the Village Wastewater ordinance and two different options were discussed. The Trustees said that they wanted more time to review the scenarios and that they would be in touch with the owners and contractors.

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8. ~~Bumblebee Bistro outdoor seating request~~ Reivew Bids for Demolition of 24 Main Street
Village Manger John Dasaro advised that we only received 2 bids from contractors regarding the demolition of 24 Main Street. After reviewing both bids, a motion was made by Eli Gabuzda to accept Scott Goodhue’s estimate of \$39,008.00 and to waive the 3-bid requirement per the procurement policy for this project. Seconded by Heather Moore.

9. Elm Street Bond Anticipation Note
After reviewing the two bids for the Elm and Main Street BAN, a motion was made by Sandra Ferland to waive the 3-bid requirement per the procurement policy for this note and to accept People Trust Company’s proposal of a 12-month term at 2.5% fixed rate. Seconded by Eli Gabuzda. Unanimous.

10. EFEDC Request/Abbey
Abbey Miller, President of EFEDC, requested if the EFEDC committee could put a tab on the Village of Enosburg’s website as a landing page for all the loan information, the Trustees supported this.

11. ~~Town Bank follow up on the bandstand committee~~ Moved to #4

12. Brenda/Abbey Wind Phone concept
Brenda Stanley from the Library and Abbey presented the idea of the Village and Library working together on a wind phone and having the wind phone be placed on Village property off Duffy Hill Road near the Bridge of Flowers and Lights. We would either need to build or acquire a phone booth and finalize placement. The Trustees supported this project and for Abbey and Brenda to move forward with the plans.

13. Monthly Financial Report
Director of Finance Abbey Miller reviewed the April Financial Report with the Board of Trustees. All departments are trending appropriately with no concerns.

14. July 5th Request
Some staff have asked if would be possible to close the office and have July 5th off, the Trustees stated that it was okay to close, but all staff would have to use their own leave and all staff had to agree to close.

15. Other Business
 - Village Manager John Dasaro shared with the Trustees a post card that Sid Berkson had donated to the Village from 1908.
 - John Dasaro advised that the line strippers were going to be coming back next Monday or Tuesday to finish.
 - Franklin County Caring Communities earmarked funds for the Youth Center and the Youth Center has decided on a name “CEY – Community Empowering Youth”
 - Law Enforcement has requested that we adjust the angle of the Main Street Camera

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- Concern was expressed over the conditions of the outlets on the corner of Lincoln Park near Main/Missisquoi Street. The Lions owns the outlets, but the Trustees advised to have us clean up that corner and work it out with the Lions Club

16. Executive Session for the Purpose of Discussing Personnel Matters.

Eli Gabuzda made a motion to enter Executive Session for the Purpose of Discussing Personnel Matters. Seconded by Heather Moore. Unanimous.
The Board entered Executive Session at 7:48PM.

Abbey Miller left the Meeting at 8:30pm.

Eli Gabuzda made a motion to re-enter the Board's Regular Meeting. Seconded by Sandy. The Board re-entered their Regular Meeting at 8:45pm.

A motion was made by Eli Gabuzda to approve the On-Call rates of pay for all departments to be implemented on May 27th, 2024. Seconded by Heather Moore. Unanimous.

17. Adjourn

There being no other business to come before the Board at this time Sandra Ferland made a motion to adjourn. Seconded by Eli Gabuzda. The meeting was adjourned at 8:45pm.

Respectfully Submitted,
Abbey Miller
Director of Finance

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.