

DRAFT MINUTES
VILLAGE OF ENOSBURG FALLS
Meeting of the Board of Trustees
June 25th, 2024

Present: Sam Vaillancourt, Leonard Charron, Sandra Ferland, Eli Gabuzda and Heather Moore
Staff – John Dasaro, Abbey Miller
Guest – Mackenzie Chamberlain (Northwest Access TV), Margo Longway

Meeting was called to order by Sam Vaillancourt at 6:32 PM

1. Modifications/Changes to Agenda
Add NISC discussion under other business.
2. Public Comment
There was no public comment.
3. Review/Approve Regular Meeting Minutes for May 28, 2024.
A motion was made by Eli Gabuzda to approve the minutes with three spelling changes. Seconded Sandra Ferland. Unanimous.
4. Wastewater/Water Allocation request for 71 Jay View Drive
A motion was made by Eli Gabuzda to approve the additional allocations for 71 Jay View Drive. Seconded by Sandra Ferland. Unanimous.
A modification to the original motion was made by Eli Gabuzda to include that payment is due within 2 years or prior to project completion. Seconded by Heather Moore. Unanimous.
5. Wastewater/Water Allocation request for 487 Main Street
A motion was made by Eli Gabuzda to approve additional allocations for 487 Main Street. Seconded by Leonard Charron.
A modification to the original motion was made by Eli Gabuzda to include that payment is due within 2 years or prior to project completion. Seconded by Heather Moore. Unanimous.
6. Park Request – Abundant Life Fellowship School Supply Give away
A motion was made by Eli Gabuzda to approve both the Parks Use Permit and Bandstand permit, waiving the fee. Seconded by Sandra Ferland. Unanimous.
7. Park Request – Enosburg Recreation Committee Movie Night in the Park
A motion was made by Sandra Ferland to approve both the Parks Use Permit and Bandstand permit, waiving the fee. Seconded by Heather Moore. Unanimous.
8. Park Request – American Legion Coin Drop on Main Street
A motion was made by Eli Gabuzda to approve the coin drop at the requested location, with the condition that if construction is taking place that day, the coin drop is moved further down Main Street. Seconded by Heather Moore. Unanimous.
9. Quincy Hotel Variance for Wastewater
Village Manger John Dasaro advised that it was determined that there was not a need for a pump station, that there is enough of a gravity fed and they will bypass the grease trap. If the gravity feed does not prove to be sufficient, then a pump station will need to be put into place. Eli Gabuzda made a motion to approve a one-time variance for a sewer double tap. Seconded

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by Heather Moore. Sandra Ferland recused herself from this vote as an employee of the Quincy Hotel.

10. ARPA funds utilized to pave Maple Park

Village Manager John Dasaro gave an update on the Church Street and Maple Park sewer project, advising that Maple Park was in such disarray that they were not able to just do an overlay and had to pave the road in its entirety. ARPA money had already been allocated to pave Maple Park and would be used to fund the balance.

11. Manager's Minutes

- Elm Street Update – the test pits have been cold patched
- Lead Inventory Update – We are gaining significantly in how many have been completed. A new flyer is being left asking for the remaining customers to assist by taking pictures and sending them in.
- 32 Main and 24 Main Street Tear Down – the asbestos abatement was done today; demolition should start in the next couple of weeks. Still waiting to close on 32 Main Street.
- Village Designation is complete.
- HMP (Hazard Mitigation Plan) is still in the works and should be completed soon, we are working with NRCP. This plan is crucial to receive FEMA funding.
- Speed bumps – signage. Holding off on Pleasant Street for now, but Orchard and Water Tower Road bumps are in. 2-hour parking signs are going up in the next couple of weeks.

12. Other Business

Sam Vaillancourt shared that the Village has received the 2023 Community Fluoride award! Great job to the Water Department.

Abbey Miller gave an update on the NISC software conversion and updated the price and to make sure the Board still supported moving forward, they do.

Abbey also updated the Board on the VCDA Spring Conference that she attended that day regarding economic development and opportunities for the Village to review.

Heather Moore shared that the Enosburg Youth Center received another \$45,000.00 grant from the United Way!

13. Executive Session for the Purpose of Discussing Negotiations in which Premature Public Knowledge May Compromise the Position of the Municipality as well as Personnel Matters.

Eli Gabuzda made a motion to enter Executive Session for the Purpose of Discussing Personnel Matters. Seconded by Leonard Charron. Unanimous.

The Board entered Executive Session at 7:31PM.

Eli Gabuzda made a motion to re-enter the Board's Regular Meeting. Seconded by Sandra Ferland. The Board re-entered their Regular Meeting at 8:53pm.

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14. Adjourn

There being no other business to come before the Board at this time Eli Gabuzda made a motion to adjourn. Seconded by Sandra Ferland. The meeting was adjourned at 8:53pm.

Respectfully Submitted,
Abbey Miller
Director of Finance

These minutes are not official until approved by the Board of Trustees at a Regular Board Meeting.